

Originally Processed With FOIA(s):

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FOIA Number:

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FOIA MARKER

**This is not a textual record. This is used as an
administrative marker by the George Bush Presidential
Library Staff.**

Record Group/Collection: Donated Historical Materials
Collection/Office of Origin: Bush, George H.W., Collection
Series: Personal Papers
Subseries: Zapata Oil File, Personal Alphabetical File

OA/ID Number: 25840
Folder ID Number: 25840-002

Folder Title:
Holly Hall [1961-1963]

Stack:	Row:	Section:	Shelf:	Position:
G	5	1	2	2

August 8, 1963

Mrs. Ben F. Curtis
Holly Hall
8304 Knight Road
Houston 25, Texas

Dear Mrs. Curtis:

Enclosed is Mr. George Bush's check for \$100
for membership in Holly Hall.

Very truly yours,

Givian Flynn (Miss)

/vf
Enc.

REX G. BAKER, JR.
ATTORNEY AT LAW
508 FIRST CITY NATIONAL BANK BUILDING
HOUSTON 2, TEXAS

June 17, 1963

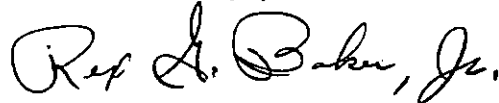
Dear Committee Member:

Enclosed is Architect's Rendering of the proposed nursing facilities to be added to Holly Hall as an aid to you and your contacts with the various foundations and/or individuals in the drive to raise the necessary funds.

We have extra copies, so if you need any more and desire to leave this one with your prospect, please let us know, and we will be glad to furnish you with another copy.

Please let us know when your contacts are made and the response that we can better judge how we are progressing in the consummation of this worthwhile project.

Sincerely yours,



Rex G. Baker, Jr.

Enclosure:

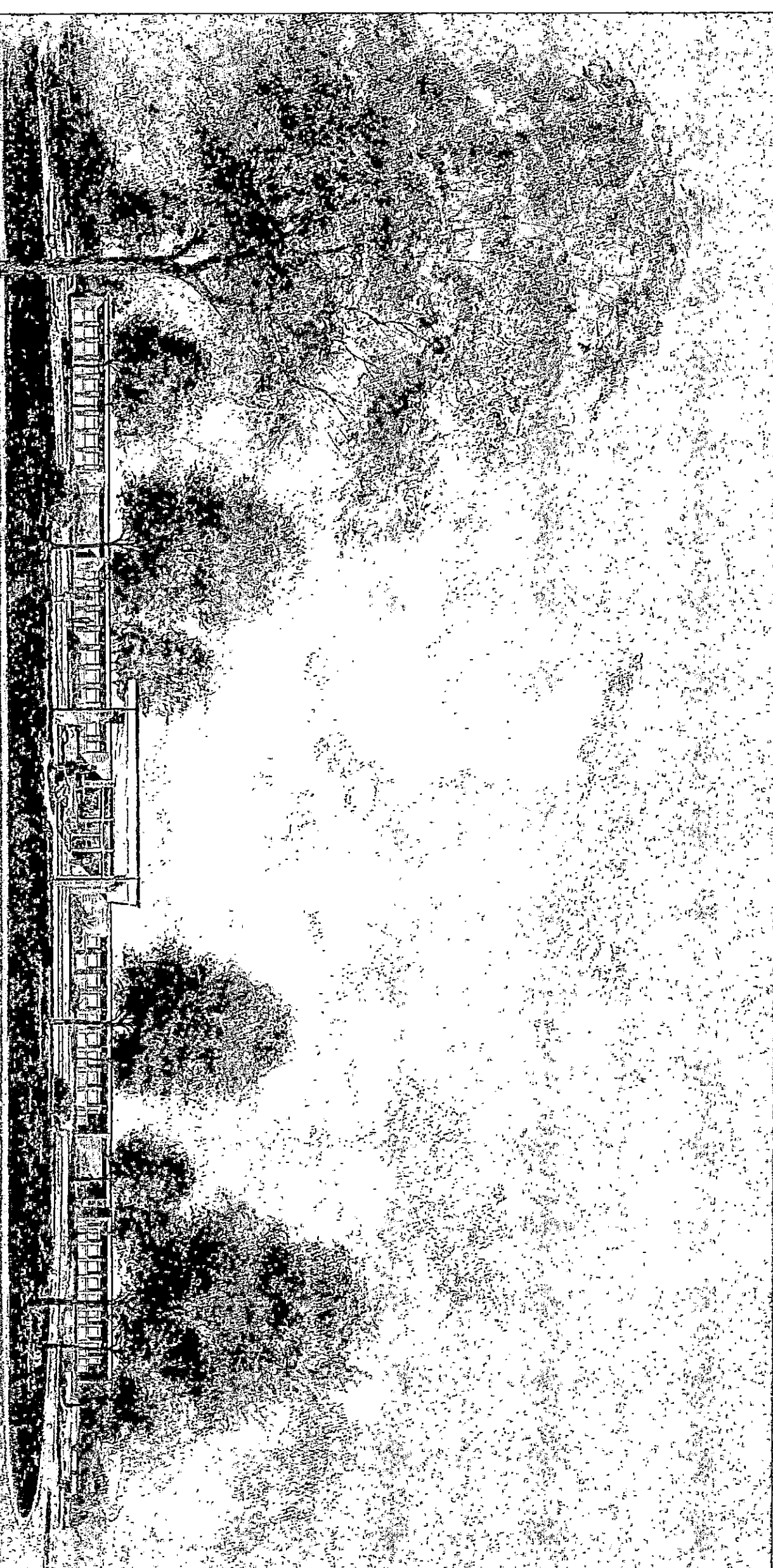
RGB, Jr.:nwp

PROPOSED NURSING FACILITIES FOR HOWE HALL - HOUSTON

ADDENDUM AND REVISIONS



312



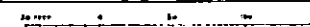
Photocopy - Preservation



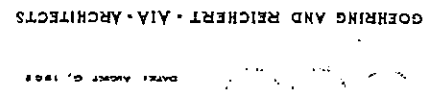
K E Y

_____ EXISTING
 _____ PROPOSED
 _____ FUTURE

P L O T P L A N



Photocopy - Preservation



September 18, 1963

Dear Mrs. McMillan,

Regretfully I must tender my resignation as a Board Member of Holly Hall. I have recently announced as a candidate for the United States Senate and for the next year I am going to be thoroughly engaged in political activity.

I do hope you understand. I just know that I could not get to the Board meetings and could not give the Board its fair share of my time and attention. Therefore, I should step down for someone who can help you more actively.

Although I have not gotten to know you all well, I have been tremendously impressed by your sincerity of purpose and your dedication to Holly Hall. It has been an inspiration to me to be on this Board and I just wish I could have contributed more myself.

Very truly yours,

George H. W. Bush

Mrs. Earl McMillan
Holly Hall
8304 Knight Road
Houston, Texas

HOLLY HALL

*Sponsored by the United Church Women
of Houston*

8304 Knight Road Houston, Texas

*gratefully acknowledges
your thoughtful contribution*

*of
Membership Dues*

"Add Life to Years -- and Years to Life"

8304 KNIGHT ROAD

HOUSTON, TEXAS

This Certifies that

Mr. George H. W. Bush

IS A SUSTAINING MEMBER OF

HOLLY HALL

8304 KNIGHT ROAD

HOUSTON, TEXAS

FOR THE YEAR ENDING SEPT. 1964 Mrs. Earl McMillian
PRESIDENT

"Add Life to Years and Years to Life"

September 18, 1963

Dear Charles,

Since I got on the Holly Hall Board through your good offices I now would like to get some advice from you. With the forthcoming Senate campaign I just do not see how I will be able to devote any time at all to Holly Hall. I have enjoyed my association there and have enjoyed meeting those wonderfully dedicated people, but I just know I will be all tied up in political activity during the coming year and I would not be able to do my share of the work. Could you give me your views on this.

I think that I most definitely should resign but I do not want to cause you any embarrassment since you sponsored me for the Board. I am attaching a letter of resignation which I have signed and if you feel it is in order I would appreciate your dropping it in the mail.

Best regards,

George Bush

Mr. Charles Crady
Childers Fort & Crady
Shell Building
Houston, Texas

Withdrawal/Redaction Sheet

(George Bush Library)

DOCUMENT NO. AND TYPE	SUBJECT/TITLE	DATE	RESTRICTION	CLASS.
01. Memo	From Rex Baker to members of the Holly Hall Fund Raising Committee (1 pp.)	7/29/63	C	
COLLECTION George Bush Personal Papers Zapata Oil File Personal Alphabetical Files				
FILE LOCATION Holly Hall [1961-1963] OA/ID Number Date Closed 10/18/99				

RESTRICTION CODES

Presidential Records Act - [44 U.S.C. 2204(a)]

- P-1 National Security Classified Information [(a)(1) of the PRA]
- P-2 Relating to the appointment to Federal office [(a)(2) of the PRA]
- P-3 Release would violate a Federal statute [(a)(3) of the PRA]
- P-4 Release would disclose trade secrets or confidential commercial or financial information [(a)(4) of the PRA]
- P-5 Release would disclose confidential advice between the President and his advisors, or between such advisors [(a)(5) of the PRA]
- P-6 Release would constitute a clearly unwarranted invasion of personal privacy [(a)(6) of the PRA]

C. Closed in accordance with restrictions contained in donor's deed of gift.

Freedom of Information Act - [5 U.S.C. 552(b)]

- F-1 National security classified information [(b)(1) of the FOIA]
- F-2 Release would disclose internal personnel rules and practices of an agency [(b)(2) of the FOIA]
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- F-8 Release would disclose information concerning the regulation of financial institutions [(b)(8) of the FOIA]
- F-9 Release would disclose geological or geophysical information concerning wells [(b)(9) of the FOIA]

Withdrawal/Redaction Sheet

(George Bush Library)

DOCUMENT NO. AND TYPE	SUBJECT/TITLE	DATE	RESTRICTION	CLASS.
02. Form	Summary of income and expenses for Holly Hall (1 pp.)	n.d.	C	
COLLECTION George Bush Personal Papers Zapata Oil File Personal Alphabetical Files				
FILE LOCATION Holly Hall [1961-1963] OA/ID Number Date Closed 10/18/99				

RESTRICTION CODES

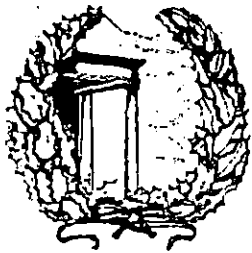
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HOLLY HALL

• • Home For The Retired • •

Operated by

United Church Women

PHONE Riverside 7-2810
Riverside 7-2811

8304 KNIGHT ROAD
HOUSTON 25, TEXAS

July 15, 1963

C. N. TUNNELL
ADMINISTRATOR

Mr. George Bush
Zapata Off-Shore Company
Houston Club Bldg.
Houston, Texas 77002

Dear Mr. Bush:

As you know, the Board of Directors of Holly Hall each year raises close to \$20,000.00 for maintenance at Holly Hall, by its Sustaining Membership Drive.

Each Board Member, if possible, agrees to be a Sustaining Member.

In addition, and this is most important, each Board Member tries to enroll one new Sustaining Member from among friends or business acquaintances.

Please 'phone the Holly Hall secretary, Mrs. Barnett, at RI 7-2810 the name of your prospect. She will check to be sure that this person is not already a member, and that no one else has this name.

Thank you for your prompt cooperation in this matter.

We raised \$18,000.00 last year - We can do even better this year if each Board Member will help.

Thank you!

Sincerely,

(Mrs. H. W.)

Tomnie Bishop
Tomnie Bishop, Chairman

(Mrs. S. Marcus)

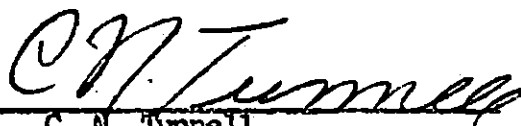
Margaret Greer
Margaret Greer, Co-Chairman

Bush Library Photocopy

"Add Years to Life . . . and Life to Years"

SUPPLEMENT TO ADMINISTRATOR'S REPORT OF JULY 8, 1963

We regret very much that due to a typographical error the Administrator's Report of July 8th gave Mrs. Walker's age as "103". This should have read "109".


C. N. Tunnell

Withdrawal/Redaction Sheet

(George Bush Library)

DOCUMENT NO. AND TYPE	SUBJECT/TITLE	DATE	RESTRICTION	CLASS.
03. Memo w/ attachments	From James Bayless to members of Holly Hall finance committee RE: Confidential financial information (3 pp.)	7/8/63	C	
COLLECTION George Bush Personal Papers Zapata Oil File Personal Alphabetical Files				
FILE LOCATION Holly Hall [1961-1963] OA/ID Number Date Closed 10/18/99				

RESTRICTION CODES

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Withdrawal/Redaction Sheet

(George Bush Library)

DOCUMENT NO. AND TYPE	SUBJECT/TITLE	DATE	RESTRICTION	CLASS.
04. Minutes w/ attachments	Minutes of Holly Hall Board of Directors meeting (6 pp.)	6/24/63	C	
COLLECTION George Bush Personal Papers Zapata Oil File Personal Alphabetical Files				
FILE LOCATION Holly Hall [1961-1963] OA/ID Number Date Closed 10/18/99				

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 F-8 Release would disclose information concerning the regulation of
 financial institutions [(b)(8) of the FOIA]
 F-9 Release would disclose geological or geophysical information
 concerning wells [(b)(9) of the FOIA]

pls call Mr Baker
say Bush out of
country for minto
what to do about
this assignment
suggest try re-assign
CP

3625 Chevy Chase
Houston 19, Texas
May 27, 1963

Dear Committee Member:

In the enclosed minutes please find your assignment in the HOLLY HALL FUND RAISING DRIVE. If you were not present to accept your assignment when the planning group met on May 23, we hope you will accept your assignment with enthusiasm and report results as soon as possible to the Secretary, Mrs. Horace W. Bishop, JA8-6146, or by writing to 3625 Chevy Chase, Houston 19, Texas.

Let's all work together and get the remaining \$300,000.00 raised in the next few weeks.

Sincerely,

Tommie W. Bishop
(Mrs. H.W.) Tommie W. Bishop

for

Rex G. Baker, Jr.
Vice Chairman in Charge for Mr.
Otis Massey

TWB:nwp

Enclosure:

Retired — George
Bush Handwriting

HOLLY HALL FUND-RAISING COMMITTEE

PLANNING GROUP MEETING

HOUSTON CLUB - MAY 23, 1963

A planning group from the Holly Hall Fund Raising Committee met at the Houston Club on May 23, 1963, at the request of Mr. Rex G. Baker, Jr., Vice-Chairman in charge for Mr. Otis Massey.

The results of the meeting are as follows:

1. Mr. Baker was authorized to have Goehring and Reichert make copies of the plot plan and prospective rendering of the proposed infirmary wing for use of Board Members in calling on prospective donors.
- Mrs. George Woods volunteered to pay the cost of having these pictures made.
2. The Committee voted to recommend that the Board authorize Goehring and Reichert to begin all necessary work prior to the construction of the infirmary wing.
3. Committee Members were assigned foundations or individuals upon whom they were to call in the hope of getting a pledge or a donation.
4. The campaign is to be started at once with the hope that the remaining \$300,000.00 can be raised within the next few months.
5. To save time for Mr. Baker, Mrs. Horace W. Bishop was asked to serve as Secretary and to assume the following duties:
 - a) Notify Board Members whom they are to solicit.
 - b) Keep in touch with Board Members until a report on their efforts has been made to her.
 - c) Notify Mr. Baker of the results reported to her. He will report to Mr. Massey.
 - d) Ask the Board Members to report results to her either by telephone at JA 8-6146 or by mail to

Mrs. Horace W. Bishop
3625 Chevy Chase
Houston 19, Texas

Following are the assignments:

Mr. Leopold Meyer

All Schlumberger Foundations
The J. S. Abercrombie Foundation
Captain Edward Ewing Barrow Foundation

Mr. Leopold Meyer (Cont'd.)

Battelstein Charities Corp.
The N. M. Davidson Foundation
The Nathan J. Klein Fund
Mayer and Ida Gordon Foundation

Mr. Charles Crady

The Anchorage Foundation, Inc.
The M. D. Anderson Foundation (Mr. Crady and Mr. Marcus Greer
to talk to Mr. Simmons, Administrator
Texas Gulf Sulphur Fund
Brown Foundation (with Mr. Hines Baker, Jr.)
Mossbacher, Robert Foundation (with Mr. Scurlock)

Mr. Earl Calkins

The Anchorage Foundation, Inc. (with Mr. Massey and Mr. Crady)
The Thibodeaux Foundation (to see Mr. Macy)

Mrs. Sterling McCall

The George and Anne Butler Foundation
Kopper-Smith Foundation

Mrs. A. L. Selig

The Cain Foundation
Lulu Bryan Rambaud Charitable Trust
Mr. Floyd L. Karsten

Mr. Otis Massey

To ask Mr. Bill Goldston about The Clayton Fund
Send a letter to Mr. Max Levine of Foley Brothers' Store Foundation
giving details of reason for drive. This letter was requested by Mr.
Levine from Mr. Marcus Greer.

Mr. Allan King

Goldston Endowment, Inc.

Mr. E. C. Scurlock

The Gray Foundation
The Hudson Foundation
National Bank of Commerce of Houston Fund, Inc.
The Symonds Foundation (with Mr. Rex G. Baker, Jr.)
The Tennessee Gas Foundation (with Mr. Rex G. Baker, Jr.) to see
Mr. James E. Ivin
Mossbacher, Robert Foundation (with Mr. Crady)
Mr. Merlyn Christie

Mr. James Houstoun, Jr.

Gulf Publishing and Printing Foundation
The Wald-Hirsch Trust

Mr. James Bayless

The Robert W. Henderson Foundation
Mr. Ernest Cockrell
The Jack S. and Elva J. Josey Foundation

Mr. George Bush

The Hobby Foundation

Mrs. Earl McMillian

The Marshall Foundation
Mossler Corporation

Mr. Percy Turner

McAshan Educational and Charitable Trust (Mr. DuPuy Bateman)

Mr. Frank Watts

Mosher Foundation

Walter Bedford Sharp Memorial Foundation

Mrs. Allan H. King

The J. Newton Rayzor Foundation

Mrs. Horace W. Bishop

The Russell Foundation

Mr. John Weston

B. N. Woltman Foundation

The Rutherford Foundation (with Mr. A. L. Selig)

Raymond Pearson Foundation (see Mr. Gail Whitcomb)

Mr. A. L. Selig

The Rutherford Foundation (with Mr. Weston)

Fohs Foundation

Mr. Rex G. Baker, Jr.

Symonds Foundation (with Mr. Scurlock)

Tennessee Gas Foundation (with Mr. Scurlock)

Mr. Robert Ray

Mr. Robert Stewart

The Farish Fund

Second National Bank of Houston Foundation, Inc.

Mrs. George Woods

Special Fund (to talk to Mr. Sterling Hogan)

Wortham Foundation

Mrs. Harris Masterson

Mr. Curtis Delhomme

Mr. Dan Bullard

Other Individuals

Respectfully submitted,

Tommie W. Bishop

Tommie W. Bishop

(Mrs. Horace W. Bishop, Secretary,
Holly Hall Fund Raising Committee)

Withdrawal/Redaction Sheet

(George Bush Library)

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HOLLY HALL
BOARD OF DIRECTORS
APRIL 1963 to APRIL 1964

file

OFFICERS

JA 4-5021	Mrs. Earl T. McMillian	President	3622 Knollwood (19)
JA 2-8584	Mrs. S. Marcus Greer	1st Vice President	3506 Del Monte (19)
CA 5-1551	Mr. Robert Stewart, Jr.	2nd Vice President	P. O. Box 2629 (1)
HO 5-5416	Mrs. Ben F. Curtis	Recording Sec'y	12222 Cobblestone (24)
JA 9-0452	Mrs. Harry R. Jones	Ass't Recording Sec'y	2504 Inwood Drive (19)
MO 5-2650	Mrs. John C. Wilson	Treasurer	3102 LaSalle St. (19)
JA 9-0358	Mrs. John C. Lipscomb	Ass't Treasurer	2510 Reba Drive (19)
JA 9-9932	Mrs. Junius F. Estill, Jr.	Corresponding Sec'y	3227 Reba Drive (19)
MO 5-4809	Mrs. Gary P. Pearson, Jr.	Ass't Corresp. Sec'y	5305 Schumacher (27)
JA 8-4454	Mrs. Olivia Sayers	Custodian-Historian	1420 Missouri (6)
CA 2-0224	Mr. Earl F. Walborg	Controller	405 1st City Nat'l Bk (2)
CA 8-9271	Mr. Hines H. Baker, Jr.	Parliamentarian	2112 1st City Nat'l Bk (2)

TERM EXPIRES 1964

JA 8-6146	1. Bishop, Mrs. Horace W.	3625 Chevy Chase (19)
MO 5-8357	2. Bostick, Mrs. Francis X.	55 Briar Hollow Lane (27)
JA 4-5096	3. Brinton, Lee V.	805 Branard (6)
UN 4-4471	4. Calkins, Earl C.	P. O. Box 1173 (1)
JA 9-7601	5. Cocke, Mrs. Ruth	3214 Ella Lee Lane (19)
FA 3-4333	6. Delhomme, C. B.	2101 Leeland (3)
JA 4-2700	7. Frensley, Mrs. Herbert J.	2001 Maconda Lane (27)
JA 3-6627	8. Gregory, Lloyd, Jr.	2 Chelsea (6)
MO 7-4644	9. Lingle, Mrs. Harry M.	4008 Childress
JA 9-0358	10. Lipscomb, Mrs. John C.	2510 Reba Drive (19)
UN 4-4471	11. Massey, Otis	P. O. Box 1173
JA 9-7766	12. McCall, Mrs. Sterling B.	2345 Tangley Rd. (5)
JA 4-5021	13. McMillian, Mrs. Earl	3622 Knollwood (19)
MO 7-9131	14. Meyer, Leopold L.	1035 Meyerland Plaza Mall (35)
MA 3-1072	15. Nicholson, Mrs. W. S.	4950 Linden, Bellaire
CA 8-7373	16. Turner, P. E.	15th Floor Houston Club Bldg. (2)

TERM EXPIRES 1965

CA 8-9271	1. Baker, Hines H. Jr.	2112 First City Nat'l Bk. Bldg. (2)
JA 3-1001	2. Beeler, Mrs. C. O.	3630 Del Monte Drive (19)
JA 4-1342	3. Beular, Mrs. Edwin L.	3202 Locke Lane (19)
CA 2-0395	4. Bush, George	Zapata Off-Shore Co., Houston Club
HO 5-5416	5. Curtis, Mrs. Ben F.	12222 Cobblestone Drive (24)
JA 9-9932	6. Estill, Mrs. Junius F., Jr.	3227 Reba Drive (19)
JA 3-0028	7. Harker, Mrs. Harvey M.	2209 Looscan Lane (19)
CA 3-4381	8. Houston, James P., Jr.	520 Continental Building (2)
JA 9-0452	9. Jones, Mrs. Harry R.	2504 Inwood Drive (19)
CA 7-6306	10. King, Allan C.	Goldston Oil Corp. 1st City Bk
MO 7-9795	11. Noel Edward T.	3514 Drummond (25)
MO 5-4809	12. Pearson, Mrs. Gary P., Jr.	5305 Schumacher (27)
JA 4-9025	13. Selig, Mrs. A. L.	3715 Inverness (19)
CA 2-0224	14. Walborg, Earl F.	405 First City Nat'l Bk. Bldg. (2)
JA 4-3934	15. Weston, Mrs. John C.	3001 Inwood Drive (19)
MO 5-2650	16. Wilson, Mrs. John C.	3102 LaSalle St. (19)

TERM EXPIRES 1966

FA 3-1141	1. Baker, Rex G., Jr.	1840 Tennessee Building (2)
CA 7-7161	2. Bayless, James L.	512 1st City Nat'l Bk. Bldg. (2)
CA 2-9831	3. Carter, Roy E.	4743 Eanning (27)
FA 3-8133	4. Crady, Charles C., III	629 Shell Building (2)
JA 2-8584	5. Green, Mrs. S. Marcus	3506 Del Monte Drive (19)
JA 8-4109	6. Knapp, The Rev. Arthur S.	1015 Holman (4)
JA 4-7234	7. Kneebone, Mrs. Robert W.	1400 Herman Drive, #4 G. (4)
HO 8-3103	8. Nicks, Mrs. S. R.	1602 Monarch Oaks (24)
OV 6-4802	9. Randall, Mrs. C. C.	967 Althea (18)
CA 8-9561	10. Scurlock, Eddy C.	202 Couth Coast Bldg. (2)
CA 5-1551	11. Stewart, Robert, Jr.	P. O. Box 2629 (1)
RI 7-3120	12. Trammel, Luther, Jr.	6400 Del Rio (21)
JA 9-1277	13. Tyson, Mrs. A. Knox	9 Pine Hill Lane (19)
JA 9-5073	14. Watts, Frank A.	2529 Stannore (19)
SU 2-0237	15. Weaver, Mrs. Henry O.	5207 Bayou Glen (27)
MO 4-2757	16. Woods, Mrs. George E.	4001 Over Brook (27)

UNITED CHURCH WOMEN

MA 3-0128	Perkins, Mrs. Freeman E.
JA 3-0475	Gault, Mrs. Jim
MA 3-1391	Turrentine, Mrs. R. E., Jr.

3119 Winslow (25)
4119 Yoakum Blvd. (6)

HOLLY HALL COMMITTEES
1963 - 1964

EXECUTIVE COMMITTEE

Mrs. Earl McMillian	President	JA 4-5021
Mrs. S. Marcus Greer	First Vice President	JA 2-8584
Mr. Robert Stewart, Jr.	Second Vice President	CA 5-1551
Mrs. Ben F. Curtis	Recording Secretary	HO 5-5416
Mrs. John C. Wilson	Treasurer	MO 5-2650
Mr. Earl F. Walborg	Controller	CA 2-0224
Mr. Hines H. Baker, Jr.	Parliamentarian	CA 8-9271
Mrs. Jim Gault	President, U.C.W.	JA 3-0475
Mrs. George E. Woods	Past President H. H. Board	MO 4-2757
Mrs. Horace W. Bishop	Past Presid.	JA 8-6146
Mr. Earl C. Calkins	Member-at-large	UN 4-4471
Mr. James P. Houstoun, Jr.	Member-at-large	CA 3-4381
Mrs. Earl McMillian	Ex-Officio Member of all Committees	JA 4-5021
Mrs. S. Marcus Greer	Ex-Officio Member of all Committees	JA 2-8584

FINANCE COMMITTEE

Mr. Robert Stewart, Jr., Chairman	CA 5-1551
Mr. C. B. Delhomme, Co-Chairman	FA 3-4333
Mr. Earl F. Walborg	CA 2-0224
Mr. Otis Massey	UN 4-4471
Mr. James L. Bayless	CA 7-7161
Mr. Lee V. Brinton	JA 4-5096
Mr. Earl C. Calkins	UN 4-4471
Mr. Rex G. Baker, Jr.	FA 3-1141
Mr. P. E. Turner	CA 8-7373

SUB-COMMITTEE FOR INVESTMENTS

Mr. Lee V. Brinton, Chairman	JA 4-5096
Mr. James L. Bayless, Co-Chairman	CA 7-7161
Mr. Robert Stewart, Jr.	CA 5-1551
Mr. Earl F. Walborg	CA 2-0224
Mr. Hines H. Baker, Jr.	CA 8-9271
Mr. George Bush	CA 2-0395
Mr. Leopold L. Meyer	MO 7-9131
Mr. James P. Houstoun, Jr.	CA 3-4381

BUDGET COMMITTEE

Mr. Robert Stewart, Jr., Chairman	CA 5-1551
Mrs. A. L. Selig, Co-Chairman	JA 4-9025
Mr. Earl F. Walborg	CA 2-0224
Mr. C. B. Delhomme	FA 3-4333
Mrs. Horace W. Bishop	JA 8-6146
Mrs. Sterling B. McCall	JA 9-7766
Mr. Eddy Scurlock	CA 8-9561

BUILDING COMMITTEE

Mr. Earl C. Calkins, Chairman	UN 4-4471
Mrs. Horace W. Bishop Co-Chairman	JA 8-6146
Mr. P. E. Turner	CA 8-7373
Mrs. George E. Woods	MO 4-2757
Mr. Allan C. King	CA 7-6306
Mrs. W. S. Nicholson	MA 3-1072
Mr. Luther Trammel, Jr.	RI 7-3120
Mr. Leopold L. Meyer	MO 7-9131

REAL ESTATE COMMITTEE

Mr. C. B. Delhomme, Chairman	FA 3-4333
Mr. Lee V. Brinton, Co-Chairman	JA 4-5096
Mr. Robert Stewart, Jr.	CA 5-1551
Mr. P. E. Turner	CA 8-7373
Mr. Charles C. Crady, III	FA 3-8133
Mr. Rex G. Baker, Jr.	FA 3-1141
Mr. Roy E. Carter	CA 2-9831
Mr. Eddy Scurlock	CA 8-9561

POLICY AND PLANNING COMMITTEE

Mr. Earl C. Calkins, Chairman	UN 4-4471
Mrs. W. S. Nicholson, Co-Chrmn	MA 3-1072
Mrs. Sterling B. McCall	JA 9-7766
Mrs. Horace W. Bishop	JA 8-6146
Mr. Charles C. Crady III	FA 3-8133
Mrs. John C. Weston	JA 4-3934
Mr. Frank A. Watts	JA 9-5073
Mrs. A. L. Selig	JA 4-9025
Mrs. Francis X. Bostick	MO 5-8357
Mr. Hines H. Baker, Jr.	CA 8-9271

ADVISORY COMMITTEE

Mrs. W. S. Nicholson	MA 3-1072
Mrs. George E. Woods	MO 4-2757
Mrs. Ruth Cocke	JA 9-7601
Mrs. John C. Weston	JA 4-3934
Mrs. Allan H. King	JA 4-8010
Mrs. Sterling B. McCall	JA 9-7766
Mrs. A. L. Selig	JA 4-9025
Mrs. Horace W. Bishop	JA 8-6146

GROUND'S COMMITTEE

Mrs. Ruth Cocke, Chairman	JA 9-7601
Mrs. Harvey M. Harker	JA 3-0028
Mrs. Harry Jones	JA 9-0452
Mrs. Gary P. Pearson, Jr.	MO 5-4809
Mrs. Sterling B. McCall	JA 9-7766
Mrs. Harry M. Lingle	MO 7-4644

HOUSE COMMITTEE

Mrs. E. L. Beular, Chairman	JA 4-1342
Mrs. A. R. Holliday, Co-Chrmn	SU 2-6561
Mrs. Junius F. Estill, Jr.	JA 9-9932
Mrs. John C. Wilson	MO 5-2650

PUBLICITY

Mrs. S. R. Nicks, Chairman	HO 8-3103
Mrs. C. G. Randall, Co-Chrmn	OV 6-4802
Mrs. Herbert J. Frensley	JA 4-2700
Mrs. Robert W. Knebone	JA 4-7234

HOLLY HALL MOVIE COMMITTEE

Mrs. S. R. Nicks	HO 8-3103
Mrs. C. G. Randall	OV 6-4802

CHAPEL COMMITTEE

Mrs. W. M. Lawrence	MA 3-3391
Mrs. F. M. Allerton	UN 2-9275

VOLUNTEERS

Mrs. Francis X. Bostick, Chairman	MO 5-8357
Mrs. Otis Massey, Co-Chairman	SU 2-2208
Mrs. Harry R. Jones	JA 9-0452
Mrs. C. O. Beeler	JA 3-1001
Mrs. John C. Wilson	MO 5-2650
Mrs. J. A. Fairley	SU 2-1615
Mrs. C. Hartsook	MO 7-4853
Mrs. E. L. Rumph	JA 4-9411
Mrs. W. N. Finnegan	JA 8-0103
Mrs. Robert Kneebone	JA 4-7234

SICK FUND COMMITTEE

Mr. Edward T. Noel	MO 7-8786
The Rev. Arthur S. Knapp	JA 8-4109
Dr. Lloyd J. Gregory, Jr.	JA 3-6627

MEDICAL AND INFIRMARY COMMITTEE

Dr. Lloyd J. Gregory, Jr. Chairman	JA 3-6627
Dr. Ray W. Goens	MO 5-1384
Dr. William Jones	MO 6-2217
The Rev. Arthur S. Knapp	JA 8-4109

NOMINATING COMMITTEE

Mrs. A. L. Selig, Chairman	JA 4-9025
Mrs. A. Knox Tyson	JA 9-1277
Mr. Rex G. Baker, Jr.	FA 3-1141
Mrs. George E. Woods	MO 4-2757
Mr. George Bush	CA 2-0395
Mrs. Robert Kneebone	JA 4-7234
Mrs. Henry O. Weaver	SU 2-0237
Mrs. Ben F. Curtis	HO 5-5416

ACTIVITIES AND ENTERTAINMENT COMMITTEE

Mrs. John C. Weston, Chairman	JA 4-3934
Mrs. Ben F. Curtis	HO 5-5416
Mrs. Louis Kier	JA 4-3865
Mrs. John C. Lipscomb	JA 9-0358
Mrs. W. S. Nicholson	MA 3-1072
Mrs. Gary P. Pearson, Jr.	MO 5-4809
Mrs. Junius F. Estill, Jr.	JA 9-9932
Mrs. C. C. Randall	OV 6-4802
Mrs. A. R. Holliday	SU 2-6561
Mrs. Henry O. Weaver	SU 2-0237
Mrs. Sterling B. McCall	JA 9-7766
Mrs. Edwin L. Beular	JA 4-1342
Mrs. R. E. Turrentine, Jr.	MA 3-1391
Mrs. Gordon Selig	JA 4-9025
Mrs. Harry R. Jones	JA 9-0452

HOLLY HALL CHRISTMAS DECORATIONS

Mrs. Ruth Cooke, Chairman	JA 9-7603
Mrs. Edwin L. Beular, Co-Chrmn	JA 4-1342
Mrs. Sterling B. McCall	JA 9-7766
Mrs. Francis X. Bostick	MO 5-8357
Mrs. Henry O. Weaver	SU 2-0237
Mrs. Gary P. Pearson, Jr.	MO 5-4809
Mrs. Ben F. Curtis	HO 5-5416
Mrs. Robert Kneebone	JA 4-7234
Mrs. Herbert J. Frensley	JA 4-2700

LIBRARY COMMITTEE

Mrs. Minnie Miner, Chairman	RI 8-2876
Miss Mabel Cassel	RI 7-1819

SUSTAINING MEMBERSHIP COMMITTEE

Mrs. Horace W. Bishop, Chairman	JA 8-6146
Mrs. S. Marcus Greer, Co-Chrmn	JA 2-8584
Mrs. Allan H. King	JA 4-8010
Mrs. Robert Kneebone	JA 4-7234
Mrs. A. L. Selig	JA 4-9025
Mrs. A. Knox Tyson	JA 9-1277

HOLLY HALL
ANNUAL MEMBERSHIP MEETING
FIRST METHODIST CHURCH
APRIL 17, 1963

The fourteenth Annual Membership meeting of Holly Hall was held at noon on April 17, 1963, at First Methodist Church with the President, Mrs. Horace W. Bishop, presiding.

The meeting was opened with prayer by Mr. C. N. Tunnell. A warm welcome was extended the membership by Mrs. H. L. Stegall, President of the Woman's Society of Christian Service of First Methodist Church.

Mrs. Bishop graciously thanked the members of the Woman's Society and Mrs. Stegall for the beautiful table decorations and the serving of the noon meal.

Mrs. W. M. Lawrence and her captains were thanked for handling of the sale of luncheon tickets for the annual meeting to the churches and Mrs. Freeman Perkins for the ticket sales to the members of the Board of Directors of Holly Hall.

The President expressed her gratitude to the United Church Women, who are the sponsors of Holly Hall, and who work all year at various money-making projects in order to contribute each year \$20,000 for the maintenance of the home.

An ex-board member, Mrs. Olivia Sayers, was introduced and thanked for serving so faithfully as Custodian-Historian of Holly Hall.

Words of sincere appreciation were extended by Mrs. Bishop to the Executive Committee of Holly Hall and to all Holly Hall Board Members for the many, many hours of loyal and devoted service each gave to Holly Hall's program.

The ministers and their wives who were present were recognized.

The membership was asked to note with care the printed copies of the (1) Report of the Holly Hall Projects Committee of the United Church Women 1962 and (2) Report of Officers and Committee Chairman of Board of Directors of Holly Hall. Copies are attached to the permanent file of the Minutes.

Mr. Tunnell, Administrator of Holly Hall, introduced Mrs. Agnes Ryan, Business Office Manager; Mrs. Mildred Barnett, Office Secretary; and the following residents of Holly Hall who were present: Mrs. W. R. Bacon, Mrs. Margaret Willits, Mrs. Lina Powell, Mrs. Lucy Anderson, Mrs. Edna Geddes, Mrs. Mae Perdue, and Mrs. W. S. Bailey.

Mr. and Mrs. Percy Turner were given a rising vote of appreciation for their sustained and generous loyalty to Holly Hall's welfare.

The Minutes of 1962 annual meeting were read and approved.

The Projects Chairman, Mrs. Freeman Perkins, thanked Mrs. John B. Goodrich for her work in promoting the fine book reviews given by Mrs. V. Y. Rejebian; Miss Annanelle Curran for the evening division book reviews; Mrs. C. C. Randall for showing of the Holly Hall film and Mrs. John C. Weston for the Silver Tea on December 5, 1962 in the home of Mr. and Mrs. Robert Strange.

Mrs. R. E. Turrentine, Jr., Treasurer of United Church Women, was introduced and thanked captains and representatives in each church for their participation in reaching a total of \$14,306.00 as of today, in the Annual Membership Drive.

The Administrator, Mr. Tunnell, reported that of the 109 residents, 99 were women and 10 men. Twelve religious denominations are represented in

the home. He was reluctant to see Mrs. Bishop leave her office after her leadership of understanding and kind cooperation, but welcomed Mrs. Earl McMillian, expecting the same devoted service. He felt the home was a good one with good working conditions and was a most rewarding life.

The report of the Nominating Committee, given by Mrs. John C. Weston, Chairman, was as follows:

New Members serving three years:

Mrs. Robert Kneebone
Mrs. Henry O. Weaver
Mr. Luther Trammel, Jr.
Mr. Roy E. Carter
Mr. E. C. Scurlock

Members to be Re-elected:

Mr. Rex G. Baker, Jr.
Mr. James L. Bayless
Mr. Charles C. Crady III
Mrs. S. Marcus Greer
The Rev. Arthur S. Knapp
Mrs. S. R. Nicks
Mrs. C. C. Randall
Mr. Robert Stewart, Jr.
Mrs. A. Knox Tyson
Mr. Frank A. Watts
Mrs. George E. Woods

Upon motion made by Mrs. Weston, seconded and unanimously passed, the above slate was approved.

Mrs. Bishop welcomed the new members and expressed loss in the four retiring Board Members: Mrs. George A. Butler, Mrs. Cameron Fairchild, Mrs. A. R. Holliday and Mr. Floyd L. Senter.

Guest speaker, Dr. Charles L. Allen, Minister of First Methodist Church was introduced by Mrs. Bishop. Dr. Allen said Holly Hall was justified first, by persons needing a home and second, this need being met by the United Church Women of Houston and Holly Hall Board.

Minutes - Annual Membership Meeting -4-

The Reverend Arthur S. Knapp pronounced the benediction.

Respectfully submitted

Mrs. A. Knox Tyson,
Secretary

APPROVED:

Mrs. Horace W. Bishop
President

Attachments:

- (1) Report of Holly Hall Projects Committee
- (2) Report of Officers Committee Chairman Holly Hall Board of Directors

HOLLY HALL
BOARD OF DIRECTORS MEETING

FIRST METHODIST CHURCH
FORD ROOM
APRIL 17, 1963

REGULAR
MEETING

The regular meeting of the Holly Hall Board of Directors was held in the Ford Room of the First Methodist Church immediately following the fourteenth Annual Membership meeting. Mrs. Horace W. Bishop, President, conducted the meeting.

The following were present:

Mr. Hines H. Baker, Jr.	Mrs. Sterling B. McCall
Mr. Rex G. Baker, Jr.	Mrs. Earl McMillian
Mrs. Edwin L. Beular	Mr. Leopold L. Meyer
Mrs. Horace W. Bishop	Mrs. W. S. Nicholson
Mrs. Francis X. Bostick	Mrs. S. R. Nicks
Mr. Earl C. Calkins	Mr. Edward T. Noel
Mrs. Ruth Cocke	Mrs. Gary P. Pearson, Jr.
Mr. Charles C. Crady, III	Mrs. Freeman E. Perkins
Mrs. Ben F. Curtis	Mrs. C. C. Randall
Mrs. Herbert J. Frensley	Mr. Eddy C. Scurlock
Mrs. S. Marcus Greer	Mrs. A. L. Selig
Mrs. Jim Gault	Mr. and Mrs. P. E. Turner
Mrs. A. R. Holliday	Mrs. R. E. Turrentine, Jr.
Mr. James P. Houstoun, Jr.	Mrs. A. Knox Tyson
Mrs. Harry R. Jones	Mr. Earl F. Walborg
Mr. Allan C. King	Mrs. John C. Weston
The Rev. Arthur S. Knapp	Mrs. Henry O. Weaver
Mrs. Robert W. Kneebone	Mrs. John C. Wilson
Mrs. Harry M. Lingle	Mrs. George E. Woods
Mrs. John C. Lipscomb	

NEW
BOARD
MEMBERS

The following new members were welcomed to the Board:

Mrs. Robert W. Kneebone
Mrs. Henry O. Weaver
Mr. Luther Trammel, Jr.
Mr. Roy E. Carter
Mr. Eddy C. Scurlock

PUBLISHER'S
AFFIDAVIT

The Publisher's Affidavit of the Legal Notice of Holly Hall's annual meeting was passed for all to see. The Affidavit is attached to the permanent file of the Minutes.

NEW
OFFICERS

Upon motion made by Mrs. John C. Weston, Chairman of the Nominating Committee, seconded and unanimously passed, the following slate of officers was declared duly elected:

President	Mrs. Earl McMillian
1st Vice President	Mrs. S. Marcus Greer
2nd Vice President	Mr. Robert Stewart, Jr.
Recording Secretary	Mrs. Ben F. Curtis
Assistant Recording Secretary	Mrs. Harry R. Jones
Treasurer	Mrs. John C. Wilson
Assistant Treasurer	Mrs. John C. Lipscomb
Corresponding Secretary	Mrs. Junius F. Estill, Jr.
Assistant Corresponding Secretary	Mrs. Gary P. Pearson, Jr.
Controller	Mr. Earl F. Walborg
Parliamentarian	Hines H. Baker, Jr.

ADDITION
TO POLICY
REGARDING
DIETITIAN'S
HOURS

Upon motion made by Mrs. John C. Wilson, seconded and passed, the following sentence will be added to Policy Bulletin governing staff Article I Duties of Staff, Section 5, to be inserted after the first sentence:

"Except the Dietitian, who works a split shift, and is permitted to work a straight eight hour shift on the week days previous to her two days off and to leave accordingly for her days off."

GIFT
\$10,000 TO
ENDOWMENT
FUND

As a surprise, Mrs. Perkins presented the Board with a check in the amount of \$10,000 made out to Holly Hall Maintenance Endowment Fund from the United Church Women of Houston.

Mr. Otis Massey is improving in health and is now convalescing at home. He sent a report that \$92,000 has been received on the new building program.

EXECUTIVE
COMMITTEE

Mrs. Bishop turned the meeting over to the new Holly Hall President, Mrs. McMillian, who read the names of those to be elected to the Executive Committee as follows:

EXECUTIVE
COMMITTEE

Mrs. Earl McMillian - Ex Officio
Mrs. S. Marcus Greer - Ex Officio
Mr. Robert Stewart, Jr.
Mrs. Ben F. Curtis
Mrs. John C. Wilson
Mr. Earl F. Walborg
Mr. Hines H. Baker, Jr.
Mrs. Jim Gault
Mrs. George E. Woods
Mrs. Horace W. Bishop
Mr. Earl C. Calkins
Mr. James P. Houstoun, Jr.

On motion of Mr. Rex Baker, seconded and passed,
the slate was elected by acclamation.

The meeting was adjourned with prayer by Mr. Noel.

Respectfully submitted

Mrs. A. Knox Tyson,
Secretary

Donations for month of March 1963

The West Foundation, for New Infirmary Wing	\$10,000.00
Memorials	183.00

APPROVED:

Mrs. Horace W. Bishop, President

Attachments:
Publisher's Affidavit

MAILING LIST

HOLLY HALL

BOARD OF DIRECTORS

1963-1964

CA 8-9271	BAKER, HINES H., JR.	2112 1ST CITY NAT'L BK BLDG.(2)
FA 3-114L	BAKER, REX G., JR.	1840 TENNESSEE BUILDING (2)
CA 7-7161	BAYLESS, JAMES L.	512 1ST CITY NAT'L BK BLDG. (2)
JA 3-1001	BEELER, MRS. C. O.	3620 DEL MONTE DRIVE (L9)
JA 4-1342	BEULAR, MRS. EDWIN L.	3202 LOCKE LANE (19)
JA 8-6146	BISHOP, MRS. HORACE W.	3625 CHEVY CHASE (19)
MO 5-8357	BOSTICK, MRS. FRANCIS X.	55 BRIAR HOLLOW LANE (27)
JA 4-5096	BRINTON, LEE V.	805 BRANARD (6)
CA 2-0395	BUSH, GEORGE	ZAPATA OFF-SHORE CO. HSTN CLUB
UN 4-4471	CALKINS, EARL C.	P.O. BOX 1173 (1)
MO 7-0510	CARTER, ROY E.	4743 BANNING (27)
JA 9-7601	COCKE, MRS. RUTH	3214 ELLA LEE LANE (19)
FA 3-8133	CRADY, CHARLES C. III	629 SHELL BUILDING (2)
HO 5-5416	CURTIS, MRS. BEN F.	12222 COBBLESTONE DRIVE (24)
FA 3-4333	DELHOMME, C. B.	2101 LEELAND (3)
JA 9-9932	ESTILL, MRS. JUNIUS F., JR.	3227 REBA (L9)
JA 4-2700	FRENSLEY, MRS. HERBERT J.	2001 MACONDA LANE (27)
JA 3-0427	GAULT, MRS. JIM	4119 YOAKUM (6)
JA 2-8584	GREER, MRS. S. MARCUS	3506 DEL MONTE DRIVE (19)
JA 3-6627	GREGORY, DR. LLOYD J., JR.	2 CHELSEA (6)
JA 3-0028	HARKER, MRS. HARVEY M.	2209 LOOSCAN
CA 3-4381	HOUSTOUN, JAMES P., JR.	520 CONTINENTAL BLDG. (2)
JA 9-0452	JONES, MRS. HARRY R.	2504 INWOOD DRIVE (19)
CA 7-6306	KING, ALLAN C.	FIRST CITY NAT'L BANK BLDG.(2)
JA 8-4109	KNAPP, THE REV. ARTHUR S.	1015 HOLMAN (4)
JA 4-7234	KNEEBONE, MRS. ROBERT W.	1705 EWING (4)
MO 7-4644	LINGLE, MRS. HARRY M.	4008 CHILDRESS (5)
JA 9-0358	LIPSCOMB, MRS. JOHN C.	2510 REBA
UN 4-4471	MASSEY, OTIS	P.O. BOX 1173 (1)
JA 9-7766	MCCALL, MRS. STERLING B.	2345 TANGLEY ROAD (5)
JA 4-502L	MCMILLIAN, MRS. EARL	3622 KNOLLWOOD (19)
MO 7-9131	MEYER, LEOPOLD L.	1,035 MEYERLAND PLAZA MALL (35)
MA 3-1072	NICHOLSON, MRS. W. S.	4950 LINDEN BLVD., BELLAIRE
HO 8-3103	NICKS, MRS. S. R.	1602 MONARCH OAKS (24)
MO 7-8786	NOEL, EDWARD T.	3514 DRUMMOND (25)
MO 5-4809	PEARSON, MRS. GARY P., JR.	5305 SCHUMACHER (27)
MA 3-0128	PERKINS, MRS. FREEMAN E.	3119 WINSLOW (25)
OV 6-4802	RANDALL, MRS. C. C.	967 ALTHEA (L8)
CA 8-956L	SCURLOCK, MR. EDDY C.	202 SOUTH COAST BUILDING (2)
JA 4-9025	SELIG, MRS. A. L.	3715 INVERNESS (L9)
CA 5-1551	STEWART, ROBERT JR.	P. O. BOX 2629
RI 7-3120	TRAMMEL, LUTHER, JR.	6400 DEL RIO (21)
CA 8-7373	TURNER, MR. P. E.	15TH FLOOR HOUSTON CLUB BLDG.
MA 3-1391	TURRENTINE, MRS. R.E. JR.	4542 BELLAIRE BLVD., BELLAIRE
JA 9-1277	TYSON, MRS. A. KNOX	9 PINE HILL LANE (19)
CA 2-0224	WALBORG, EARL F.	405 1ST CITY NAT'L BK BLDG.(2)
JA 9-5073	WATTS, FRANK A.	2529 STANMORE (19)
SU 2-0237	WEAVER, MRS. HENRY O.	5207 BAYOU GLEN (27)
JA 4-3934	WESTON, MRS. JOHN C.	3001 INWOOD DRIVE (19)
MO 5-2650	WILSON, MRS. JOHN C.	3102 LASALLE ST. (27)
MO 4-2757	WOODS, MRS. GEORGE E.	4001 OVER BROOK (27)

Withdrawal/Redaction Sheet

(George Bush Library)

DOCUMENT NO. AND TYPE	SUBJECT/TITLE	DATE	RESTRICTION	CLASS.
06. Letter w/ attachment	From Agnes Ryan to Robert Stewart RE: Financial information (2 pp.)	4/24/63	C	
COLLECTION George Bush Personal Papers Zapata Oil File Personal Alphabetical Files				
FILE LOCATION Holly Hall [1961-1963] OA/ID Number Date Closed 10/18/99				

RESTRICTION CODES

Presidential Records Act - [44 U.S.C. 2204(a)]

P-1 National Security Classified Information [(a)(1) of the PRA]
 P-2 Relating to the appointment to Federal office [(a)(2) of the PRA]
 P-3 Release would violate a Federal statute [(a)(3) of the PRA]
 P-4 Release would disclose trade secrets or confidential commercial or financial information [(a)(4) of the PRA]
 P-5 Release would disclose confidential advise between the President and his advisors, or between such advisors [(a)(5) of the PRA]
 P-6 Release would constitute a clearly unwarranted invasion of personal privacy [(a)(6) of the PRA]

C. Closed in accordance with restrictions contained in donor's deed of gift.

Freedom of Information Act - [5 U.S.C. 552(b)]

F-1 National security classified information [(b)(1) of the FOIA]
 F-2 Release would disclose internal personnel rules and practices of an agency [(b)(2) of the FOIA]
 F-3 Release would violate a Federal statute [(b)(3) of the FOIA]
 F-4 Release would disclose trade secrets or confidential or financial information [(b)(4) of the FOIA]
 F-6 Release would constitute a clearly unwarranted invasion of personal privacy [(b)(6) of the FOIA]
 F-7 Release would disclose information compiled for law enforcement purposes [(b)(7) of the FOIA]
 F-8 Release would disclose information concerning the regulation of financial institutions [(b)(8) of the FOIA]
 F-9 Release would disclose geological or geophysical information concerning wells [(b)(9) of the FOIA]

Withdrawal/Redaction Sheet

(George Bush Library)

DOCUMENT NO. AND TYPE	SUBJECT/TITLE	DATE	RESTRICTION	CLASS.
07. Memo w/ attachments	From James Bayless to members of Holly Hall finance committee RE: Confidential financial information (3 pp.)	4/18/63	C	
COLLECTION George Bush Personal Papers Zapata Oil File Personal Alphabetical Files				
FILE LOCATION Holly Hall [1961-1963] OA/ID Number Date Closed 10/18/99				

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- F-3 Release would violate a Federal statute [(b)(3) of the FOIA]
- F-4 Release would disclose trade secrets or confidential or financial information [(b)(4) of the FOIA]
- F-6 Release would constitute a clearly unwarranted invasion of personal privacy [(b)(6) of the FOIA]
- F-7 Release would disclose information compiled for law enforcement purposes [(b)(7) of the FOIA]
- F-8 Release would disclose information concerning the regulation of financial institutions [(b)(8) of the FOIA]
- F-9 Release would disclose geological or geophysical information concerning wells [(b)(9) of the FOIA]

HOLLY HALL
ADMINISTRATOR'S REPORT
APRIL 8, 1963

(Previous report March 8, 1963)

RESIDENTS - TRAVEL:

Mrs. Minnie Miner is on a (free) trip to the Holy Land.
Mrs. Alice Stuckey is vacationing in Louisiana and elsewhere.
Mrs. Hattie Bacon is visiting in Florida.

HOSPITAL ADMISSIONS:

Mrs. A. L. Scarborough
Miss Susan Smith
Mrs. Gertrude Shannon

INFIRMARY:

Temporary admissions (in March) - 8
Average number for whom trays are prepared three times daily - 27 to 31
Number who are mentally confused - 13

DEATHS:

Mrs. Alma Ostrom, March 10th at age 89 years, 11 months, after residing in Holly Hall 10 months, 23 days - Presbyterian.

Mrs. Edith Caffery, March 13th at age 89 years, 4 months, after residing in Holly Hall 10 years, 10 months, 8 days - Episcopal.

Mrs. Carrie Haley, March 14th at age 82 years, 4 months, after residing in Holly Hall 6 years, 7 months, 19 days - Christian.

NEW RESIDENTS:

Mrs. Mary Schuyler - March 9th, age 79 years, 5 months - Presbyterian.
Mrs. Hazel Koch (Cook) - March 19, age 77 years, 2 months - Episcopal.
Mrs. Neva O'Neill - March 30th, age 72 years, 8 months - Christian.

APPLICATIONS:

Twenty new applications have been filed in 1963.

SERVICE CALLS:

Plumbing - Leak in kitchen of duplex apartment No. 4; commode in Room 308.
Termite Control under main building and laundry.
Electrical - Nurse signal system.
Air Conditioner - Window unit in staff room.
Office - Duplicator.

ADMINISTRATOR'S REPORT

Page 2

GROUNDS:

Mrs. Cooke and the new yard man are off to a flying start.
The memorial tree, and two other Oaks, also a Crepe Myrtle border for chapel have been planted.

THANK YOU TO:

Mrs. Earl McMillian for two Oak trees.
Mrs. C. O. Baeler for library books and metal stand.
Mrs. C. N. Tunnell for gift of \$27.90 for labor and plants for administrator's cottage.
Beard's Colonial Furniture Store for refinishing dresser.
Mr. Thomas Bell Foster for ten Crepe Myrtles and five other plants.

ADMINISTRATOR'S PERSONAL MESSAGE:

We are nearing the end of another president's term of office. For me it has been a pleasure to work with Mrs. Bishop who has been kind, understanding, and cooperative. In the operation of the Holly Hall program I have tried to carry out her wishes as I understood them. While it is with regret that we see Mrs. Bishop leave the office of President of Holly Hall Board, it is with pleasure that we see Mrs. McMillian assume the duties of that office.

Respectfully submitted

C. N. Tunnell
C. N. Tunnell

HOLLY HALL
BOARD OF DIRECTORS MEETING

THE HOUSTON CLUB

MARCH 25, 1963

REGULAR
MEETING

The regular monthly meeting of the Holly Hall Board was held March 25, 1963 at The Houston Club. The following members were present:

Mrs. Edwin L. Beular	Mrs. Harry M. Lingle
Mrs. Horace W. Bishop	Mrs. John C. Lipscomb
Mrs. Francis X. Bostick	Mrs. Sterling B. McCall
Mr. Lee V. Brinton	Mrs. Earl McMillian
Mr. George Bush	Mrs. S. R. Nicks
Mrs. Ruth Cocke	Mrs. Freeman E. Perkins
Mrs. Ben F. Curtis	Mrs. C. C. Randall
Mr. C. B. Delhomme	Mrs. A. L. Selig
Mrs. Junius F. Estill, Jr.	Mr. Robert Stewart, Jr.
Mrs. Cameron Fairchild	Mr. P. E. Turner
Mrs. Jim Gault	Mrs. R. E. Turrentine, Jr.
Mrs. S. Marcus Graer	Mrs. A. Knox Tyson
Mrs. Harvey M. Harker	Mr. Earl F. Walborg
Mrs. A. R. Holliday	Mr. Frank A. Watts
Mr. James P. Houstoun, Jr.	Mrs. John C. Wilson
The Rev. Arthur S. Knapp	

Mr. C. N. Tunnell, Administrator, was also present.

The Rev. Knapp opened the meeting with prayer.

The Minutes of the Regular Meeting of February 25, 1963 and the Treasurer's report were approved as circulated.

LEGAL
NOTICE OF
ANNUAL
MEETING

4/17/63

Mrs. Nicks read the following paid advertisement which will be published in the legal department of the Houston Post at least ten days before the annual meeting of Holly Hall Corporation on April 17, 1963:

"The Annual Meeting of Holly Hall Corporation will be held at twelve noon on April 17, 1963 in the Banquet Room of First Methodist Church, 1300 Main Street, Houston, Texas."

Upon motion made by Mr. Turner, duly seconded, and passed, the above notice will be published in the Houston Post.

REAL ESTATE
REPORT

A brief Real Estate Report was made by Mr. Delhomme. A formal written report regarding Mr. Kenneth Schnitzer's proposition will be presented to the Real Estate Committee for study.

PLOT
COTTAGE AREA

Mr. Earl C. Calkin's letter regarding a recommendation to the Board was read, and upon motion made by Mrs. Selig, seconded and passed, it was:

RESOLVED, that the Building Committee employ Goehring and Reichert or another suitable firm of architects to plot the remaining properties set aside for cottage development into specified sized lots and to develop three or four alternate floor plans to fit these lots, from which an applicant might have some choice as to a particular floor plan.

HOUSTON
ENDOWMENT
GIFT
\$15,000.00

The Secretary read a letter from Mr. John T. Jones, Trustee, Houston Endowment, telling of their gift of \$15,000.00 to the new wing, provided that it be started within thirty months. Also, Mr. T. H. Monroe, Trustee, West Foundation, has informed the Board of a gift of \$10,000.00 towards the construction of the wing. As of this date \$80,000.00 has been raised towards this building program.

WEST
FOUNDATION
GIFT
\$10,000.00

POLICY
CHANGES

The proposed policy changes as worked out by Mr. Charles Crady and his committee were read by Mrs. Bishop.

Upon motion made by Mr. Delhomme, and seconded, these changes were unanimously passed as outlined. These changes are attached to the permanent file of Minutes and will be published and made available to all personnel.

1963
BUDGET

Mr. Stewart presented the 1963 Budget. The Budget as presented was unanimously passed by the Board. A copy is attached to the permanent Holly Hall File of Minutes.

JOB
EVALUATION

Upon motion made by Mr. Stewart, seconded and passed, it was:

Resolved that the President be authorized to employ auditors or other qualified persons, or a firm to classify and evaluate personnel, positions, and salaries at Holly Hall, and that all salaries be frozen at the present level until such a survey has been made following the annual audit of the books at Holly Hall and a written report showing their findings and recommendations be submitted. The cost of this study will be between \$700 and \$900.

SPRINKLING
SYSTEM

Mrs. Cocks, Chairman of Grounds, presented the need of a sprinkler system for the grounds of Holly Hall. Hall Sprinkling Company gave an estimate of \$6,483.00.

MEMORIAL

The memorial tree, a Live Oak, in memory of Mr. Hal Houseman will be planted this week. A suitable plaque is being prepared. Two additional trees, gifts from a board member, are being planted.

ANNUAL
MEETING

Tickets for the Annual Meeting, April 17th, First Methodist Church, were offered by Mrs. Perkins, Projects Chairman, at \$1.50.

Mrs. Bishop asked that each Chairman turn in his annual report to her as soon as possible.

The President graciously thanked each Board Member, Chairman and officer for his loyal cooperation and efficient service.

A rising vote of thanks was given to Mrs. Bishop for her leadership and devotion to duty.

Mr. Tunnell dismissed the meeting with prayer, especially remembering Mr. Otis Massey who is ill at this time.

Respectfully submitted,

Mrs. A. Knox Tyson,
Secretary

Donations for month of February 1963

Donations under \$50.00	\$5.00
Memorials	\$184.00

Approved:

Mrs. Horace W. Bishop, President

Withdrawal/Redaction Sheet

(George Bush Library)

DOCUMENT NO. AND TYPE	SUBJECT/TITLE	DATE	RESTRICTION	CLASS.
08. Letter w/ attachment	From Agnes Ryan to Robert Stewart RE: Financial information (4 pp.)	3/7/63	C	
COLLECTION George Bush Personal Papers Zapata Oil File Personal Alphabetical Files				
FILE LOCATION Holly Hall [1961-1963] OA/ID Number Date Closed 10/18/99				

RESTRICTION CODES

Presidential Records Act - [44 U.S.C. 2204(a)]

- P-1 National Security Classified Information [(a)(1) of the PRA]
- P-2 Relating to the appointment to Federal office [(a)(2) of the PRA]
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C. Closed in accordance with restrictions contained in donor's deed of gift.

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- F-9 Release would disclose geological or geophysical information concerning wells [(b)(9) of the FOIA]

HOLLY HALL
ADMINISTRATOR'S REPORT
February 11, 1963

NEW RESIDENTS:

Miss Mabel Powell	First Christian Church	January 28, 1963
Mrs. S. L. Coker	St. John The Divine (Episcopal)	January 28, 1963
Mrs. Rita Holdridge	Church of The Redeemer (Episcopal)	January 31, 1963
Mrs. Mary Dean	Lutike Methodist	February 2, 1963

DEATHS: - Mrs. Emma Fite - January 23, 1963

PRESENT NUMBER OF RESIDENTS: - 110

HOSPITAL:

Mrs. Tyre was in Memorial Hospital a few days following a hip fracture. She is now in our infirmary.

Mrs. Oliver was admitted to St. Luke's Hospital with Bronchial Pneumonia. She is at home in her room, doing well.

Mr. Litherland suffered a shoulder fracture while out shopping. Was admitted to St. Joseph's Hospital for a few days. He is now at home in his room.

INFIRMARY:

Since last report our infirmary has had 17 temporary admissions.

Mrs. Watts is in the infirmary because of a back injury.

Mrs. Ostrem had a stroke and is in the infirmary, with some paralysis of left side. She will possibly remain on a long time basis.

Mr. Taylor was brought to the infirmary on Friday February 8th. It will be a few days before we know if he will need to remain there.

SERVICE CALLS:

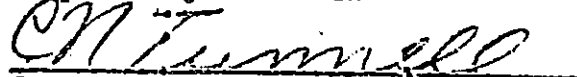
Heating Unit	- North end of Corridor 4
Ice Maker	- Kitchen
Drain	- Kitchen
Range	- Kitchen
T. V.	- Infirmary (No charge)

BUILDING:

According to program set early in 1962 we are doing necessary interior painting as we are able.

Late Sunday, February 10th, a short circuit in her clock radio caused a small fire in the room of Mrs. Nina Johnson. An adjuster came out Monday February 11th, to check the damage. Mrs. Johnson can continue to occupy the room while we repair and paint.

Respectfully submitted


C. N. Tunnell

HOLLY HALL
BOARD OF DIRECTORS MEETING
THE HOUSTON CLUB

January 28, 1963

REGULAR
MEETING

The regular monthly meeting of the Holly Hall Board was held January 28, 1963 in the Houston Club. The following members were present:

Mr. Hines H. Daker, Jr.	Mr. Otis Massey
Mrs. Edward L. Beular	Mrs. Sterling B. McCall
Mrs. Horace W. Bishop	Mrs. Earl McMillian
Mrs. Ruth Cocke	Mrs. S. R. Nicks
Mr. Charles C. Crady III	Mr. Edward T. Noel
Mrs. Ben F. Curtis	Mrs. Gary P. Pearson, Jr.
Mr. C. B. Delhomme	Mrs. Freeman E. Perkins
Mrs. Junius F. Estill, Jr.	Mrs. C. C. Randall
Mrs. Cameron Fairchild	Mrs. A. L. Selig
Mrs. Jim Gault	Mr. P. E. Turner
Mrs. S. Marcus Greer	Mrs. A. Knox Tyson
Mrs. Harvey M. Harker	Mr. Earl F. Walborg
Mrs. A. R. Holliday	Mr. Frank Watts
Mrs. Harry J. Jones	Mrs. John C. Weston
Mrs. John C. Lipscomb	Mrs. John C. Wilson

Guests were Mr. C. N. Tunnell, Administrator, and Mrs. Minnie Miner, Sustaining Membership Secretary.

The meeting was opened with invocation by Mr. Walborg.

RESOLUTION
OF RESPECT

Members were present.

Mrs. Bishop expressed the great sorrow of the Board at the death of Mr. Hal Houseman, a board member. She appointed Mr. Brinton, Mr. Massey and Mr. Watts to draw up a resolution of respect to be spread upon the minutes of the Corporation and a copy to be sent to Mr. Houseman's family.

After a motion to that effect had been made by Mr. Watts, duly seconded, and passed by the Board, Mrs. Selig moved and it was unanimously passed that a living memorial be placed at Holly Hall in honor of Mr. Houseman.

NEW
MEMBER

Mrs. Jim Gault, the new President of the United Church Women, replacing Mrs. Ralph J. Schrader, who is retiring, was introduced as a new Board Member.

The minutes of the meeting of November 26, 1962 were approved as circulated.

PURCHASES
MADE

Mrs. Beular, House Chairman, informed the Board of a purchase of linens in the amount of \$296.16 and replacement of plastic dishes to be used in the infirmary, in the amount of \$37.80.

SUSTAINING
MEMBERSHIP
REPORT

Sustaining Membership Chairman, Mrs. Tyson, announced that the goal of \$18,000.00 was reached. The detailed report is attached. Mrs. Minnie Miner, Sustaining Membership Secretary, was thanked for her invaluable help in the campaign.

CHRISTMAS
TEA

Mrs. Weston, Chairman of the Christmas tea December 5th, in the home of Mr. and Mrs. Robert Strange, announced that 750 guests attended and \$2,485.27 was received.

ENTERTAINMENT
FOR GUESTS

Also, Mrs. Weston reported that one or two programs have been provided for the guests each month. In February Mrs. Harry Allen will give a travelog and there will be a group in to sing one evening.

PROJECTS

Mrs. Perkins, Projects Chairman, announced the United Church Women's "Kick-off" coffee at Holly Hall on January 30, 1963 at 10:00 A. M. and the Book Review "Dearly Beloved" by Anne Morrow Lindbergh, January 31st, Alabama Theatre.

GIFTS

Mrs. Bishop asked the Board Members present to please note the numerous gifts that Holly Hall received at Christmas. These are listed at the end of the Monthly Minutes.

RESOLUTIONS

The Secretary read the following recommendation sent to the Board from the Executive Committee:

RESOLVED, that the second paragraph, sentence one, Section 1, Article III of the By-laws of the Corporation be amended to read: "Each officer shall be elected for a term of one year and thereafter until his successor is elected and qualified. (The change being from two years to one year.)"

AND FURTHER RESOLVED, that the terms of all officers now serving will expire at the date of the next Annual Meeting of the Corporation and until their successor is elected and qualified.

Upon motion made by Mrs. McCall and duly seconded, the above recommendation was unanimously passed by the Board.

Upon motion made by Mr. Crady, seconded and passed, it was

RESOLVED, that the President appoint a committee to study the problems regarding an expedient handling of the business of the Corporation.

Mr. Turner, Investments Chairman, gave the following recommendation of his committee:

Resolved, that the President of Holly Hall be and is hereby authorized and directed to sell, transfer and deliver and to execute and deliver whatever documents may be required to evidence the sale of 1009 shares of Tennessee Gas Transmission Company, 400 shares of Texas Eastern Transmission Corporation, and 6 shares of Brunswick Corporation owned by Holly Hall, for and upon such terms, prices and conditions as to the officers of the Company may seem best.

Also he reported that \$10,000.00 was placed in each of the following banks in the account of Holly Hall Investment Fund - Savings Accounts:

1. First City National Bank, Houston
2. Bank of the Southwest, Houston
3. Southwestern Saving Association, Houston
4. Houston First Federal Savings and Loan Association, Houston
5. Gibraltar Saving Association, Houston

Upon motion made by Mr. Delhomme, of the Real Estate Committee, seconded and unanimously passed it was

RESOLVED, that Holly Hall extend the note dated January 29, 1963 with Mr. Kenneth Schnitzer at 6% (six percent) annual in 5 (five) payments over a period of 5 (five) years.

FUND RAISING
COMMITTEE

Mr. Massey, Chairman of Fund Raising Committee, announced that the first gift came from Mr. and Mrs. A. L. Selig, \$5,000.00 cash, and that the Moody Foundation had pledged \$50,000.00 to the fund.

Mr. Massey expects to be able to tell the architects to proceed with plans and specifications for the nursing wing in the early spring.

Mr. S. Marcus Greer and Mr. John Weston have been of great help to Mr. Massey and his Committee.

Mrs. Bishop requested that members turn in names to Mrs. Weston for prospective new board members.

Mr. Tunnell dismissed the meeting with prayer.

Respectfully submitted,

Mrs. A. Knox Tyson, Secretary

Donations for month of December, 1962:

Mr. and Mrs. Melville M. Wilson	\$500.00 Special Fund
Mr. C. W. Hanslip	1000.00

(Continued)

Donations - continued

Houston Production Co.,			
Mr. John S. Mellinger, President	\$250.00	Special Fund	
Mr. and Mrs. Harry L. Taylor	100.00	"	"
Strake Foundation	100.00	"	"
Mr. and Mrs. A. L. Salig	\$5,000.00	Building Fund	
Keystone Valve Corporation,			
Mr. C. K. Stillwagon, President	150.00	Special Fund	
Mrs. Roy W. Davis	250.00	"	"
Faith Foundation, Mr. Wesley West	5,000.00	"	"
Rockwell Bros. Endowment Inc.	250.00	Rockwell Endowment	
		Fund	
Anna Vaughn Estate (Insurance)	380.60	Special Fund	
Anna Vaughn Estate	8,513.84	"	"
Donations under \$50.00	\$ 65.00	Maintenance	
Memorials	49.50	Maintenance	

Approved:

 Mrs. Horace W. Bishop, President

Attachments: 1. Sustaining Membership Report
 2. Copy of resolution for the sale of 3 stocks

FINANCE AND REAL ESTATE COMMITTEE MEETING

HOUSTON CLUB

January 21, 1963

The Finance and Real Estate Committee met in joint session at the Houston Club on January 21, 1963. The following members were present:

Mr. Robert Stewart, Jr., Chairman, Finance Committee
Mr. Curtis Delhomme, Chairman, Real Estate Committee
Mrs. Horace W. Bishop, President
Mr. Lee Brinton
Mr. Earl Calkins
Mr. Charles Grady III
Mr. Otis Massey
Mr. Percy E. Turner
Mr. Earl Walborg

Following were the matters discussed:

Proposed sales of:

- A. 1009 shares of Tennessee Gas Transmission Company stock
totaling about - - - - - \$19,000.00
- B. 400 shares Texas Eastern totaling about - 6,800.00
- C. Brunswick, six shares totaling about - - - 110.00
- D. Ninety Day Treasury Bills due February 7th 45,000.00

Resolutions authorizing the sales of the first three were to be presented to the Board of Directors for approval, at the regular meeting of the Board, to be held on January 28, 1963.

Mr. P. E. Turner proposed that all stocks, bonds, and funds, unless specifically otherwise designated, should be put in a Permanent Endowment Fund from which only the income could be used.

As the group felt that this matter should be given further study, Mrs. Bishop appointed Mr. Robert Stewart, Jr. and Mr. Earl Walborg as a committee of two to make the necessary study and legal investigation of the proposal and report to a finance committee meeting before the February 1963 Board Meeting.

Mr. Grady brought a check for \$7,311.00 for a partial release of a Vendor's Lien to Mr. Kenneth Schnitzer. Mr. Grady requested that the partial release be returned to him after it had been signed by the President and the Secretary of the Board and had been duly notarized.

FINANCE AND REAL ESTATE COMMITTEE MEETING -2-

Mr. Crady informed the committee that a new note was to be negotiated with Mr. Schnitzer, the three payments due on January 29, 1963 to be added to the new note, the payments at the same amount as before to be spread out over a five year period bearing six percent (plus) interest instead of the previous five and one-half percent rate.

The Committee voted to place the \$500.00 memorial to Dr. H. J. Ehlers, from Mr. and Mrs. L. P. Lesser, in the Holly Hall Maintenance Endowment Fund.

It was recommended by Mr. Turner that minutes of the Committee meetings be incorporated into the regular monthly Board Minutes.

It was decided to wait until March to determine when to tell the architects to make concrete plans and specifications and ask for bids on the proposed new infirmary wing.

The Committee recommended that unspecified cash contributions to Holly Hall continue to be put in the Special Fund.

Respectfully submitted

Mrs. Horace W. Bishop
Secretary, Pro-tem

Withdrawal/Redaction Sheet

(George Bush Library)

DOCUMENT NO. AND TYPE	SUBJECT/TITLE	DATE	RESTRICTION	CLASS.
09. Letter w/ attachment	From Agnes Ryan to Robert Stewart RE: Financial information (2 pp.)	1/12/63	C	
COLLECTION George Bush Personal Papers Zapata Oil File Personal Alphabetical Files				
FILE LOCATION Holly Hall [1961-1963] OA/ID Number Date Closed 10/18/99				

RESTRICTION CODES

Presidential Records Act - [44 U.S.C. 2204(a)]

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C. Closed in accordance with restrictions contained in donor's deed of gift.

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- F-8 Release would disclose information concerning the regulation of financial institutions [(b)(8) of the FOIA]
- F-9 Release would disclose geological or geophysical information concerning wells [(b)(9) of the FOIA]

ADMINISTRATOR'S REPORT

December 31, 1962

We have heard many sincere and enthusiastic words of praise and gratitude for the Christmas Party which you gave the residents.

RESIDENTS

Miss Mary Arnold entered Holly Hall on December 14th at age of 82 years 3 months and 16 days.

Mrs. Gertrude Shallcross, who entered this home on October 17, 1958, died suddenly at 5:20 A. M. on December 27th, after residing in Holly Hall 4 years 2 months and 10 days. She died at age of 89 years 7 months and 25 days. She was mentally and physically alert during her stay here. Mrs. Shallcross was a member of Heights Presbyterian Church.

Mrs. Gaustad was in Methodist Hospital a few days for a series of tests.

Mrs. Lucy Anderson had a cataract removed from her right eye.

Mrs. Tyre and Mrs. Meek are in the infirmary, where they have been for a few weeks.

Mrs. Galbreith seems to be well recovered following her surgery.

Several of the residents were with their families for Christmas dinner.

INFIRMARY ROUTINE

Number of patients to whom trays are sent 3 times daily	28 to 32
Number of patients who are hand fed	7
Number of residents outside the infirmary who require regular service of nursing staff for some form of medication	40
Number of residents who require regular assistance with bath	32
Number of special calls to residents outside the infirmary	5 to 20 daily
Number of patients showing definite signs of confusion or mental infirmity of age	14

SERVICE CALLS

Central unit at North end of Corridor 4.
Laundry Extractor.

STATISTICS: 1962

One cottage has been built and occupied. One resident has been admitted to cottage apartment.

Fifty-one (51) completed applications for admission to the main building have been received.

ADMINISTRATOR'S REPORT

-2-

STATISTICS: 1962 (Continued)

Three of these applicants have been admitted. Two have died and one has cancelled. This leaves 45 of the 1962 applications to be processed. A few applications previous to 1962 are pending.

During the year a total of 17 residents have been admitted to the main building. Ten of these occupy new rooms which have been built during the year. This means that only 7 have been replacements.

Deaths during the year - 10.

Our oldest citizen, Mrs. Walker, reached the age of 109 on December 16th. Mrs. Rowland visited with her family on her 102nd birthday, to help with the preparation of her birthday dinner.

The following have reached the age of 90 to 96.

Mrs. Willits	Mrs. Mackay
Mrs. Austin	Mrs. McMakin
Mrs. Kittrell	Mr. Litherland
Mrs. Tyre	Mrs. Sears
Mrs. Carter	Mrs. Anthony
Mrs. Fite	Mrs. Allen
Mrs. Scarborough	

We wish for you health and happiness in the year 1963.

Respectfully submitted

C. H. Tennell

FUND-RAISING COMMITTEE MEETING

HOUSTON CLUB

January 7, 1963

Mr. Otis Massey, Chairman of the Fund-raising Committee for the proposed infirmary wing at Holly Hall, called a meeting for January 7, 1963 at the Houston Club. Due to conflicting engagements, only the following Board Members were present:

Mr. Otis Massey
Mr. Robert Stewart
Mr. Alan King

Mrs. Earl McMillan
Mrs. Horace W. Bishop

Mr. Massey read a list of foundations in Houston; following are the plans made so far:

Mr. Stewart: To approach the Schlumberger and Bortner Foundations, and to find out for Mr. Massey the best way to approach the Clayton Foundation.

Mr. Massey: Has talked to the Moody Foundation, and the Houston Endowment, and is to see Mr. Eden about talking to Mr. Lamar Fleming, Jr., and to see Mr. McNeese about approaching the Second National Bank Foundation.

Mr. Alan King: To talk to Mr. Wesley Best and Mrs. Walter Goldston, and to accompany Mr. Massey on his call to Mr. McNeese; also to get information from Mr. Sydney Oden about how best to approach Mr. William Clayton.

Mrs. Bishop: To enlist the aid of Mrs. Herbert Fransley about how to approach the Brown Foundation, and to speak to Mr. Harry Battelstein about the Battelstein Foundation.

Respectfully submitted

Mrs. Horace W. Bishop
Secretary, Pro-tem

CC: To those present at meeting,
and to:

Mr. James Houston, Jr.
Mr. Charles Crady III
Mr. George Bush
Mr. Rex Baker, Jr.

Withdrawal/Redaction Sheet

(George Bush Library)

DOCUMENT NO. AND TYPE	SUBJECT/TITLE	DATE	RESTRICTION	CLASS.
10. Letter	From James Bayless to members of the Holly Hall finance and investment committees RE: Confidential financial information (3 pp.)	11/23/62	C	
COLLECTION George Bush Personal Papers Zapata Oil File Personal Alphabetical Files				
FILE LOCATION Holly Hall [1961-1963] OA/ID Number Date Closed 10/18/99				

RESTRICTION CODES

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October 18, 1962

Dear Holly Hall Board Member:

In order to increase the maintenance fund of Holly Hall, the Evening Division of United Church Women is attempting to have a sell-out performance for the book review "Gideon" by Paddy Chayefski to be given by Mrs. V. Y. Rejebian on the evening of October 29, a Monday, at 8:00 p.m. in the auditorium of the Sidney Lanier Junior High School, Woodhead at Westheimer. Donation \$1.00 each. Tickets available at the door, also.

It is only natural that you, as a member of the Holly Hall Board of Directors, would have a special interest in any benefit for Holly Hall maintenance. Therefore I appeal to you, as Holly Hall Projects Chairman, to use the enclosed two tickets for your family or for friends to interest them in the cultural side of our work together for Holly Hall, to share fellowship with each other and enjoy the talent of Mrs. Rejebian and her radiant personality. We believe she has chosen this particular play, Gideon, which is a dialogue between Gideon and God, to stimulate the men who will be attending. The general chairman for this book review is Mrs. Annabelle Curran, 1601 So. Shepherd, JA 4-1380.

I will collect the \$2.00 from those who wish to keep their tickets this Monday at Board Meeting, October 22. Those who do not wish to keep their tickets may return them to me, or send their \$2.00 in to me by mail promptly,

Thank. you for your support in this

Reply to:

3119 Winslow Street
Houston 25, Texas
Phone: Madison 3-0128

Katherine Perkins
Katherine Perkins
(Mrs. Freeman E.)
Holly Hall Projects Chairman
United Church Women of Houston

Bush Library Photocopy

ADMINISTRATOR'S REPORT
September, 1962

SERVICE CALLS:

Bake Oven - Main Kitchen
Drain from kitchen
Drain from Stadler Cottage
Deep Freeze - Kitchen
T.V. - Infirmary
Central Air Conditioning Unit - Corridor 4

DEATHS:

Mrs. Anna D. Vaughan who entered Holly Hall May 3, 1952 died Sept. 3, 1962 at age 83+.

HOSPITAL:

Mrs. Powell was admitted to Hermann Hospital Sept. 24. Diagnosis: Gallstones. Surgery is not anticipated at this time.

RESIDENTS:

Mr. and Mrs. A. S. Caldwell who moved into Holly Hall November 8, 1961 left the Home of their own choice September 8, 1962 and went to a home for aged people which is located at 703 McGowan. (I understand that they are leaving that home about October 8th and moving to Corpus Christi.)

The two persons elected by the Admissions Committee to fill the rooms in Holly Hall vacated by the Caldwells are: Mrs. Mae Perdue and Mrs. Elizabeth Brock.

INFIRMARY:

Temporary admissions: 6

Mrs. E. M. Johnston is still in the infirmary following surgery.

Mrs. Caffery who was admitted September 3 will remain there for a few more days.

Number of patients to whom trays are served (3 times daily): 25 to 28.

Thirty one residents outside the infirmary require assistance with baths.

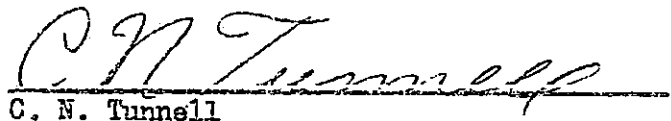
APPLICATIONS:

Since January 1, 1962 we have received 36 applications for residence in the main building. None of these have been admitted because a few 1961 applicants have yet to be considered.

STAFF VACATION SCHEDULE:

Mrs. Ann Patton - First week in October
Mrs. Ann Geddes - Second week in October
Mrs. Agnes Ryan - Last two weeks in October

Respectfully submitted,


C. N. Tunnell

Withdrawal/Redaction Sheet

(George Bush Library)

DOCUMENT NO. AND TYPE	SUBJECT/TITLE	DATE	RESTRICTION	CLASS.
11. Letter w/ attachment	From Agnes Ryan to Robert Stewart RE: Financial information (2 pp.)	9/12/62	C	
COLLECTION George Bush Personal Papers Zapata Oil File Personal Alphabetical Files				
FILE LOCATION Holly Hall [1961-1963] OA/ID Number Date Closed 10/18/99				

RESTRICTION CODES

Presidential Records Act - [44 U.S.C. 2204(a)]

P-1 National Security Classified Information [(a)(1) of the PRA]
 P-2 Relating to the appointment to Federal office [(a)(2) of the PRA]
 P-3 Release would violate a Federal statute [(a)(3) of the PRA]
 P-4 Release would disclose trade secrets or confidential commercial or financial information [(a)(4) of the PRA]
 P-5 Release would disclose confidential advise between the President and his advisors, or between such advisors [(a)(5) of the PRA]
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C. Closed in accordance with restrictions contained in donor's deed of gift.

Freedom of Information Act - [5 U.S.C. 552(b)]

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 F-8 Release would disclose information concerning the regulation of financial institutions [(b)(8) of the FOIA]
 F-9 Release would disclose geological or geophysical information concerning wells [(b)(9) of the FOIA]

HOLLY HALL
MEETING OF THE BOARD OF DIRECTORS
HOUSTON CLUB
August 27, 1962

The regular monthly meeting of Holly Hall Board was called to order by the President, Mrs. Horace W. Bishop, at 12:00 noon in the Houston Club, August 27, 1962. The following members were present:

Mrs. C. O. Beeler	Mrs. Harry M. Lingle
Mrs. Horace W. Bishop	Mrs. John C. Lipscomb
Mrs. Francis X. Bostick	Mr. Edward T. Noel
Mr. Lee V. Brinton	Mrs. Gary P. Pearson, Jr.
Mr. Earl C. Calkins	Mrs. C. C. Randall
Mrs. Ruth Cocke	Mrs. Ralph J. Schrader
Mrs. Cameron Fairchild	Mr. Robert Stewart, Jr.
Mrs. Harvey M. Harker	Mr. P. E. Turner
Mrs. A. R. Holliday	Mrs. A. Knox Tyson
Mr. James P. Houston, Jr.	Mrs. John C. Weston
Mrs. Harry R. Jones	Mrs. John C. Wilson
Mr. Allen C. King	Mrs. George E. Woods
The Rev. Arthur S. Knapp	

Mr. C. N. Tunnell, Administrator, and Mr. Ed Reichert of Goehring and Reichert, AIA, Architects, were also present.

The invocation was given by Mr. Calkins.

Mrs. Bishop welcomed the Board members and mentioned that Mrs. A. L. Selig would enter St. Luke's Hospital for an appendectomy and that Mr. Hal Houseman was ill.

The minutes of the June 25, 1962 were approved as circulated. The secretary was asked to read the following recommendation that was passed at this meeting.

RESOLVED, that plans be initiated to build a minimum unit of at least 30 rooms for non-ambulatory patients, to be furnished from gifts or otherwise in a manner which will not impair Holly Hall's ability to maintain its present or its contemplated facilities.

The Treasurer's report was accepted as circulated.

A letter from Mrs. Agnes Ryan to Mrs. Junius F. Estill reporting a gift of \$500 from Mr. and Mrs. M. M. Wilson of Princeton, New Jersey was read.

A note of appreciation for Holly Hall's expression of sympathy from the family of Mrs. Kate Willis was read.

Mrs. Randall informed the new Board members of the informative color-film portraying Holly Hall is available to be shown in churches. A speaker is also available.

Mr. Turner reported that Holly Hall's investments were in good condition and there were no recommended changes in the portfolio.

A report of the sustaining membership drive was given by Mrs. Tyson, Chairman. Mrs. Minnie B. Miner, secretary of the sustaining membership drive has received as of today \$8,230.00 in checks and \$810.00 in pledges. This represents 89 contributors. The Board members were urged to secure new sustaining members.

Mr. Calkins, Building Chairman, informed the Board that repairs on the roof were almost completed and that Miss Mable Cassell's cottage will be ready for occupancy within a week.

Mr. Calkins gave details on the proposed nursing wing. The revised floor plan calls for thirty-two hospital type rooms and affords expansion in multiple units to ultimately accommodate approximately one hundred patients. There will be complete service facilities. It will be a separate structure with a covered connection to the present building. Mr. Ed. Reichert of Goehring and Reichert assisted Mr. Calkins in the explanation and interpretation of the proposed floor plans. They explained why the total estimated cost of the proposed first unit, including architect's fee, is \$361,000.00. A report and estimate on the proposed nursing unit prepared by Goehring and Reichert was passed to the Board. There was an open discussion. Upon motion made by Mr. Noel, seconded and unanimously passed, it was:

RESOLVED, that the president appoint a committee to proceed to make plans to raise the necessary funds to build the nursing unit.

There being no further business, the closing prayer was given by the Rev. Mr. Knapp.

Respectfully submitted,

Mrs. A. Knox Tyson
Secretary

DONATIONS FOR AUGUST, 1962

Rockwell Fund	\$1,000.00	Lillian Rockwell Endowment Fund (In memory of James W. Rockwell)
Mr. and Mrs. M. M. Wilson	\$ 500.00	Special Fund
Memorials	\$ 126.00	

Withdrawal/Redaction Sheet

(George Bush Library)

DOCUMENT NO. AND TYPE	SUBJECT/TITLE	DATE	RESTRICTION	CLASS.
12. Letter w/ attachment	From Agnes Ryan to Robert Stewart RE: Financial information (2 pp.)	8/13/62	C	
COLLECTION George Bush Personal Papers Zapata Oil File Personal Alphabetical Files				
FILE LOCATION Holly Hall [1961-1963] OA/ID Number Date Closed 10/18/99				

RESTRICTION CODES

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- P-1 National Security Classified Information [(a)(1) of the PRA]
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- F-9 Release would disclose geological or geophysical information concerning wells [(b)(9) of the FOIA]

ADMINISTRATOR'S JULY REPORT

August 1, 1962

RESIDENTS:

Mrs. Julia Thompson who entered Holly Hall January 12, 1959, died in our infirmary July 13, at age 89+.

Mrs. Marie Kuhnholz who came to Holly Hall May 7, 1952 died July 26, 1962, at age of 94 years and 8 months. For more than six years she had been confined to the infirmary.

Mrs. Emma Fite who has been in the infirmary for a few months is now considered to be a patient there for an indefinite period. This change allows Holly Hall to admit another resident—Mrs. Mary L. Hunt, who is expected to enter about August 11th.

Mrs. Clara Capehart whose scheduled entrance a few months ago had to be postponed because of an accident, was found by the Admissions Committee to be sufficiently recovered to be admitted July 27th.

Mrs. Clara Meisner was admitted to Hermann Hospital for tests.

STAFF:

Mrs. McDougal who underwent Gall Bladder surgery July 16th is at home and doing well. She will be back on the job as soon as she is able.

BUILDING:

The Cassell cottage is nearing completion.

In anticipation of an early correction of roof leaks, the President approved the painting of three resident rooms.

We understand from the architects that some pre-fabrication of replacement parts for the roof is being done by the roofer. On-the-job operation should be done soon.

POLIO VACCINE:

Polio vaccine was brought out from the center this morning for Holly Hall. A high percentage of the residents took it.

SERVICE CALLS:

Sewer line from kitchen
Sewer line from infirmary kitchen
T.V. in solarium
Nurse's Call System
Ice maker in infirmary
Chapel air conditioner

Respectfully submitted,

C. N. Tunnell

C. N. Tunnell

Withdrawal/Redaction Sheet

(George Bush Library)

DOCUMENT NO. AND TYPE	SUBJECT/TITLE	DATE	RESTRICTION	CLASS.
13. Letter	From James Bayless to members of the Holly Hall finance and investment committees RE: Confidential financial information (3 pp.)	7/9/62	C	
COLLECTION George Bush Personal Papers Zapata Oil File Personal Alphabetical Files				
FILE LOCATION Holly Hall [1961-1963] OA/ID Number Date Closed 10/18/99				

RESTRICTION CODES

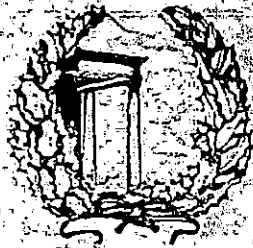
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HOLLY HALL

Home For The Retired

Operated by

United Church Women

PHONE JACKSON 3-4425
JACKSON 3-4426

8304 KNIGHT ROAD
HOUSTON 25, TEXAS

June 15, 1962

Dear Board Member:

The June Board meeting will be a dinner at Holly Hall to honor the new Board members and their wives or husbands. Husbands and wives of all Board members are also invited.

The time is 6:15 P.M., Monday, June 25th, and the price is \$1.50 per person.

Please call Holly Hall to make your reservation by Friday, the 22nd.

A short business meeting will be held after dinner.

Do try to come as this is the one dinner meeting of the year at Holly Hall.

Since Knight Road is closed, come out Almeda to Naomi, which is Holly Hall's side street on the south.

See you on the 25th.

Sincerely,

Tommy Bishop

(Mrs.) Horace W. Bishop
President

TIME: June 25, 6:15 P.M.

PLACE: Holly Hall

R.S.V.P. RI 7-2810 by Friday, June 22nd.

DIRECTIONS: Almeda Road to Naomi.

Photocopy — George
Bush Handwriting.

Photocopy from George Bush Presidential Library

HOLLY HALL BOARD MEETING
HOUSTON CLUB
Monday, May 28, 1962

The regular monthly meeting of the Holly Hall Board was called to order by the new President, Mrs. Horace W. Bishop, at 12:00 noon in the Houston Club, May 28, 1962. The following members were present:

Mr. Hines H. Baker, Jr.	The Rev. Arthur S. Knapp
Mrs. Edwin L. Beular	Mrs. John C. Lipscomb
Mrs. Horace W. Bishop	Mr. Otis Massey
Mrs. Francis X. Bostick	Mrs. Sterling B. McCall
Mr. George Bush	Mrs. W. S. Nicholson
Mr. Earl C. Calkins	Mrs. S. R. Nicks
Mr. Charles C. Crady, III	Mr. Edward T. Noel
Mrs. Ben F. Curtis	Mrs. Gary P. Pearson, Jr.
Mr. C. B. Delhomme	Mrs. Freeman E. Perkins
Mrs. Junius F. Estill, Jr.	Mrs. C. C. Randall
Mrs. Cameron Fairchild	Mrs. A. L. Selig
Mrs. S. Marcus Greer	Mr. P. E. Turner
Mrs. Harvey M. Harker	Mrs. A. Knox Tyson
Mrs. A. R. Holliday	Mr. Earl F. Walborg
Mr. James P. Houstoun, Jr.	Mr. Frank A. Watts
Mrs. Harry R. Jones	Mrs. John C. Weston
Mr. Allan C. King	Mrs. John C. Wilson

Mr. C. N. Tunnell, Administrator, also attended.

The Blessing for the meal was given by Mr. Otis Massey.

The group was saddened to learn of the death of Mrs. Bertha Houck, whose services were held earlier in the day. Holly Hall had been Mrs. Houck's home for more than eight years.

Upon motion made by Mr. Crady, seconded and unanimously passed, the minutes of the Board meeting of April 25, 1962, with the addition of Mrs. Ralph J. Schrader to the Executive Committee which was inadvertently omitted, were approved.

The Publisher's Affidavit of the Legal Notice of "Notice of Annual Meeting" as published in "The Houston Post" on April 18, 1962, will be attached to the minutes of the Annual Meeting of April 25, 1962.

The Treasurer's report was filed as circulated to the Board members.

Mrs. Bishop welcomed the members of the Board. The new members being as follows: Mr. George Bush; Mrs. Ben F. Curtis; Dr. Lloyd Gregory, Jr.; Mrs. Harvey M. Harker; Mr. Allan C. King; Mrs. Gary P. Pearson, Jr.; and Mrs. John C. Wilson.

A letter from Mrs. Harris Masterson to Mrs. Selig was read. Mrs. Masterson expressed her regret in leaving the Board, and enclosed a check for \$300 payable to Holly Hall.

The following standing committees gave brief reports:

Volunteers: Mrs. Bostick, Chairman, reported 43 volunteers were on active duty with 4 new sub-committees working.

Building Committee: Mr. Calkins, Chairman, stated that the Committee had made final acceptance of the new ten-room wing. Also specifications are being drawn on 1) Roof repairs on the older buildings, 2) Needed exterior and interior painting, and 3) Work needed on the Administrator's cottage. The contract for a new cottage for Miss Mabel V. Cassell is in process.

Projects Committee: Mrs. Perkins, Chairman, gave an account of the Annual Meeting on April 25, 1962. She read the names of the eleven churches which lead in raising the budget for the United Church Women.

House Committee: Chairman, Mrs. Beular, informed the Board that the storage closets were checked and cleaned. Needed stools for new bathrooms, and hassocks for the beauty shop have been purchased. The antique bed, a gift to Holly Hall, is still for sale.

Activities and Entertainment Committee: Mrs. Weston reported that she had twelve members on her committee and that entertainment for each month of the year has been planned.

Sustaining Membership Committee: Mrs. Tyson circulated a form for new names to add to the sustaining membership list. Mrs. McCall informed the new Board members regarding the sustaining membership drive for interested people who will give \$100 or more to Holly Hall.

Upon motion read by Mr. Walborg, moved by Mr. Calkins, seconded and unanimously passed, it was

RESOLVED that resolution authorizing signatures on the Holly Hall Administrative Fund at Fannin State Bank: President, Assistant to the President, Treasurer, Assistant Treasurer, Administrator and Accountant. (Any two signatures)

BE IT FURTHER RESOLVED, resolution authorizing signatures to the Safe Deposit Box at Fannin State Bank: President, Assistant to the President, Treasurer and Administrator. (Any two signatures)

BE IT FURTHER RESOLVED resolution authorizing signatures on the Holly Hall Investment Fund and Holly Hall Operating Fund at Citizens State Bank: President, Assistant to the President, Treasurer and Assistant Treasurer

Copies of resolutions have been properly executed and attached to the Secretary's minutes.

Mrs. Bishop announced the June Board Meeting will be a dinner meeting at Holly Hall, June 25th, at 6:15 in the dining room. Special invitation will be extended to wives and husbands of Board members.

Mr. Turner reported that "Happy Harbor" at La Porte, Texas, will soon be opened with its eighty rooms to senior citizens. Those interested can contact this corporation.

In the closing minutes of the meeting, Mr. Tunnell gave some interesting remarks about the work being done in Holly Hall's infirmary.

There being no further business, The Rev. Knapp dismissed the meeting with a prayer.

Respectfully submitted,

Mrs. A. Knox Tyson
Secretary

Donations for the month of April, 1962

Holly Hall Foundation	\$ 3,000.00	Property Fund
Holly Hall Projects Committee	2,000.00	Furnishings Fund
Mrs. Carroll Masterson	300.00	Special Fund
Mrs. A. L. Selig	23.50	Furnishings Fund
Donations under \$50	65.40	
Memorials	423.00	

ADMINISTRATOR'S REPORT

May 31, 1962

Work is still in progress on the drainage sewer along Knight Road. There is no way for us to know which end of the street will be open at any particular time. We use the "trial and error" method.

CHAPEL SCHEDULE FOR JUNE:

- June 3 - Rev. James Thompson - Galena Park Methodist Church.
- June 10 - Rev. Thomas Holcomb - Ludtke Methodist Church.
- June 17 - Rev. Joe Owen - St. Luke's Presbyterian Church.
- June 20 - Communion - Rev. Robert Richardson - Heights Presby. Church.
- June 24 - Rev. Francis Newman - Holy Cross Episcopal Church.

SERVICE CALLS:

Cake box, Ice maker, Window units, Central unit at north end of Corr. 4 (New expansion valve), all central cooling units were given semi-annual service.

RESIDENTS:

Mrs. Bertha Houck died early Sunday morning, May 27th, at age of 83 years, 9 months. She had resided in Holly Hall since Jan. 1, 1954.

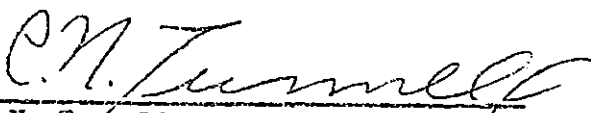
Mr. Taylor has been unable to go to the dining room for the past two weeks.

Mrs. Shannon, Mrs. Fite, Mrs. Sears, Miss Blake, Mrs. Ostrom, and Mrs. Anderson have been admitted to the infirmary for a temporary stay. All have been dismissed, except Mrs. Fite.

Miss Fox has recovered nicely from minor surgery.

A group of our people enjoyed a trip to Galveston with "The Older Age Group" of the First Presbyterian Church.

Respectfully submitted,


C. N. Tunnell

HOLLY HALL
BOARD OF DIRECTORS MEETING
ST. JOHN THE DIVINE PARISH HOUSE
APRIL 25, 1962

The April meeting of the Holly Hall Board of Directors met in the Parish House of St. John the Divine immediately following the 13th Annual Membership Luncheon Meeting with Mrs. A. L. Selig presiding. The following new members were introduced and welcomed to the Board:

Mrs. C. O. Beeler
Mr. George Bush
Mrs. Ben F. Curtis
Dr. Lloyd Gregory, Jr.
Mrs. Harvey M. Harker
Mrs. Harry R. Jones
Mr. Allan C. King
Mrs. Gary P. Pearson, Jr.
Mrs. John C. Wilson

Others present were:

Mr. Hines H. Baker, Jr.
Mrs. Edwin L. Beular
Mrs. Horace W. Bishop
Mrs. Francis X. Bostick
Mr. Earl C. Calkins
Mrs. Ruth Cocke
Mr. Charles C. Czady, III
Mrs. Junius F. Estill, Jr.
Mrs. Cameron Fairchild
Mrs. S. Marcus Greer
Mrs. A. R. Holliday
Mr. James P. Houstoun, Jr.
Mr. Allan C. King
The Rev. Arthur S. Knapp

Mrs. Harry M. Lingle
Mrs. John C. Lipscomb
Mrs. Sterling B. McCall
Mrs. Earl McMillian
Mr. Leopold L. Meyer
Mrs. W. S. Nicholson
Mrs. S. R. Nicks
Mr. Edward T. Noel
Mrs. Freeman E. Perkins
Mrs. C. C. Randall
Mrs. A. L. Selig
Mr. Robert Stewart
Mrs. R. E. Turrentine
Mr. Earl F. Walborg
Mrs. John C. Weston

Mrs. Selig stated that a fence probably will have to be installed around the property at an early date. The cost would be approximately \$3,000.

The following officers named by Mrs. S. Marcus Greer, Chairman of the Nominating Committee, were elected by acclamation:

President:	Mrs. Horace W. Bishop
1st Vice President	Mrs. Earl McMillian
2nd Vice President	Mr. Robert Stewart, Jr.
Recording Secretary	Mrs. A. Knox Tyson
Asst. Recording Sec'y	Mrs. Cameron D. Fairchild
Treasurer	Mrs. Sterling B. McCall
Asst. Treasurer	Mrs. John C. Weston
Corresponding Sec'y	Mrs. Junius F. Estill, Jr.
Asst. Corresp. Sec'y	Mrs. Edwin L. Beular
Custodian-Historian	Mrs. Olivia Sayers
Controller	Mr. Earl F. Walborg
Parliamentarian	Mr. Charles C. Crady, III

Mrs. Selig expressed deep appreciation to the entire Board, with particular thanks to those members who had completed their terms and were going off the Board. The meeting was turned over to the new president, Mrs. Horace W. Bishop.

The following Committees named by the President were read and duly elected by the Board:

EXECUTIVE COMMITTEE

Mrs. Horace W. Bishop
 Mrs. Earl McMillian
 Mrs. A. Knox Tyson
 Mr. Hines H. Baker, Jr.
 Mrs. Sterling B. McCall
 Mr. Earl F. Walborg
 Mr. Rex G. Baker, Jr.
 Mr. Charles C. Crady, III
 Mrs. George E. Woods
 Mr. Robert Stewart, Jr.

FINANCE COMMITTEE

Mr. Robert Stewart, Jr.
 Mr. C. B. Delhomme
 Mr. Earl F. Walborg
 Mr. P. E. Turner
 Mr. Otis Massey
 Mr. James L. Bayless
 Mr. Lee V. Brinton
 Mr. Earl C. Calkins
 Mr. George Bush
 Mr. Leopold Meyer

SUB-COMMITTEE, INVESTMENTS

Mr. P. E. Turner, Chairman
 Mr. Lee V. Brinton
 Mr. James L. Bayless
 Mr. Leopold L. Meyer
 Mr. Robert Stewart, Jr.
 Mr. Earl F. Walborg

The meeting adjourned.

Mrs. Cameron Fairchild, Assistant Secretary

Withdrawal/Redaction Sheet

(George Bush Library)

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ADMINISTRATOR'S REPORT
April 30, 1962

RESIDENTS-

Mrs. Miner has been invited to present, personally, an ancient Chinese flag to O.E.S. International Temple in Washington, D.C. This is an interesting experience for Mrs. Miner. Fortunately it is at no expense to her.

Mr. and Mrs. Woody have recently returned from a trip into the "hill country." Since coming home, Mr. Woody has posed for a few motion picture shots for a local T.V. studio.

Miss Susan Smith recently underwent eye surgery and is recovering satisfactorily.

Miss Brisbois, a patient in the infirmary for several months, following a hip fracture, is now in a room for ambulatory residents.

Because of her need for closer supervision by the nursing staff, Mrs. Hina Johnson has been moved to a room on Corridor 2 just outside the infirmary.

Our smallest resident weighs 48 pounds.

STAFF-

Mrs. Pineda will be on vacation the first two weeks of May. Mrs. Ryan was hostess to the Hotel Accountants meeting this month. The auditor has about completed his audit of the books.

NEW WING-

Mrs. Clara Capehart, one of those selected for admission suffered a hip fracture the day before she was to have moved into Holly Hall.

Mrs. Edna Geddes (Mother-in-law to our supervising nurse) has been selected by the Admissions Committee to occupy the vacancy.

For the most part, the new residents are adjusting well.

One new lady remarked to me that Holly Hall was the nearest thing to "home" she had found in several years.

Excerpt: Letter from a son of another new resident: "Holly Hall is certainly a beautiful place and I would like to express my appreciation for making it possible for mother to make her home there. She is happier than I have seen her for many years. Thanks very much for making this possible."

Another lady, "I have never felt more at home in my life."

Since January 1, 1962, fourteen applications have been completed and filed. Eighteen others have come for interviews, but have not yet returned the papers.

COTTAGES-

Miss Cassell and Mr. and Mrs. Olson are making progress on plans for their cottages to be constructed here. After the plans are completed, they will be reviewed by the Building Committee.

SERVICE CALLS-

Nurse call system
Window air conditioning unit
Exhaust fans over kitchen stove
Sewing machines

QUOTE FROM PROFESSIONAL NURSING HOME-

"The difference between hospital nursing and nursing home nursing: A home-like atmosphere is maintained in a nursing home. The tempo is slower and less rigid. The nurse must be more permissive with the patient. It takes more time, and the goals of care are different. The patient must be helped to help himself. The nursing home nurse must practice psychiatric nursing and she must know the physiological changes which come with old age. A patient may behave perfectly normal most of the time, only to behave strangely when it is least expected."

Respectfully submitted,


C. N. Tunnell

BY - LAWS
OF
HOLLY HALL

HOLLY HALL
8304 Knight Road
Houston 25, Texas

A Texas Corporation

Non-Sectarian--Non-Profit
Operated by United Church Women

1962

BY - LAWS
OF
HOLLY HALL

ARTICLE I.

MEMBERSHIP

Section 1. The membership of the corporation shall consist of the following persons:

- (a) Resident Members. All persons who have been admitted to and are residents of any home for the aged operated by the corporation shall be resident members of the corporation.
- (b) Contributing Members. All persons who annually contribute \$25 or more, but less than \$100, in cash or in goods, wares or merchandise shall be special members of the corporation for the annual period with respect to which such contributions are made.
- (c) Sustaining Members. All persons who annually contribute \$100 or more in cash or in goods, wares or merchandise shall be sustaining members of the corporation for the annual period with respect to which such contributions are made.
- (d) Life Member. All persons who contribute \$500 or more in cash or in goods, wares or merchandise shall be life members of the corporation.
- (e) General Members. All persons who do not qualify for any other class of membership herein provided for, but who are members of the organization presently known as the United Church Women or who make a contribution either in money or otherwise shall be general members of the corporation.

Section 2. Annual Meeting. The annual meeting of the members of the corporation shall be held on the third Wednesday in April of each year, if not a legal holiday, and, if a legal holiday, then on the next succeeding business day, provided that if the date as so determined is within the week immediately preceding Easter Sunday the meeting shall be held on the next succeeding Wednesday, if not a legal holiday, and, if a legal holiday, then on the next succeeding business day. The annual meeting shall be held at such time and place in Harris County, Texas, as the Board of Directors may designate from time to time and as shall be specified in the notice of the meeting.

Section 3. Special Meeting. A special meeting of the members of the corporation may be called by the President or the Board of Directors to convene at any designated time and place, and the President shall call a special meeting of the members promptly upon receipt of a written request therefor signed by twenty-five (25) or more of the members of the corporation.

Section 4. Notice. Notice of the place, day and hour, and, in the case of a special meeting, the purpose or purposes for which the meeting is called, shall be given by publication in a newspaper of general circulation in Houston, Texas, not less than ten (10) nor more than fifty (50) days before the date of the meeting.

Section 5. Quorum. The members of the corporation present at any annual or special meeting of the members of the corporation shall constitute a quorum. The vote of a majority of the votes entitled to be cast by the members present at a meeting shall be the act of the membership unless the vote of a greater number is required by law, the Articles of Incorporation, or the By-Laws. The members present at any meeting may adjourn the meeting, and any matter may be considered and acted upon at the adjournment that could be considered at the original meeting. No notice of adjournment, other than announcement at the meeting, need be given.

Section 6. Voting. At any annual or special meeting of the members of the corporation each member present shall be entitled to one (1) vote on any issue or in any election which may come before such meeting. Voting by proxy shall not be authorized at any such meeting.

ARTICLE II.

BOARD OF DIRECTORS

Section 1. Number and Term of Office. The property and affairs of the corporation shall be managed and controlled by the Board of Directors, and, subject to the restrictions imposed by law, by the Articles of Incorporation, or by these By-Laws, the Board of Directors may exercise all of the powers of the corporation. The Board of Directors of the corporation shall consist of fifty-one (51) members of the corporation, three (3) of whom shall be members ex-officio and forty-eight (48) of whom shall be elected by the members of the corporation. The members ex-officio shall be the President of the United Church Women and the Chairman and the Treasurer of the Projects Committee of the United Church Women, each of whom by virtue of her office as above set forth shall be a member of the Board of Directors of the corporation so long as she shall retain such position in the United Church Women. Sixteen (16) persons shall be elected to the Board of Directors for a term of three (3) years at each annual meeting of the corporation. Of the directors elected each year, not less than five (5) shall be persons who have not served as directors of the corporation during the preceding year. All directors of the corporation shall hold office until their successors are elected and qualified. Any director may be removed from office by the affirmative vote of a majority of the members of the corporation present at a meeting of members at which a quorum is present. Any vacancy occurring in the Board of Directors may be filled by the affirmative vote of a majority of the directors then in office, though less than a quorum of the Board of Directors. A director elected to fill a vacancy shall be elected for the unexpired term of his predecessor in office.

Section 2. Annual Meetings. Annual meetings of the Board of Directors shall be held immediately upon adjournment of the annual meetings of the members of the corporation.

Section 3. Regular Meetings. Regular meetings of the Board of Directors shall be held at such times and places as shall be designated from time to time by resolution of the Board of Directors. Notice of such regular meetings shall not be required.

Section 4. Special Meetings. Special meetings of the Board of Directors shall be held, at such time and place as may be designated in the notice of such meeting, whenever called by the President, any Vice-President, the Secretary, or any three (3) directors of the corporation.

Section 5. Quorum. A majority of the directors fixed by these By-Laws shall constitute a quorum for the consideration of matters pertaining to the purposes of the corporation, but if at any meeting of the Board of Directors there be less than a quorum present, a majority of those present may adjourn the meeting from time to time. The act of a majority of the directors present at a meeting at which a quorum is in attendance shall constitute the act of the Board of Directors, except as is otherwise provided by law, by the Articles of Incorporation, or by these By-Laws.

Section 6. Notice. No notice shall be required for any annual or regular meeting of the Board of Directors of the corporation. The Secretary shall give notice of each special meeting in person or by mail or telegraph to each director at least two (2) days before such meeting. Notice deposited in the United States mail at Houston, Texas, postage prepaid and addressed to the person to be notified at his last known address shall be deemed for all purposes to have been delivered on the day following the day on which it is mailed. Neither the business to be transacted at, nor the purpose of, a special meeting of the Board of Directors need be specified in the notice or waiver of notice of such meeting.

Section 7. Election of Officers. At alternate annual meetings of the Board of Directors at which a quorum is present, the Board of Directors shall proceed to the election of officers of the corporation.

Section 8. Order of Business. At meetings of the Board of Directors business shall be transacted in such order as from time to time the Board of Directors may determine. At all meetings of the Board of Directors, the President of the corporation, and, in the absence of the President, the first Vice-President, if present, and, in the absence of the first Vice-President, the second Vice-President, if present, shall preside. If none of such officers is present, a chairman shall be chosen by the Board of Directors from among the directors present. The Secretary of the corporation shall act as Secretary of all meetings of the Board of Directors, but in the absence of the Secretary, the presiding officer may appoint any person to act as secretary of the meeting.

ARTICLE III.

OFFICERS

Section 1. Titles and Term of Office. The officers of the corporation shall be a President, first Vice-President, second Vice-President, Secretary, Corresponding Secretary, Treasurer, Custodian-Historian, Parliamentarian, Controller, and such other officers, including but not limited to, one or more assistant secretaries and one or more assistant treasurers, as the directors may from time to time appoint. All officers, other than assistant secretaries or assistant treasurers, shall be directors of the corporation.

Each officer shall be elected for a term of two years and thereafter until his successor is elected and qualified. Any officer of the corporation shall be subject to removal, with or without cause, at any time by vote of a majority of the Board of Directors.

A vacancy in any office of the corporation shall be filled by vote of a majority of the directors present at any meeting of the Board of Directors at which a quorum is present.

Section 2. Powers and Duties of the President. The President, subject to the control of the Board of Directors, shall be in general charge of the affairs of the corporation; he may sign and execute all deeds, conveyances, leases, assignments, bonds, contracts and other obligations, and any and all other instruments and papers of any kind and character in the name of the corporation, and he shall do and perform such other duties as from time to time be assigned to him by the Board of Directors.

Section 3. Powers and Duties of the Vice-Presidents. Each Vice-President shall have the usual powers and duties as may be assigned to him by the directors, and the Vice-President shall exercise the powers of the President during that officer's absence or inability to act. Any action taken by a Vice-President in the performance of the duties of the President shall be conclusive evidence of the absence or inability of the President to act at the time such action was taken. The Second Vice-President of the corporation shall be Chairman of the Finance Committee of the corporation.

Section 4. Powers and Duties of the Secretary. The Secretary (1) shall keep the minutes of all meetings of the Board of Directors and the minutes of all meetings of the members of the corporation, in books provided for that purpose; (2) shall attend to the giving and serving of all notices; (3) may sign with the President or a Vice-President in the name of the corporation and/or attest the signature of either to all contracts, deeds, conveyances, leases, transfers, assignments and other instruments of the corporation, and affix the seal of the corporation thereto; and (4) shall in general perform all the duties incident to the office of Secretary, subject to the control of the Board of Directors.

Section 5. Powers and Duties of the Treasurer. The Treasurer shall have custody of all the funds and securities of the corporation which come into his hands. When necessary or proper he may endorse, on behalf of the corporation, for collection, checks, notes and other obligations and shall deposit the same to the credit of the corporation in such bank or banks or depositories as shall be designated, in the manner prescribed by the Board of Directors; he may sign all receipts and vouchers for payments made to the corporation, either alone or jointly with such officer as is designated by the Board of Directors; whenever required by the Board of Directors he shall render a statement of his cash account; he shall enter or cause to be entered regularly on the books of the corporation to be kept by him for that purpose, full and accurate accounts of all moneys received and paid out on account of the corporation; he shall at all reasonable times exhibit his books and accounts to any director of the corporation during business hours; he shall perform all acts incident to the position of Treasurer, subject to the control of the Board of Directors.

Section 6. Powers and Duties of the Custodian-Historian. The Custodian-Historian shall be custodian of the Book of Memories. He shall enter names of donors in said book. He shall write a concise history of the corporation each year for future reference.

Section 7. Powers and Duties of the Parliamentarian. The Parliamentarian shall be a licensed attorney at law and shall advise the corporation in connection with all legal matters which come before the corporation in connection with the transaction of its affairs. At any meeting of the membership of the corporation or of the Board of Directors at which the Parliamentarian is not present, the President may appoint a substitute, who need not be a licensed attorney, to act in the absence of the Parliamentarian.

Section 8. Powers and Duties of the Controller. The Controller shall have direct supervision and control of the bookkeeping and accounting procedures and practices of the corporation. He shall make, or cause to be made under his supervision, an audit of the corporation's books semi-annually, and shall be generally charged with maintaining good fiscal policies in the corporation.

Section 9. Powers and Duties of Assistant Officers. Any assistant officer shall have the usual powers and duties pertaining to the office to which he is elected as assistant, together with such other powers and duties as may be assigned to him by the Board of Directors from time to time, and shall exercise the powers of such office in the absence or inability of the officer to act.

ARTICLE IV.

COMMITTEES

Section 1. Executive Committee. The Board of Directors, by resolution adopted by a majority of the directors in office, may designate not less than six (6) and not more than twelve (12) members of the Board of Directors of the

corporation to constitute the Executive Committee, which shall act for and on behalf of the Board of Directors in the intervals between meetings of the Board of Directors. The Executive Committee shall, during such intervals, be empowered to exercise the full authority of the Board of Directors in the management of the corporation to the extent permitted by law, except that the Executive Committee shall not have the authority to sell or authorize the sale of real property held by the corporation. The Executive Committee shall cause minutes of its meetings to be recorded in books kept for that purpose in the office of the corporation, and shall report the same to the Board of Directors from time to time.

Section 2. Other Committees Exercising Authority of Board of Directors.

The Board of Directors, by resolution adopted by a majority of the directors in office, may designate one or more committees of directors, each of which committees shall consist of two or more directors, which committees, to the extent provided in such resolution, in the Articles of Incorporation or in the By-Laws of the corporation, shall have and exercise the authority of the Board of Directors in the management of the corporation.

Section 3. Committees Not Exercising Authority of Board of Directors.

Other committees not having and exercising the authority of the Board of Directors in the management of the corporation may be designated and appointed by a resolution adopted by a majority of the directors present at a meeting at which a quorum is present, or by the President. Membership on such committees may, but need not be, limited to directors.

ARTICLE V.

ADMINISTRATOR

Section 1. Title. The administrator of the corporation shall be the chief administrative officer of any home for the aged operated by the corporation.

Section 2. Powers and Duties. The administrator shall have such powers and duties as may be delegated to him from time to time by the Board of Directors or the President, and he shall report to and be under the direct control and supervision of the President in the performance of his duties.

ARTICLE VI.

AMENDMENT OF BY-LAWS

The By-Laws of the corporation may be altered, amended or repealed and new by-laws adopted by the action of a majority of the directors present at any meeting of the Board of Directors at which a quorum is present.

Withdrawal/Redaction Sheet

(George Bush Library)

DOCUMENT NO. AND TYPE	SUBJECT/TITLE	DATE	RESTRICTION	CLASS.
15. Letter	From James Bayless to members of the Holly Hall finance and investment committees RE: Confidential financial information (2 pp.)	4/19/62	C	
COLLECTION George Bush Personal Papers Zapata Oil File Personal Alphabetical Files				
FILE LOCATION Holly Hall [1961-1963] OA/ID Number Date Closed 10/18/99				

RESTRICTION CODES

Presidential Records Act - [44 U.S.C. 2204(a)]

- P-1 National Security Classified Information [(a)(1) of the PRA]
- P-2 Relating to the appointment to Federal office [(a)(2) of the PRA]
- P-3 Release would violate a Federal statute [(a)(3) of the PRA]
- P-4 Release would disclose trade secrets or confidential commercial or financial information [(a)(4) of the PRA]
- P-5 Release would disclose confidential advice between the President and his advisors, or between such advisors [(a)(5) of the PRA]
- P-6 Release would constitute a clearly unwarranted invasion of personal privacy [(a)(6) of the PRA]

C. Closed in accordance with restrictions contained in donor's deed of gift.

Freedom of Information Act - [5 U.S.C. 552(b)]

- F-1 National security classified information [(b)(1) of the FOIA]
- F-2 Release would disclose internal personnel rules and practices of an agency [(b)(2) of the FOIA]
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- F-8 Release would disclose information concerning the regulation of financial institutions [(b)(8) of the FOIA]
- F-9 Release would disclose geological or geophysical information concerning wells [(b)(9) of the FOIA]

HOLLY HALL
ANNUAL MEMBERSHIP MEETING
ST. JOHN THE DIVINE CHURCH
APRIL 25, 1962

The thirteenth Annual Membership Meeting of Holly Hall was held on April 25, 1962, at 12:00 o'clock noon, in the Parish Hall of St. John the Divine Episcopal Church with the President, Mrs. A. L. Selig, presiding.

Mrs. Ada E. Colby, a resident of Holly Hall give the invocation; and Mrs. Charles Taylor, President of the Women's Guild, welcomed the guests to St. John the Divine.

Mrs. Selig introduced the clergy, the six Holly Hall residents, the Executive Committee and other members of the Board of Directors and expressed warm appreciation to each group for cooperation, help, and dedicated interest in all things concerning Holly Hall. She thanked especially nine retiring Board members, Mr. C. O. Beeler, Dr. Frederick G. Dorsey, Mr. E. E. Eutsler, Mrs. James C. Boone, Mrs. Allan H. King, Mrs. Charles A. Lewis, Mrs. Harris Masterson, Mrs. Stayton Nunn, and Rev. Clyde J. Verheyden. Then the nine new members were welcomed. Attention was called to the typed Annual Reports of the Officers and Committee Chairmen and to the Report of the Holly Hall Projects Committee of the United Church Women.

Minutes of the 1961 annual meeting were read and approved. Both Mrs. Selig and Mrs. Freeman Perkins, chairman of the Church Membership Committee, thanked all who had participated in the various successful projects for Holly Hall--the ministers, representatives in each church, the Church Women, and the following Committee Chairmen:

Mrs. John B. Goodrich - Book Reviews by Mrs. V. Y. Rejebian
Mrs. Horace W. Bishop - Silver Tea in the home of Mr. and Mrs. Michel T. Halbouty
Mrs. C. C. Randall - Holly Hall Film

Mrs. R. E. Turrentine, Treasurer of The Membership Drive, reported a total of \$16,269.17 collected to date.

Mrs. Olivia Sayers, Custodian-Historian, was introduced by the President who paid tribute to Mrs. Sayers for her sincere and sustained service and loyalty to Holly Hall. The guests were invited to visit the library at Holly Hall to see the history as compiled by Mrs. Sayers.

Mrs. Selig asked the Administrator, Mr. C. N. Tunnell, for his report. He stated that during the ten years in which Holly Hall has been operating, two hundred (200) residents have been admitted; eleven (11) of the forty-eight (48) originally admitted are still there, of whom Mrs. Bacon is the "senior citizen" closely followed by Mrs. Willits; and that there are at present one hundred and seven (107) guests. He also listed some additions and alterations to the Home, expressed appreciation for the work done by Mrs. Selig and other past presidents and spoke with hope and confidence about the future of Holly Hall under the presidents to come.

Mrs. S. Marcus Greer, Chairman of the Nominating Committee, reported as follows on members of the Board of Directors and moved they be elected:

New Members

Mrs. C. O. Beeler
Mr. George Bush
Mrs. Ben F. Curtis
Dr. Lloyd Gregory, Jr.
Mrs. Harvey M. Harker
Mrs. Harry R. Jones
Mr. Allan C. King
Mrs. Gary P. Pearson, Jr.
Mrs. John C. Wilson

Members to be Re-Elected

Mr. Hines H. Baker, Jr.
Mrs. Edwin L. Beular
Mrs. Junius F. Estill, Jr.
Mr. James P. Houstoun, Jr.
Mr. Edward T. Noel
Mrs. A. L. Selig
Mr. Earl F. Walborg
Mrs. John C. Weston

The motion was seconded, passed unanimously, and the slate was declared duly elected.

Mrs. Selig introduced as speaker the Reverend Earl R. Martin, assistant Rector of St. John the Divine, who took as his theme the understanding of God's children, stressing the sacredness of life and the lessons to be learned from the older members of God's family.

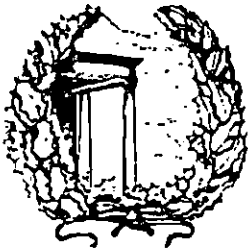
The Reverend Arthur S. Knapp pronounced the benediction.

Respectfully submitted,

Mrs. Junius F. Estill,
Secretary

Donations received for the month of March;

Mrs. H. J. Kuhn	\$ 50.00	Special Fund
Memorials	30.00	



HOLLY HALL

• • Home For The Retired • •

Operated by

United Church Women

PHONE Jackson 3-4425

Jackson 3-4426

8304 KNIGHT ROAD

HOUSTON 25, TEXAS

April 26, 1962

Mr. George Bush
Zapata Off-Shore Company
Houston Club Building
Houston 2, Texas

Dear Mr. Bush:

It is Holly Hall's privilege and pleasure to have you as a member of its Board of Directors. We look forward to a pleasant association with you in this worthy program.

We shall be glad to have you visit the Home at your convenience. If there is any help we of the staff can give you in gaining a more intimate knowledge of the program here, please call on us.

Yours truly,

C. N. Tunnell
Administrator

CNT:sp

Enc. By-Laws, Mailing List

Bush Library Photocopy

"Add Years to Life . . . and Life to Years"

MAILING LIST

HOLLY HALL

BOARD OF DIRECTORS

1962-1963

1. CA 8-9271	Baker, Hines H., Jr.	2112 First City Nat'l Bank Bldg. (2)
2. FA 3-1141	Baker, Rex G., Jr.	1840 Tennessee Building (2)
3. CA 7-7161	Bayless, James L.	512 First City Nat'l Bank Bldg. (2)
4. JA 3-1001	Beeler, Mrs. G. O.	3630 Del Monte Drive (19)
5. JA 4-1342	Beular, Mrs. Edwin L.	3202 Locke Lane (19)
6. JA 8-6146	Bishop, Mrs. Horace W.	3625 Chevy Chase (19)
7. MO 5-8357	Bostick, Mrs. Francis X.	55 Briar Hollow Lane (27)
8. JA 4-5096	Brinton, Lee V.	805 Branard (6)
9. CA 2-0395	Bush, George	Zapata Off-Shore Co., Houston Club Bldg.
10. JA 4-3661	Butler, Mrs. George A.	3416 Chevy Chase (19)
11. UN 4-4471	Calkins, Earl C.	P. O. Box 1173 (1)
12. JA 9-7601	Cocke, Mrs. Ruth	3214 Ella Lee Lane (19)
13. FA 3-8133	Crady, Charles C., III	629 Shell Bldg. (2)
14. HO 5-5416	Curtis, Mrs. Ben F.	12222 Cobblestone Drive (24)
15. FA 3-4333	Delhomme, C. B.	2101 Leeland (3)
16. JA 9-9932	Estill, Mrs. Junius F., Jr.	3227 Reba (19)
17. JA 9-3411	Fairchild, Mrs. Cameron	2626 West Dallas (19)
18. JA 4-2700	Frensley, Mrs. Herbert J.	2001 Maconda Lane (27)
19. JA 2-8584	Greer, Mrs. S. Marcus	3506 Del Monte Drive (19)
20. JA 3-6627	Gregory, Dr. Lloyd	2 Chelsea (6)
21. JA 3-0028	Harker, Mrs. Harvey M.	2209 Looscan Lane (19)
22. SU 2-6561	Holliday, Mrs. A. R.	1711 S. Post Oak Lane (27)
23. FA 3-3338	Houseman, Hal	Texas Eastern Bldg.
24. CA 3-4381	Houstoun, James P., Jr.	520 Continental Bldg. (2)
25. JA 9-0452	Jones, Mrs. Harry R.	2504 Inwood Drive (19)
26. CA 7-6306	King, Allen C.	First City Nat'l Bank Bldg. (2)
27. JA 8-4109	Knapp, The Rev. Arthur S.	1015 Holman (4)
28. MO 7-4644	Lingle, Mrs. Harry M.	4008 Childress (5)
29. JA 9-0358	Lipscomb, Mrs. John C.	2510 Reba (19)
30. UN 4-4471	Massey, Otis	P. O. Box 1173 (1)
31. JA 9-7766	McCall, Mrs. Sterling B.	2345 Tangleway Road (5)
32. JA 4-5021	McMillian, Mrs. Earl	3622 Knollwood (19)
33. MO 7-9131	Meyer, Leopold L.	1035 Mayerland Plaza Mall (35)
34. MA 3-1072	Nicholson, Mrs. W. S.	4950 Linden Blvd., Bellaire
35. HO 8-3103	Nicks, Mrs. S. R.	1602 Monarch Oaks (24)
36. JA 3-8701	Noel, Edward T.	2114 Oakdale (4)
37. MO 5-4809	Pearson, Mrs. Gary P., Jr.	5305 Schumacher (27)
38. MA 3-0128	Perkins, Mrs. Freeman E.	3119 Winslow (25)
39. OV 6-4802	Randall, Mrs. C. C.	967 Althea (18)
40. WA 6-5637	Schrader, Mrs. Ralph J.	7140 Linden Blvd. (17)
41. JA 4-9025	Selig, Mrs. A. L.	3715 Inverness (19)
42. SU 2-4515	Senter, Floyd L.	5410 Tupper Lake (27)
43. CA 5-1551	Stewart, Robert, Jr.	P. O. Box 2629
44. CA 8-7373	Turner, P. E.	15th Floor Houston Club Bldg. (2)
45. MA 3-1391	Turrentine, Mrs. R. E., Jr.	4542 Bellaire Blvd., Bellaire
46. JA 9-1277	Tyson, Mrs. A. Knox	9 Pine Hill Lane (19)
47. CA 2-0224	Walborg, Earl F.	405 First City Nat'l Bank Bldg. (2)
48. JA 9-5073	Watts, Frank A.	2529 Stanmore (19)
49. JA 4-3934	Weston, Mrs. John C.	3001 Inwood Drive (19)
50. MO 5-2650	Wilson, Mrs. John C.	3102 LaSalle St. (27)
51. MO 4-2757	Woods, Mrs. George E.	4001 Over Brook (27)

Withdrawal/Redaction Sheet

(George Bush Library)

DOCUMENT NO. AND TYPE	SUBJECT/TITLE	DATE	RESTRICTION	CLASS.
16. Report	Report of the Holly Hall projects committee of the United Church Women (4 pp.)	1961	C	
COLLECTION George Bush Personal Papers Zapata Oil File Personal Alphabetical Files				
FILE LOCATION Holly Hall [1961-1963] OA/ID Number Date Closed 10/18/99				

RESTRICTION CODES

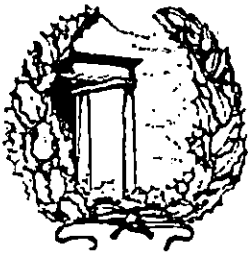
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United Church Women

PHONE JACKSON 3-4425
JACKSON 3-4426

8304 KNIGHT ROAD
HOUSTON 25, TEXAS

OFFICERS AND BOARD OF DIRECTORS

MRS. A. L. SELIG
PRESIDENT
MRS. HORACE W. BISHOP
ASSISTANT TO THE PRESIDENT
C. B. DELHOMME
FIRST VICE PRESIDENT
JAMES P. HOUSTON, JR.
SECOND VICE PRESIDENT
MRS. JUNIUS F. ESTILL, JR.
RECORDING SECRETARY
MRS. CAMERON FAIRCHILD
ASSISTANT RECORDING SECRETARY
MRS. CHARLES A. LEWIS
CORRESPONDING SECRETARY
MRS. A. R. HOLLIDAY
ASSISTANT CORRESPONDING SECRETARY
MRS. A. KNOX TYSON
TREASURER
MRS. C. C. RANDALL
ASSISTANT TREASURER
MRS. OLIVIA SAYERS
CUSTODIAN-HISTORIAN
HINES H. BAKER, JR.
PARLIAMENTARIAN
EARL F. WALBORG
CONTROLLER

REX G. BAKER, JR.
JAMES L. BAYLESS
C. O. BEELER
MRS. EDWIN L. BEULAR
MRS. JAMES C. BOONE
MRS. FRANCIS X. BOSTICK
LEE V. BRINTON
MRS. GEORGE A. BUTLER
EARL C. CALKINS
MRS. RUTH COCKE
CHARLES C. CRAIG, III
DR. FREDERICK G. DORSEY
E. E. EUTSLER
MRS. HERBERT J. FRENSLEY
MRS. S. MARCUS GREER
HAL HOUSSMAN
MRS. ALLAN H. KING
THE REV. ARTHUR S. KNAPP
MRS. HARRY M. LINGLE
MRS. JOHN C. LIPSCOMB
OTIS MASSEY
MRS. HARRIS MASTERSON
MRS. STERLING B. MCCALL
MRS. EARL MCMILLIAN
LEOPOLD L. MEYER
MRS. W. S. NICHOLSON
MRS. S. R. NICKS
EDWARD T. NOEL
MRS. STAYTON NUNN
MRS. FREEMAN E. PERKINS
MRS. RALPH J. SCHRADER
FLOYD L. SENTER
ROBERT STEWART, JR.
P. E. TURNER
MRS. R. E. TURRENTINE, JR.
THE REV. CLYDE J. VERHEYDEN
FRANK A. WATTS
MRS. JOHN C. WESTON
MRS. GEORGE E. WOODS

April 6, 1962

C. N. TUNNELL
ADMINISTRATOR

Mr. George Bush
Zapata Off-Shore Co.,
Houston Club Building
Houston, Texas

Dear Mr. Bush:

It is a special privilege given me to write this personal letter to you on behalf of the entire Holly Hall Board, Mrs. A. L. Selig, its president, and Mrs. S. Marcus Greer, chairman, nominating committee, to express to you their appreciation for your willingness to serve on the new board and to extend to you a cordial welcome at the Annual Meeting of the Corporation on April 25, 1962, St. John The Divine Episcopal Church, 2450 River Oaks Boulevard; luncheon being served at Twelve Noon, for which a complimentary reservation is enclosed for your use.

Immediately following adjournment of the Annual Meeting, an important board meeting of short duration follows. It will be a pleasure meeting you there.

Yours very truly,

Katherine Perkins

Mrs. Freeman E. Perkins
Holly Hall Projects Chairman

enc. luncheon ticket
number 65- Mr. George Bush

Bush Library Photocopy

"Add Years to Life . . . and Life to Years"