

Originally Processed With FOIA(s):
2023-1267-S

FOIA Number:
2023-1267-S

CASE MARKER

**This is not a textual record. This is used as an
administrative marker by the George Bush Presidential
Library Staff.**

Record Group/Collection: George H.W. Bush Presidential Records
Collection/Office of Origin: Chief of Staff, White House Office of
Series: Rogers, Ed, Files
Subseries:

OA/ID Number: 04015
Folder ID Number: 04015-012

Folder Title:
Shkabardnya Visit [2]

Stack:	Row:	Section:	Shelf:	Position:
G	0	0	0	0

Withdrawal/Redaction Sheet (George Bush Library)

Doc. No. / Type	Subject/Title	Date	Restriction	Classification
01. Diagram	The Old Executive Office Building (3 pp.)	n.d.	(b)(7)(f)	

Page 1 of 1

Collection:

Record Group: Bush Presidential Records
Office: Chief of Staff, Office of the
Series: Rogers, Edward, Files
Subseries:
WHORM Cat.:
File Location: Shkabardnya Visit [2]

Pinksheet Number: LT5172
OA/ID Number: 04015-012
Date Closed: 8/2/2023
FOIA/Sys Case #: 2023-1267-S
Re-review Case #:
P-2/P-5 Review Case #:

THE WHITE HOUSE
WASHINGTON

June 8, 1990

MEMORANDUM FOR HOSTS, PARTICIPANTS, AND INTERESTED PARTIES

FROM: ED ROGERS

SUBJECT: EXPANDED SCHEDULE FOR USSR VISIT

Attached please find an expanded version of the schedule distributed last night.

All Monday meetings will take place in the Roosevelt Room unless otherwise indicated.

The visiting delegation consists of His Excellency Mikhail Shkabardnya accompanied by seven additional Soviet officials.

Ms. Agnes Warfield, Office of Protocol, will accompany the delegation throughout their visit and on Tuesday, Mr. Michael Jackson, Executive Secretary for Cabinet Liaison, will escort them to all Agency Briefings.

Please see individual tabs - attached - for additional information.

Thanks to all who have helped pull this together on such short notice.

THE WHITE HOUSE

WASHINGTON

His Excellency Mikhail Shkabardnya, Business Manager of the Council of Ministers of the U.S.S.R., is in town as the guest of Governor John H. Sununu, to study the structure and organization of the Executive Office of the President. The visit is the result of discussions the President and President Gorbachev held at Camp David during which President Gorbachev expressed an interest in knowing how the Executive Office of the President operates. In addition to his discussions at the White House, Mr. Shkabardnya will be making visits to the Treasury, Justice, and Agriculture Departments as well as to the General Services Administration. Mr. Shkabardnya will participate in White House and Administration briefings on Monday and Tuesday.

THE WHITE HOUSE

WASHINGTON

**Schedule for the Visit of Mikhail Shkabardnya
Business Manager of the Council of Ministers of the U.S.S.R.**

Monday, June 11, 1990

8:30am Ambassador William F. Black, Assistant Chief of Protocol for Visits, and Ms. Agnes Warfield, Office of Protocol, will greet His Excellency Mikhail Shkabardnya in the lobby of the Madison Hotel and accompany the delegation to the White House

9:00am **Meeting with Governor John H. Sununu**,
(45 mins) Chief of Staff to the President
Location: Office of the Chief of Staff
Topic: White House Overview
TAB A

10:00am **White House Tour**
(60 mins) Hosted by: James W. Cicconi, Assistant to the President and Deputy to the Chief of Staff; J. Bonnie Newman, Assistant to the President for Management and Administration; and Hector F. Irastorza, Jr., Special Assistant to the President and Deputy Director, Office of Administration
TAB B

11:15am **Information Flow Briefing**
(60 mins) Hosted by: James W. Cicconi, Assistant to the President and Deputy to the Chief of Staff and William F. Sittman, Executive Secretary, National Security Council
Topic: How Information Reaches the President's Desk

12:30pm **Luncheon - Blair House**
(75 mins) Hosted by Ambassador Joseph V. Reed
TAB C

2:00pm **Cabinet Affairs Briefing**
(45 mins) Hosted by: Ede Holiday, Secretary of the Cabinet Stephen Danzansky, Deputy Assistant to the President and Director of Cabinet Affairs, and Michael Jackson, Executive Secretary for Cabinet Liaison
Topic: White House Liaison with Agencies and Departments

3:00pm
(45 mins)

Economic/Domestic Policy Briefing

Hosted by: Roger Porter, Assistant to the
President for Economic and Domestic Policy
Topic: An Overview of Economic and Domestic Policy
Development

4:00pm
(45 mins)

Communications Briefing

Hosted by: David F. Demarest, Jr., Assistant to
the President for Communications
Topic: Presidential Remarks and Public Liaison

5:00pm
(45 mins)

Legislative Affairs Briefing

Hosted by: Frederick D. McClure, Assistant to the
President for Legislative Affairs
Topic: White House Liaison with the U.S. Congress

END OF DAY

THE WHITE HOUSE

WASHINGTON

**Schedule for the Visit of Mikhail Shkabardnya
Business Manager of the Council of Ministers of the U.S.S.R.**

Tuesday, June 12, 1990

8:00am - 9:30am	Breakfast with Agency and Department Chiefs of Staff Hosted by: <u>Ede Holiday</u> , Secretary of the Cabinet Room 180, Old Executive Office Building
9:45am - 10:30am	Office of Management and Budget Briefing Hosted by: <u>William Diefenderfer</u> , Deputy Director, Office of Management and Budget Room 252, Old Executive Office Building
10:45am - 12:30am	U.S. Department of Treasury Briefing Hosted by: <u>Hollis S. McLoughlin</u> , Counselor to the Secretary and Assistant Secretary for Policy Management Room 4125, U.S. Department of Treasury TAB D
12:45pm - 2:15pm	U.S. Department of Justice Briefing and Luncheon Hosted by: <u>William P. Barr</u> , Acting Deputy Attorney General The Attorney General's Dining Room U.S. Department of Justice TAB E
2:30pm - 4:00pm	U.S. Department of Agriculture Briefing Hosted by: <u>Clayton Yeutter</u> , Secretary of Agriculture Room 104-A, U.S. Department of Agriculture Administration Building TAB F
4:15pm - 5:30pm	General Services Administration Briefing Hosted by: <u>Rebekah T. Johnson</u> , Deputy Administrator Room 6137, General Services Building TAB G

END OF DAY

THE WHITE HOUSE
WASHINGTON

Meeting with Governor John H. Sununu
Chief of Staff to the President

Governor John H. Sununu, Chief of Staff to the President

Andrew H. Card, Jr., Assistant to the President and Deputy to the
Chief of Staff

Ed Rogers, Deputy Assistant to the President and Executive
Assistant to the Chief of Staff

Condoleezza Rice, Director, European and Soviet Affairs, National
Security Council

His Excellency Mikhail Shkabardnya and the Members of the Soviet
Delegation

Monday, June 11, 1990

10:00 am Greet Soviet representative for official tour and begin West Wing tour accompanied by:
J. Bonnie Newman, Assistant to the President for Management and Administration;
James W. Cicconi, Assistant to the President and Deputy to the Chief of Staff; and
Hector F. Irastorza, Jr., Special Assistant to the President and Deputy Director of the Office of Administration
 - West Lobby
 - Roosevelt Room
 - Cabinet Room
 - Press Briefing Room

10:15 am Conclude West Wing tour and proceed to Old Executive Office Building (OEOb).

FIRST FLOOR, OEOb

10:20 am Presidential Scheduling (Room 182)
 - Short briefing by Joseph W. Hagin, II, Deputy Assistant to the President for Appointments and Scheduling.

10:25 am Presidential Personnel (Room 145)
 - Short briefing by Roscoe B. Starek, III, Deputy Assistant to the President and Deputy Director of Presidential Personnel.

10:30 am Public Liaison (Room 128)
 - Short briefing by Barbara G. Kilberg, Deputy Assistant to the President for Public Liaison.

Proceed to ground floor, OEOb.

GROUND FLOOR, OEOb

10:35 am White House Correspondence (Room 94)
 - Short briefing by Shirley M. Green, Special Assistant to the President for Presidential Messages and Correspondence.

10:40 am Records Management (Room 74)
 - Demonstration of Optical Disk Technology and short briefing by Terry Good, Director of Records Management.

10:50 am Executive Clerk's Office (Room 5)
 - Short briefing by Ronald R. Geisler, Executive Clerk.

Proceed to basement, OEOb.

BASEMENT, OEOB

10:55 am White House Switchboard Operators (Room 011)
- Short briefing by Alex Nagy, Director of
White House Telephone Service.

11:00 am Conclude tour and proceed to Roosevelt Room.

LUNCHEON
IN HONOR OF
HIS EXCELLENCY MIKHAIL SHKABARDNYA
BUSINESS MANAGER OF THE COUNCIL OF MINISTERS
OF
THE UNION OF SOVIET SOCIALIST REPUBLICS
BY
AMBASSADOR JOSEPH VERNER REED
THE CHIEF OF PROTOCOL
BLAIR HOUSE
MONDAY JUNE 11, 1990

American Guests

The Honorable John H. Sununu
Chief of Staff to the President
The White House

The Honorable William Kristol
Chief of Staff and Assistant to the Vice President
The White House

The Honorable Roger B. Porter
Assistant to the President for
Economic and Domestic Policy
The White House

The Honorable Sigmund A. Rogich
Assistant to the President for
Public Events and Initiatives
The White House

The Honorable William M. Diefenderfer
Deputy Director
Office of Management and Budget

The Honorable Joseph W. Hagin, II
Deputy Assistant to the President
for Appointments and Scheduling
The White House

The Honorable Susan Porter Rose
Deputy Assistant to the President and
Chief of Staff to the Mrs. Bush
The White House

Dr. Condoleezza Rice
Senior Director, European and Soviet Affairs
National Security Council
The White House

Mr. Curtis W. Kamman
Deputy Assistant Secretary for
European and Canadian Affairs
Department of State

THE WHITE HOUSE
WASHINGTON

U.S. Department of Treasury Briefing

Location: Room 4125, U.S. Department of Treasury

Attendees: Hollis S. McLoughlin, Counselor to the Secretary
and Assistant Secretary for Policy Management

Emily L. Walker, Executive Secretary to the
Secretary

Richard W. Porter, Deputy Assistant Secretary for
Policy Review and Analysis

Jean A. Schneebeli, Executive Assistant to the
Secretary

His Excellency Mikhail Shkabardnya and the Members
of the Soviet Delegation



Office of the Attorney General

Washington, D. C. 20531

June 8, 1990

**MEMORANDUM FOR MICHAEL P. JACKSON
EXECUTIVE SECRETARY
FOR CABINET LIAISON**

**FROM: ELLIE WEATHERILL *EW*
CONFIDENTIAL ASSISTANT**

SUBJECT: Luncheon on Tuesday, June 12, 1990

Departmental officials attending the subject luncheon to be held in the Attorney General's dining room from 12:45 p.m. to 2:15 p.m. will be:

William P. Barr, Acting Deputy Attorney General
Murray G. Dickman, Assistant to the
Attorney General
Tony Schall, Assistant to the Attorney General

Your drivers should use the 10th Street gate, located midway on 10th Street between Pennsylvania and Constitution Avenues. Parking will be provided, and I will meet you inside the gate to escort you to the Attorney General's Office, Room 5111.

I will wait to hear from you concerning the names of those additional individuals attending the luncheon and the number of cars for which parking will be required.

cc: Tony Schall



TAB F

DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
WASHINGTON, D.C. 20250

June 8, 1990

MEMORANDUM

TO: MICHAEL JACKSON
FROM: GARY BLUMENTHAL *Gary*
SUBJECT: BRIEFING ON GOVERNMENTAL PROCESS

DATE: Tuesday, June 12, 1990

TIME: 2:30 p.m. to 4:00 p.m.

PLACE: U.S. Department of Agriculture
Administration Building
Room 104-A

PARTICIPANTS: Clayton Yeutter, Secretary of Agriculture
+ Gary Blumenthal, Chief of Staff
Susan Nelson, Executive Assistant to the Secretary
Sharon Marshall, Special Assistant to the Secretary
Adis Vila, Assistant Secretary for Administration
Dr. John Okay, Acting Director, Office of Information Resources
Management
Gene Bailey, Assistant Secretary for Congressional Relations
Steve Dewhurst, Director, Office of Budget and Program Analysis

(Most likely not all the individuals on the above list will participate)

DRAFT

USDA BRIEFING ON GOVERNMENTAL PROCESS

June 12, 1990

**U.S. Department of Agriculture
2:30pm to 4/4:30pm
Room 104-A**

- 1. Use the simultaneous translation facility in 104-A to facilitate rapid information transfer possibly followed by a short physical tour of the Secretary's office area.**
- 2. Use graphics (perhaps the video-imager) to illustrate the organizational complexity and information flows.**
- 3. Explain the communications system (paper, telephone, telecopier, Local Area Network, networked computer systems, phone modem and satellite computer hookups with the field, etc). The Office of Information Resources Management to be involved in the whole presentation (could explain plans for the future).**
- 4. Explain methods for tracking, control, and clearance of documents.**
- 5. Explain internal cross-cutting policy apparatus: the PCC, task forces like the farm bill, informal agreements with EPA, etc.**
- 6. Reference representation on interagency policy groups. White Huse will handle formal explanation of permanent (EPC/DPC/NSC, TPRG/TPSC; NAC, Food Aid Subcommittee), semi-permanent (Sugar Working Group), and temporary (Presidential Mission to Poland) interagency groups.**
- 7. Illustrate time and information management systems such as USDA calendar, public affairs efforts, (provide a copy of the Secretary's schedule book!), etc.?**
- 8. Explain the methods for advising the President, working with the Congress and constituency groups.**
- 9. Others?**
- 10. Prepare a briefing book with copies of all graphics, other materials.**



Administrator
General Services Administration
Washington, DC 20405

TAB G



U.S. GENERAL SERVICES ADMINISTRATION

MEETING WITH MIKHAIL SHKABARDNYA

JUNE 12, 1990, 4:15 - 5:30 PM, ROOM 6137 OF THE GS BUILDING

Participants:

Rebekah T. Johnson, Deputy Administrator
James A. Lobmaster, Chief of Staff
Donald Gray, Commissioner, Federal Supply Service
William Coleman, Commissioner, Public Buildings Service
Thomas Buckholtz, Commissioner, Information Resources Management Service
Earl Jones, Commissioner, Federal Property Resources Service
Herb Hecht, Deputy Chief of Staff
Anthony Artigliere, Special Assistant to the Administrator
Tom Meiron, Office of Congressional Affairs

Parking will be available in the East Court of the GS Building, with access from E Street near the 18th Street corner. Ms. Johnson will provide a brief overview of GSA, followed by a brief presentation from each of the Commissioners before the question and answer period. The visitors will be given organization charts and background materials, including the Strategic Plan, as well as a demonstration of ExecuTrac, the automated management information system. On Monday we will provide you with a copy of the materials that will be given to the visitors.

If you have questions please call me on 501-0800.

THE WHITE HOUSE
WASHINGTON

June 8, 1990

MEMORANDUM FOR HOSTS, PARTICIPANTS, AND INTERESTED PARTIES

FROM: ED ROGERS

SUBJECT: EXPANDED SCHEDULE FOR USSR VISIT

Attached please find an expanded version of the schedule distributed last night.

All Monday meetings will take place in the Roosevelt Room unless otherwise indicated.

The visiting delegation consists of His Excellency Mikhail Shkabardnya accompanied by seven additional Soviet officials.

Ms. Agnes Warfield, Office of Protocol, will accompany the delegation throughout their visit and on Tuesday, Mr. Michael Jackson, Executive Secretary for Cabinet Liaison, will escort them to all Agency Briefings.

Please see individual tabs - attached - for additional information.

Thanks to all who have helped pull this together on such short notice.

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9:00am **Meeting with Governor John H. Sununu**,
(45 mins) Chief of Staff to the President
Location: Office of the Chief of Staff
Topic: White House Overview
TAB A

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(60 mins) Hosted by: James W. Cicconi, Assistant to the President and Deputy to the Chief of Staff; J. Bonnie Newman, Assistant to the President for Management and Administration; and Hector F. Irastorza, Jr., Special Assistant to the President and Deputy Director, Office of Administration
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Topic: How Information Reaches the President's Desk

12:30pm **Luncheon - Blair House**
(75 mins) Hosted by Ambassador Joseph V. Reed
TAB C

2:00pm **Cabinet Affairs Briefing**
(45 mins) Hosted by: Ede Holiday, Secretary of the Cabinet Stephen Danzansky, Deputy Assistant to the President and Director of Cabinet Affairs, and Michael Jackson, Executive Secretary for Cabinet Liaison
Topic: White House Liaison with Agencies and Departments

3:00pm
(45 mins)

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Hosted by: Roger Porter, Assistant to the
President for Economic and Domestic Policy

Topic: An Overview of Economic and Domestic Policy
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(45 mins)

Communications Briefing

Hosted by: David F. Demarest, Jr., Assistant to
the President for Communications

Topic: Presidential Remarks and Public Liaison

5:00pm
(45 mins)

Legislative Affairs Briefing

Hosted by: Frederick D. McClure, Assistant to the
President for Legislative Affairs

Topic: White House Liaison with the U.S. Congress

END OF DAY

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10:45am - 12:30am	U.S. Department of Treasury Briefing Hosted by: <u>Hollis S. McLoughlin</u> , Counselor to the Secretary and Assistant Secretary for Policy Management Room 4125, U.S. Department of Treasury TAB D
12:45pm - 2:15pm	U.S. Department of Justice Briefing and Luncheon Hosted by: <u>William P. Barr</u> , Acting Deputy Attorney General The Attorney General's Dining Room U.S. Department of Justice TAB E
2:30pm - 4:00pm	U.S. Department of Agriculture Briefing Hosted by: <u>Clayton Yeutter</u> , Secretary of Agriculture Room 104-A, U.S. Department of Agriculture Administration Building TAB F
4:15pm - 5:30pm	General Services Administration Briefing Hosted by: <u>Rebekah T. Johnson</u> , Deputy Administrator Room 6137, General Services Building TAB G

END OF DAY

THE WHITE HOUSE
WASHINGTON

Meeting with Governor John H. Sununu
Chief of Staff to the President

Governor John H. Sununu, Chief of Staff to the President

Andrew H. Card, Jr., Assistant to the President and Deputy to the
Chief of Staff

Ed Rogers, Deputy Assistant to the President and Executive
Assistant to the Chief of Staff

Condoleezza Rice, Director, European and Soviet Affairs, National
Security Council

His Excellency Mikhail Shkabardnya and the Members of the Soviet
Delegation

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Hector F. Irastorza, Jr., Special Assistant to the President and Deputy Director of the Office of Administration
 - West Lobby
 - Roosevelt Room
 - Cabinet Room
 - Press Briefing Room

10:15 am Conclude West Wing tour and proceed to Old Executive Office Building (OEOb).

FIRST FLOOR, OEOb

10:20 am Presidential Scheduling (Room 182)
 - Short briefing by Joseph W. Hagin, II, Deputy Assistant to the President for Appointments and Scheduling.

10:25 am Presidential Personnel (Room 145)
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 - Short briefing by Barbara G. Kilberg, Deputy Assistant to the President for Public Liaison.

Proceed to ground floor, OEOb.

GROUND FLOOR, OEOb

10:35 am White House Correspondence (Room 94)
 - Short briefing by Shirley M. Green, Special Assistant to the President for Presidential Messages and Correspondence.

10:40 am Records Management (Room 74)
 - Demonstration of Optical Disk Technology and short briefing by Terry Good, Director of Records Management.

10:50 am Executive Clerk's Office (Room 5)
 - Short briefing by Ronald R. Geisler, Executive Clerk.

Proceed to basement, OEOb.

BASEMENT, OEOB

10:55 am White House Switchboard Operators (Room 011)
- Short briefing by Alex Nagy, Director of
 White House Telephone Service.

11:00 am Conclude tour and proceed to Roosevelt Room.

LUNCHEON
IN HONOR OF
HIS EXCELLENCY MIKHAIL SHKABARDNYA
BUSINESS MANAGER OF THE COUNCIL OF MINISTERS
OF
THE UNION OF SOVIET SOCIALIST REPUBLICS
BY
AMBASSADOR JOSEPH VERNER REED
THE CHIEF OF PROTOCOL
BLAIR HOUSE
MONDAY JUNE 11, 1990

American Guests

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Chief of Staff to the President
The White House

The Honorable William Kristol
Chief of Staff and Assistant to the Vice President
The White House

The Honorable Roger B. Porter
Assistant to the President for
Economic and Domestic Policy
The White House

The Honorable Sigmund A. Rogich
Assistant to the President for
Public Events and Initiatives
The White House

The Honorable William M. Diefenderfer
Deputy Director
Office of Management and Budget

The Honorable Joseph W. Hagin, II
Deputy Assistant to the President
for Appointments and Scheduling
The White House

The Honorable Susan Porter Rose
Deputy Assistant to the President and
Chief of Staff to the Mrs. Bush
The White House

Dr. Condoleezza Rice
Senior Director, European and Soviet Affairs
National Security Council
The White House

Mr. Curtis W. Kamman
Deputy Assistant Secretary for
European and Canadian Affairs
Department of State

THE WHITE HOUSE
WASHINGTON

U.S. Department of Treasury Briefing

Location: Room 4125, U.S. Department of Treasury

Attendees: Hollis S. McLoughlin, Counselor to the Secretary
and Assistant Secretary for Policy Management

Emily L. Walker, Executive Secretary to the
Secretary

Richard W. Porter, Deputy Assistant Secretary for
Policy Review and Analysis

Jean A. Schneebeli, Executive Assistant to the
Secretary

His Excellency Mikhail Shkabardnya and the Members
of the Soviet Delegation



Office of the Attorney General

Washington, D. C. 20530

June 8, 1990

MEMORANDUM FOR MICHAEL P. JACKSON
EXECUTIVE SECRETARY
FOR CABINET LIAISON

FROM: ELLIE WEATHERILL *EW*
CONFIDENTIAL ASSISTANT

SUBJECT: Luncheon on Tuesday, June 12, 1990

Departmental officials attending the subject luncheon to be held in the Attorney General's dining room from 12:45 p.m. to 2:15 p.m. will be:

William P. Barr, Acting Deputy Attorney General
Murray G. Dickman, Assistant to the
Attorney General
Tony Schall, Assistant to the Attorney General

Your drivers should use the 10th Street gate, located midway on 10th Street between Pennsylvania and Constitution Avenues. Parking will be provided, and I will meet you inside the gate to escort you to the Attorney General's Office, Room 5111.

I will wait to hear from you concerning the names of those additional individuals attending the luncheon and the number of cars for which parking will be required.

cc: Tony Schall



DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
WASHINGTON, D.C. 20250

June 8, 1990

MEMORANDUM

TO: MICHAEL JACKSON
FROM: GARY BLUMENTHAL *Gary*
SUBJECT: BRIEFING ON GOVERNMENTAL PROCESS

DATE: Tuesday, June 12, 1990

TIME: 2:30 p.m. to 4:00 p.m.

PLACE: U.S. Department of Agriculture
Administration Building
Room 104-A

PARTICIPANTS: Clayton Yeutter, Secretary of Agriculture
+ Gary Blumenthal, Chief of Staff
Susan Nelson, Executive Assistant to the Secretary
Sharon Marshall, Special Assistant to the Secretary
Adis Vila, Assistant Secretary for Administration
Dr. John Okay, Acting Director, Office of Information Resources
Management
Gene Bailey, Assistant Secretary for Congressional Relations
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June 12, 1990

**U.S. Department of Agriculture
2:30pm to 4/4:30pm
Room 104-A**

- 1. Use the simultaneous translation facility in 104-A to facilitate rapid information transfer possibly followed by a short physical tour of the Secretary's office area.**
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- 9. Others?**
- 10. Prepare a briefing book with copies of all graphics, other materials.**



**Administrator
General Services Administration
Washington, DC 20405**

TAB G



U.S. GENERAL SERVICES ADMINISTRATION

MEETING WITH MIKHAIL SHKABARDNYA

JUNE 12, 1990, 4:15 - 5:30 PM, ROOM 6137 OF THE GS BUILDING

Participants:

**Rebekah T. Johnson, Deputy Administrator
James A. Lobmaster, Chief of Staff
Donald Gray, Commissioner, Federal Supply Service
William Coleman, Commissioner, Public Buildings Service
Thomas Buckholtz, Commissioner, Information Resources Management Service
Earl Jones, Commissioner, Federal Property Resources Service
Herb Hecht, Deputy Chief of Staff
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8:30am Ambassador William F. Black, Assistant Chief of Protocol for Visits, and Ms. Agnes Warfield, Office of Protocol, will greet His Excellency Mikhail Shkabardnya in the lobby of the Madison Hotel and accompany the delegation to the White House

9:00am **Meeting with Governor John H. Sununu**,
(45 mins) Chief of Staff to the President
Location: Office of the Chief of Staff
Topic: White House Overview
TAB A

10:00am **White House Tour**
(60 mins) Hosted by: James W. Cicconi, Assistant to the President and Deputy to the Chief of Staff; J. Bonnie Newman, Assistant to the President for Management and Administration; and Hector F. Irastorza, Jr., Special Assistant to the President and Deputy Director, Office of Administration
TAB B

11:15am **Information Flow Briefing**
(60 mins) Hosted by: James W. Cicconi, Assistant to the President and Deputy to the Chief of Staff and William F. Sittman, Executive Secretary, National Security Council
Topic: How Information Reaches the President's Desk

12:30pm **Luncheon - Blair House**
(75 mins) Hosted by Ambassador Joseph V. Reed
TAB C

2:00pm **Cabinet Affairs Briefing**
(45 mins) Hosted by: Ede Holiday, Secretary of the Cabinet Stephen Danzansky, Deputy Assistant to the President and Director of Cabinet Affairs, and Michael Jackson, Executive Secretary for Cabinet Liaison
Topic: White House Liaison with Agencies and Departments

3:00pm
(45 mins)

Economic/Domestic Policy Briefing

Hosted by: Roger Porter, Assistant to the
President for Economic and Domestic Policy
Topic: An Overview of Economic and Domestic Policy
Development

4:00pm
(45 mins)

Communications Briefing

Hosted by: David F. Demarest, Jr., Assistant to
the President for Communications
Topic: Presidential Remarks and Public Liaison

5:00pm
(45 mins)

Legislative Affairs Briefing

Hosted by: Frederick D. McClure, Assistant to the
President for Legislative Affairs
Topic: White House Liaison with the U.S. Congress

END OF DAY

THE WHITE HOUSE

WASHINGTON

**Schedule for the Visit of Mikhail Shkabardnya
Business Manager of the Council of Ministers of the U.S.S.R.**

Tuesday, June 12, 1990

8:00am - 9:30am	Breakfast with Agency and Department Chiefs of Staff Hosted by: <u>Ede Holiday</u> , Secretary of the Cabinet Room 180, Old Executive Office Building
9:45am - 10:30am	Office of Management and Budget Briefing Hosted by: <u>William Diefenderfer</u> , Deputy Director, Office of Management and Budget Room 252, Old Executive Office Building
10:45am - 12:30am	U.S. Department of Treasury Briefing Hosted by: <u>Hollis S. McLoughlin</u> , Counselor to the Secretary and Assistant Secretary for Policy Management Room 4125, U.S. Department of Treasury TAB D
12:45pm - 2:15pm	U.S. Department of Justice Briefing and Luncheon Hosted by: <u>William P. Barr</u> , Acting Deputy Attorney General The Attorney General's Dining Room U.S. Department of Justice TAB E
2:30pm - 4:00pm	U.S. Department of Agriculture Briefing Hosted by: <u>Clayton Yeutter</u> , Secretary of Agriculture Room 104-A, U.S. Department of Agriculture Administration Building TAB F
4:15pm - 5:30pm	General Services Administration Briefing Hosted by: <u>Rebekah T. Johnson</u> , Deputy Administrator Room 6137, General Services Building TAB G

END OF DAY

THE WHITE HOUSE
WASHINGTON

Meeting with Governor John H. Sununu
Chief of Staff to the President

Governor John H. Sununu, Chief of Staff to the President

Andrew H. Card, Jr., Assistant to the President and Deputy to the
Chief of Staff

Ed Rogers, Deputy Assistant to the President and Executive
Assistant to the Chief of Staff

Condoleezza Rice, Director, European and Soviet Affairs, National
Security Council

His Excellency Mikhail Shkabardnya and the Members of the Soviet
Delegation

Monday, June 11, 1990

10:00 am Greet Soviet representative for official tour and begin West Wing tour accompanied by:
J. Bonnie Newman, Assistant to the President for Management and Administration;
James W. Cicconi, Assistant to the President and Deputy to the Chief of Staff; and
Hector F. Irastorza, Jr., Special Assistant to the President and Deputy Director of the Office of Administration
 - West Lobby
 - Roosevelt Room
 - Cabinet Room
 - Press Briefing Room

10:15 am Conclude West Wing tour and proceed to Old Executive Office Building (OEOB).

FIRST FLOOR, OEOB

10:20 am Presidential Scheduling (Room 182)
 - Short briefing by Joseph W. Hagin, II, Deputy Assistant to the President for Appointments and Scheduling.

10:25 am Presidential Personnel (Room 145)
 - Short briefing by Roscoe B. Starek, III, Deputy Assistant to the President and Deputy Director of Presidential Personnel.

10:30 am Public Liaison (Room 128)
 - Short briefing by Barbara G. Kilberg, Deputy Assistant to the President for Public Liaison.

Proceed to ground floor, OEOB.

GROUND FLOOR, OEOB

10:35 am White House Correspondence (Room 94)
 - Short briefing by Shirley M. Green, Special Assistant to the President for Presidential Messages and Correspondence.

10:40 am Records Management (Room 74)
 - Demonstration of Optical Disk Technology and short briefing by Terry Good, Director of Records Management.

10:50 am Executive Clerk's Office (Room 5)
 - Short briefing by Ronald R. Geisler, Executive Clerk.

Proceed to basement, OEOB.

BASEMENT, OEOB

10:55 am White House Switchboard Operators (Room 011)
 - Short briefing by Alex Nagy, Director of
 White House Telephone Service.

11:00 am Conclude tour and proceed to Roosevelt Room.

LUNCHEON
IN HONOR OF
HIS EXCELLENCY MIKHAIL SHKABARDNYA
BUSINESS MANAGER OF THE COUNCIL OF MINISTERS
OF
THE UNION OF SOVIET SOCIALIST REPUBLICS
BY
AMBASSADOR JOSEPH VERNER REED
THE CHIEF OF PROTOCOL

BLAIR HOUSE
MONDAY JUNE 11, 1990

American Guests

The Honorable John H. Sununu
Chief of Staff to the President
The White House

The Honorable William Kristol
Chief of Staff and Assistant to the Vice President
The White House

The Honorable Roger B. Porter
Assistant to the President for
Economic and Domestic Policy
The White House

The Honorable Sigmund A. Rogich
Assistant to the President for
Public Events and Initiatives
The White House

The Honorable William M. Diefenderfer
Deputy Director
Office of Management and Budget

The Honorable Joseph W. Hagin, II
Deputy Assistant to the President
for Appointments and Scheduling
The White House

The Honorable Susan Porter Rose
Deputy Assistant to the President and
Chief of Staff to the Mrs. Bush
The White House

Dr. Condoleezza Rice
Senior Director, European and Soviet Affairs
National Security Council
The White House

Mr. Curtis W. Kamman
Deputy Assistant Secretary for
European and Canadian Affairs
Department of State

THE WHITE HOUSE
WASHINGTON

U.S. Department of Treasury Briefing

Location: Room 4125, U.S. Department of Treasury

Attendees: Hollis S. McLoughlin, Counselor to the Secretary
and Assistant Secretary for Policy Management

Emily L. Walker, Executive Secretary to the
Secretary

Richard W. Porter, Deputy Assistant Secretary for
Policy Review and Analysis

Jean A. Schneebeli, Executive Assistant to the
Secretary

His Excellency Mikhail Shkabardnya and the Members
of the Soviet Delegation



Office of the Attorney General

Washington, D. C. 20530

June 8, 1990

MEMORANDUM FOR MICHAEL P. JACKSON
EXECUTIVE SECRETARY
FOR CABINET LIAISON

FROM: ELLIE WEATHERILL *EW*
CONFIDENTIAL ASSISTANT

SUBJECT: Luncheon on Tuesday, June 12, 1990

Departmental officials attending the subject luncheon to be held in the Attorney General's dining room from 12:45 p.m. to 2:15 p.m. will be:

William P. Barr, Acting Deputy Attorney General
Murray G. Dickman, Assistant to the
Attorney General
Tony Schall, Assistant to the Attorney General

Your drivers should use the 10th Street gate, located midway on 10th Street between Pennsylvania and Constitution Avenues. Parking will be provided, and I will meet you inside the gate to escort you to the Attorney General's Office, Room 5111.

I will wait to hear from you concerning the names of those additional individuals attending the luncheon and the number of cars for which parking will be required.

cc: Tony Schall



DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
WASHINGTON, D.C. 20250

June 8, 1990

MEMORANDUM

TO: MICHAEL JACKSON
FROM: GARY BLUMENTHAL *Gary*
SUBJECT: BRIEFING ON GOVERNMENTAL PROCESS

DATE: Tuesday, June 12, 1990

TIME: 2:30 p.m. to 4:00 p.m.

PLACE: U.S. Department of Agriculture
Administration Building
Room 104-A

PARTICIPANTS: Clayton Yeutter, Secretary of Agriculture
+ Gary Blumenthal, Chief of Staff
Susan Nelson, Executive Assistant to the Secretary
Sharon Marshall, Special Assistant to the Secretary
Adis Vila, Assistant Secretary for Administration
Dr. John Okay, Acting Director, Office of Information Resources
Management
Gene Bailey, Assistant Secretary for Congressional Relations
Steve Dewhurst, Director, Office of Budget and Program Analysis

(Most likely not all the individuals on the above list will participate)

DRAFT

USDA BRIEFING ON GOVERNMENTAL PROCESS

June 12, 1990

**U.S. Department of Agriculture
2:30pm to 4/4:30pm
Room 104-A**

- 1. Use the simultaneous translation facility in 104-A to facilitate rapid information transfer possibly followed by a short physical tour of the Secretary's office area.**
- 2. Use graphics (perhaps the video-imager) to illustrate the organizational complexity and information flows.**
- 3. Explain the communications system (paper, telephone, telecopier, Local Area Network, networked computer systems, phone modem and satellite computer hookups with the field, etc). The Office of Information Resources Management to be involved in the whole presentation (could explain plans for the future).**
- 4. Explain methods for tracking, control, and clearance of documents.**
- 5. Explain internal cross-cutting policy apparatus: the PCC, task forces like the farm bill, informal agreements with EPA, etc.**
- 6. Reference representation on interagency policy groups. White Huse will handle formal explanation of permanent (EPC/DPC/NSC, TPRG/TPSC; NAC, Food Aid Subcommittee), semi-permanent (Sugar Working Group), and temporary (Presidential Mission to Poland) interagency groups.**
- 7. Illustrate time and information management systems such as USDA calendar, public affairs efforts, (provide a copy of the Secretary's schedule book!), etc.?**
- 8. Explain the methods for advising the President, working with the Congress and constituency groups.**
- 9. Others?**
- 10. Prepare a briefing book with copies of all graphics, other materials.**



Administrator
General Services Administration
Washington, DC 20405

TAB G



U.S. GENERAL SERVICES ADMINISTRATION

MEETING WITH MIKHAIL SHKABARDNYA

JUNE 12, 1990, 4:15 - 5:30 PM, ROOM 6137 OF THE GS BUILDING

Participants:

Rebekah T. Johnson, Deputy Administrator
James A. Lobmaster, Chief of Staff
Donald Gray, Commissioner, Federal Supply Service
William Coleman, Commissioner, Public Buildings Service
Thomas Buckholtz, Commissioner, Information Resources Management Service
Earl Jones, Commissioner, Federal Property Resources Service
Herb Hecht, Deputy Chief of Staff
Anthony Artigliere, Special Assistant to the Administrator
Tom Meiron, Office of Congressional Affairs

Parking will be available in the East Court of the GS Building, with access from E Street near the 18th Street corner. Ms. Johnson will provide a brief overview of GSA, followed by a brief presentation from each of the Commissioners before the question and answer period. The visitors will be given organization charts and background materials, including the Strategic Plan, as well as a demonstration of ExecuTrac, the automated management information system. On Monday we will provide you with a copy of the materials that will be given to the visitors.

If you have questions please call me on 501-0800.

DRAFT

THE WHITE HOUSE

WASHINGTON

**Schedule for the Visit of Mikhail Shkabardnya
Business Manager of the Council of Ministers of the U.S.S.R.**

Monday, June 11, 1990

9:00am Meeting with John H. Sununu
(45 mins) Chief of Staff
Topic: White House Overview

10:00am White House Tour
(60 mins) Hosted by: James W. Cicconi, Assistant to the President and Deputy to the Chief of Staff;
J. Bonnie Newman, Assistant to the President for Management and Administration; and
Hector F. Irastorza, Jr., Special Assistant to the President and Deputy Director, Office of Administration

11:15am Topic: Briefing regarding Information to the President
(60 mins) Hosted by: James W. Cicconi, Assistant to the President and Deputy to the Chief of Staff and
William F. Sittman, Executive Secretary, National Security Council.

12:30pm Lunch - Blair House
(75 mins) Hosted by Ambassador Joseph V. Reed

2:00pm Cabinet Affairs Briefing
(45 mins) Hosted by: Ede Holiday, Secretary of the Cabinet.
Topic: White House Liaison with Agencies and Departments

3:00pm Domestic/Economic Policy Briefing
(45 mins) Hosted by: Roger Porter, Assistant to the President for Economic and Domestic Policy.
Topic: An Overview of Economic and Domestic Policy Development

4:00pm Legislative Affairs Briefing
(45 mins) Hosted by: Frederick D. McClure, Assistant to the President for Legislative Affairs.
Topic: White House Liaison with the U.S. Congress

5:00pm Communications Briefing
(45 mins) Hosted by: David F. Demarest, Jr., Assistant to the President for Communications.
Topic: ~~Speeches and public appearances~~
Presidential remarks and Public Liaison

END OF DAY

TIME

DRAFT

THE WHITE HOUSE
WASHINGTON

**Schedule for the Visit of Mikhail Shkabardnya
Business Manager of the Council of Ministers of the U.S.S.R.**

Tuesday, June 12, 1990

8:00am - 9:30am	Breakfast with Agency and Department Chiefs of Staff - Hosted by Ede Holiday, Secretary of the Cabinet <i>Site: War Room Rm White House</i>
9:45am - 10:30am	Office of Management and Budget Briefing <i>Site;</i>
10:45am - 12:30am	U.S. Department of Treasury Briefing <i>Site</i>
12:45pm - 2:15pm	U.S. Department of Justice Briefing and Luncheon <i>Site</i>
2:30pm - 4:00pm	U.S. Department of Agriculture Briefing <i>Site</i>
4:15pm - 5:30pm	General Services Administration Briefing <i>Site</i>

END OF DAY

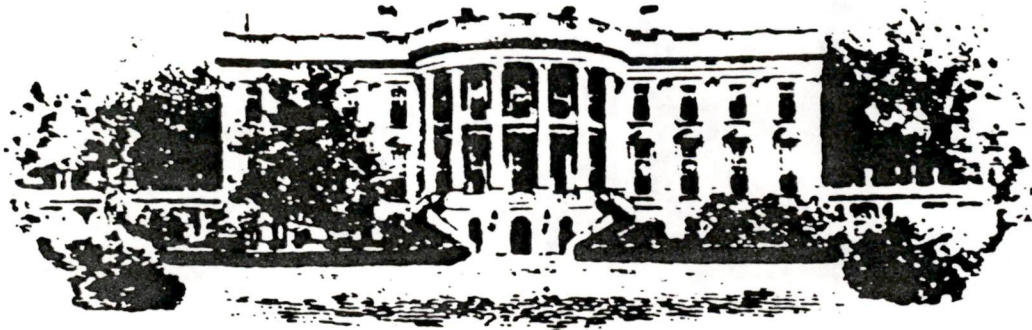
ED: this is the package I FAXED
over to Tarasov last evening

the second package is what I hand
delivered to all last night.

I hope everything is OK.

**Document Originally
Attached to
Following Page**

THE WHITE HOUSE
EXECUTIVE OFFICE OF THE PRESIDENT



FACSIMILE TRANSMITTAL SHEET

①. Lunch - Site etc
②. Breakfast
attaches - program
③. Transportation
arrival at W. H.
①. Accompanied by
Anne Warfield

DATE: June 7, 1990

TO: Alexander Tarasov

FROM: Ed Rogers

PHONE: 456-6594

COMMENTS:

NUMBER OF PAGES, EXCLUDING COVER SHEET 3

THE WHITE HOUSE
WASHINGTON

June 7, 1990

MEMORANDUM FOR ALEXANDER TARASOV

FROM: ED ROGERS

SUBJECT: MIKHAIL SHKABARDNYA VISIT

This is a draft schedule we would like to propose for Mr. Shkabardnya.

As soon as a schedule is finalized, we can talk in greater detail regarding the agreed-upon meetings and logistics surrounding the visit.

Please call me with any questions or comments.

Executive Office of the President
CONFERENCE ROOM RESERVATION REQUEST

NAME OF INDIVIDUAL HOSTING/ATTENDING EVENT: Governor Sununu/Ed Rogers		EXTENSION: 6594	
OFFICE/AGENCY: WHO/COS		DATE OF MEETING: June 11, 1990	
STAFF PERSON RESPONSIBLE FOR CLEARANCE: Mia Kelly		HOURS: From: 9:00a To: 6:00p	
TYPE OF EVENT: ☒ Meeting ☐ Reception Other _____		Official: XXX	Private:
PURPOSE OF MEETING: to allow several WH Officials to brief Soviet team on general government issues			
NUMBER OF ATTENDEES: 15	IN ATTENDANCE: ☐ President ☐ First Lady ☐ Vice President		
ROOM(s) REQUESTED: ☐ 22 OEOB ☐ 180 OEOB ☐ 450 OEOB ☐ 474 OEOB ☐ 476 OEOB ☒ Roosevelt Room West Wing Other _____			
GSA REQUIREMENTS: ☒ NO ☐ YES (fill out TYPE OF SERVICE below)			
TYPE OF SERVICE: ☐ Elevator Service ☐ #4 ☐ #6 ☐ #7 Time Reserved _____ Floors Reserved _____ ☐ Podium ☐ Coat Rack ☐ Flags SPECIAL ROOM ARRANGEMENTS (See reverse side for options) ☐ Theatre: Number of Chairs _____ ☐ Reception: Number of Table(s) _____ 8ft _____ 8ft _____ 10ft ☐ Conference: Number of Table(s) _____ 8ft _____ 8ft _____ 10ft Number of Chairs _____ ☐ Other _____			
WHITE HOUSE STAFF MESS REQUIRED: ☐ NO ☐ YES Estimated Cost \$ _____ Funding to be Provided by: _____ Counsel's Approval: _____			
REMARKS:			
OFFICIAL USE ONLY			
DATE OF REQUEST:	APPROVED BY:		

RETURN TO: White House Administrative Office
Room 1, OEOB; 48 hours prior to event.

EMBASSY OF THE
UNION OF SOVIET SOCIALIST REPUBLICS
1125 • 16TH ST. N.W.
WASHINGTON, D. C. 20036

FAX (202) 347-5028

TEL. (202) 628-7554

COVER SHEET FOR FAX TRANSMISSION

TO: Ed Rogers

FROM: Alexander Tarasov

FAX No. 456-23-97

DATE: 6/7/90

Number of pages sent including this page: 4

If transmission is incomplete or illegible,
please fax or call us

Alex told me
Q she was
Sue
technical
board of directors
how will act
but for per
comm but
exec & leg.

MEMORANDUM
OF CALL

Previous editions usable

TO:

Mr. Markos

☐

YOU WERE CALLED BY

☐

YOU WERE VISITED BY—

Alex Tagarasov

OF (Organization)

Soviet Embassy

☐

PLEASE PHONE ►

☐

FTS

☐

AUTOVON

628-7551 / 54 737-10

☐

WILL CALL AGAIN

☐

IS WAITING TO SEE YOU

☐

RETURNED YOUR CALL

☐

WISHES AN APPOINTMENT

7915

MESSAGE

*Visit of Soviet
Official*

- Scarborough

SH TABARDAY

Michiel

RECEIVED BY

DATE

TIME

Business Mgr of
Council of Ministers

June 10th - 2 Days in W.H.
Program & Admin

Monday - W.H.
Tues - in Dept.

Party of five people

THE WHITE HOUSE
WASHINGTON

IBM
Reets En
Xerox
Wong

Fri, Sat, Sunday
Wed & Thurs on
Capitol Hill



EXECUTIVE OFFICE OF THE PRESIDENT
OFFICE OF ADMINISTRATION
Washington, D.C. 20503

June 8, 1990

MEMORANDUM FOR ED ROGERS
DEPUTY ASSISTANT TO THE PRESIDENT AND
EXECUTIVE ASSISTANT TO THE CHIEF OF STAFF

FROM: HECTOR F. IRASTORZA, JR. *H. Irastorza*
SPECIAL ASSISTANT TO THE PRESIDENT AND
DEPUTY DIRECTOR OF THE OFFICE OF ADMINISTRATION

SUBJECT: Representative's Tour

Attached you will find a draft schedule for the areas discussed during my brief encounter with Jim Cicconi yesterday. I put the head of each office to be visited as the briefing official for his or her specific area of responsibility per Jim Cicconi's instructions. Please note that no attempt has been made to contact these individuals to alert them to the proposed visit by the Soviet representative.

I am making the attached available to you as a starting point in planning Monday's tour. As you can see, the timeframes are very tight to accommodate visits to some of the offices which Jim Cicconi and I discussed; some of these offices will have to be deleted. We only have allotted 5 minutes for each stop in the Old Executive Office Building (EOB). Keep in mind that we have not included the Vice President's office in the EOB, nor any of the points of interest such as the Indian Treaty Room, Executive Office of the President Libraries and briefing rooms. Please indicate at your earliest convenience those offices which you prefer to include on this tour.

If you have any questions, please call me on extension 6226.

Thank you.

Attachments

cc: J. Bonnie Newman
Paul W. Bateman
James W. Cicconi

Monday, June 11, 1990

10:00 am Greet Soviet representative for official tour and begin West Wing tour accompanied by:
J. Bonnie Newman, Assistant to the President for Management and Administration;
James W. Cicconi, Assistant to the President and Deputy to the Chief of Staff; and
Hector F. Irastorza, Jr., Special Assistant to the President and Deputy Director of the Office of Administration

10:20 am Conclude West Wing tour and proceed to Old Executive Office Building (EOB).

FIRST FLOOR, EOB

10:25 am Public Liaison (Room 128)
- Short briefing by Barbara G. Kilberg, Deputy Assistant to the President for Public Liaison.

10:30 am Presidential Advance (Room 185 1/2)
- Short briefing by John G. Keller, Jr., Deputy Assistant to the President and Director of Presidential Advance.

10:35 am Presidential Scheduling (Room 182)
- Short briefing by Joseph W. Hagin, II, Deputy Assistant to the President for Appointments and Scheduling.

Proceed to ground floor, EOB.

GROUND FLOOR, EOB

10:40 am Records Management (Room 80)
- Demonstration of Optical Disk Technology and short briefing by Terry Good, Director of Records Management.

10:45 am White House Correspondence (Room 94)
- Short briefing by Shirley M. Green, Special Assistant to the President for Presidential Messages and Correspondence.

10:50 am Executive Clerk's Office (Room 5)
- Short briefing by Ronald R. Geisler, Executive Clerk.

Proceed to basement, EOB.

BASEMENT, OEOB

10:55 am White House Switchboard Operators (Room 011)
 - Short briefing by Alex Nagy, Director of White
 House Telephone Service.

11:00 am Conclude tour and proceed to West Wing ground
 floor, office of James W. Cicconi.

Withdrawal/Redaction Sheet

(George Bush Library)

Document No. and Type	Subject/Title of Document	Date	Restriction	Class.
01. Diagram	The Old Executive Office Building (3 pp.)	n.d.	(b)(7)(f)	

Collection:

Record Group: Bush Presidential Records
Office: Chief of Staff, Office of the
Series: Rogers, Edward, Files
Subseries:
WHORM Cat.:
File Location: Shkabardnya Visit [2]

Date Closed: 8/2/2023	OA/ID Number: 04015-012
FOIA/SYS Case #: 2023-1267-S	Appeal Case #:
Re-review Case #:	Appeal Disposition:
P-2/P-5 Review Case #:	Disposition Date:
AR Case #:	MR Case #:
AR Disposition:	MR Disposition:
AR Disposition Date:	MR Disposition Date:

RESTRICTION CODES

Freedom of Information Act (FOIA) - [5 U.S.C. 552(b)]

(b)(1) National security classified information
(b)(2) Release would disclose internal personnel rules and practices of an agency
(b)(3) Release would violate a Federal statute
(b)(4) Release would disclose trade secrets or confidential or financial information
(b)(6) Release would constitute a clearly unwarranted invasion of personal privacy
(b)(7) Release would disclose information compiled for law enforcement purposes
(b)(8) Release would disclose information concerning the regulation of financial institutions
(b)(9) Release would disclose geological or geophysical information concerning wells

Deed of Gift Restrictions

C(1) Closed by Executive Order 13526, governing access to national security information
C(2) Closed by statute or by the agency which originated the information
C(3) Closed in accordance with restrictions contained in donor's deed of gift [formerly listed as only C]
PRM. Removed as a personal record misfile

Presidential Records Act - [44 U.S.C. 2204(a)]

P-2 Relating to the appointment to Federal office [(a)(2) of the PRA]
P-5 Release would disclose confidential advice between the President and his advisors, or between such advisors [(a)(5) of the PRA]

THE WHITE HOUSE

WASHINGTON

**Schedule for the Visit of Mikhail Shkabardnya
Business Manager of the Council of Ministers of the U.S.S.R.**

Monday, June 11, 1990

9:00am (45 mins)	Meeting with John H. Sununu White House Overview
10:00am (60 mins)	White House Tour Cicconi/Newman/Irastorza
11:15am (60 mins)	Cicconi/Sittman Briefing Briefing regarding Information to the President
12:30pm (75 mins)	Lunch - Blair House Hosted by Ambassador Joseph V. Reed
2:00pm (45 mins)	Cabinet Affairs Briefing - Holiday White House Liaison with Agencies and Departments
3:00pm (45 mins)	Domestic/Economic Policy Briefing- Porter An Overview of Economic and Domestic Policy Development
4:00pm (45 mins)	Legislative Affairs Briefing - McClure White House Liaison with the U.S. Congress
5:00pm (45 mins)	Communications Briefing - Demarest Presidential Speeches and Public Liaison

END OF DAY

THE WHITE HOUSE

WASHINGTON

**Schedule for the Visit of Mikhail Shkabardnya
Business Manager of the Council of Ministers of the U.S.S.R.**

Tuesday, June 12, 1990

8:00am - 9:45am	Breakfast with Agency and Department Chiefs of Staff - Hosted by Ede Holiday
9:45am - 11:45am	U.S. Department of Treasury Breifing
12:00pm - 1:45pm	U.S. Department of Justice Briefing and Luncheon
2:00pm - 3:30pm	U.S. Department of Agriculture Briefing
3:45pm - 5:00pm	General Services Administration Briefing

END OF DAY

THE WHITE HOUSE
WASHINGTON

FAX

347-⁵~~0~~028

Gridi - 372

Nick Burma
6849

Michael
SHKABARDNAY

Ally Taarason

1. Bonnie Pearson
2. Paul Butters
3. Ed Holsby
4. Roger Porter
5. Fred McClure
6. Byron Chaz
7. Jim Cicconi / Hagin
8. JHS / Ed Rogers
9. Morlin?
10. Interviewed - Dr. Adams
David Bennett
11. Bill Sittman

- ~~1. JHS~~
2. Pearson
3. Justice
3. Commerce
- ~~4. JHS~~
4. B. Ag
5. HHS

1. HSA

A. Meet w/ JHS - interview - I am the Hub

B. Tour of Phys. Plant

C. Paper to Pres. - Speeches etc / Sittman

D. White House: Ed
Fred
David Bennett, interview

E. Cab Doc are expected to reg. letter.