

Originally Processed With FOIA(s):
2025-0373-S

FOIA Number:
2025-0373-S

FOIA MARKER

**This is not a textual record. This is used as an
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Library Staff.**

Record Group/Collection: George H.W. Bush Presidential Records
Collection/Office of Origin: Chief of Staff, White House Office of
Series: Card, Andrew, Files
Subseries:

OA/ID Number: 02719
Folder ID Number: 02719-005c

Folder Title:
Resumes - File 3 [3]

Stack:	Row:	Section:	Shelf:	Position:
G	15	21	6	

Withdrawal/Redaction Sheet (George Bush Library)

Doc. No. / Type	Subject/Title	Date	Restriction	Classification
01. Memo	Chase Untermeyer to Kevin Hehir, Re: Personnel information; contains Personally Identifiable Information. (1 pp.)	06/19/89	(b)(6)	
02. Form	Application for Federal Employment (SF-171), Re: Kevin Hehir. (4 pp.)	07/24/89	(b)(6)	
03. Form	Application for Federal Employment (SF-171), Re: Kevin Hehir. (5 pp.)	07/24/89	(b)(6)	

Page 1 of 1

Collection:

Record Group: Bush Presidential Records
Office: Chief of Staff, Office of the
Series: Card, Andrew A., Files
Subseries:
WHORM Cat.:
File Location: Resumes - File 3 [3]

Pinksheet Number: RML16100
OA/ID Number: 02719-005c
Date Closed: 3/3/2025
FOIA/Sys Case #: 2025-0373-S
Re-review Case #:
P-2/P-5 Review Case #:

THE WHITE HOUSE

WASHINGTON

May 9, 1989

MEMO FOR KATIE WINKELJOHN
FROM: ANITA BEVACQUA *AB*
SUBJECT: White House Interns

COMMUNICATIONS	START DATE	END DATE
Sally W. Carr	4-17-89	7-17-89
John A. Ebner	4-17-89	7-17-89
Joy S. Graeub	Date not yet determined	
Christopher H. Wood	4-17-89	7-17-89
Public Affairs		
Everett K. Wallace	2-13-89	8-31-89
Public Liaison		
Daniel S. Godzich	3-6-89	6-6-89
William T. Lovell	3-28-89	5-18-89
INTERGOVERNMENTAL AFFAIRS		
David K. Archibald	5-22-89	8-30-89
NATIONAL SERVICE		
Wade R. Bradley	6-12-89	8-13-89
NEWS SUMMARY		
Marc G. Andraca	4-3-89	6-30-89
Kimberly E. Booth	6-1-89	8-31-89
Michelle R. Morgan	5-15-89	8-15-89
POLITICAL AFFAIRS		
William A. Barclay	5-15-89	8-15-89
Heather G. Flick	4-3-89	7-7-89

PRESIDENTIAL PERSONNEL

James E. Bragg

3-27-89

6-23-89

PRESIDENTIAL SCHEDULING

Patrick A. Beers

5-26-89

8-26-89

Colleen A. Clancy

2-28-89

6-2-89

Karen R. Giorno

2-28-89

6-2-89

Kristin A. Thompson

5-10-89

8-10-89

BUSH ADMINISTRATION INTERN ALLOCATIONS

<u>POLICY OFFICE</u>	<u>ALLOCATION</u>
CHIEF OF STAFF	0
NATIONAL SECURITY ADVISOR	0
STAFF SECRETARY	0
LEGAL COUNSEL	0
LEGISLATIVE AFFAIRS	0
FIRST LADY'S OFFICE	0
MANAGEMENT & OPERATIONS	0
PRESS OFFICE	0
NEWS SUMMARY	3
PRESIDENTIAL PERSONNEL	10
POLITICAL AFFAIRS	3
INTERGOVERNMENTAL AFFAIRS	3
PRESIDENTIAL ADVANCE	3
PRESIDENTIAL SCHEDULING	4
OFFICE OF NATIONAL SERVICE	4
OFFICE OF COMMUNICATIONS	
PUBLIC LIAISON	3
PUBLIC AFFAIRS & MEDIA RELATIONS	3
SPEECHWRITERS	2
<u>TOTAL</u>	<u>38</u>

THE WHITE HOUSE

WASHINGTON

February 27, 1989

MEMORANDUM FOR WHITE HOUSE DEPARTMENT HEADS

FROM: ROSE ZAMARIA *RZ*
SPECIAL ASSISTANT TO THE PRESIDENT AND
DIRECTOR OF WHITE HOUSE OPERATIONS

SUBJECT: White House Policies and Procedures
for Interns

The following guidelines are to be used when requesting interns for departments in the White House Office. Interns include students, usually at the college level, who receive academic credit for such service.

POLICIES

Interns:

- must be at least 18 years of age
- can serve for a 90-day temporary period only; during that time, they are required to work a minimum of three (3) days and 20 hours per week
- must never use any White House stationery for personal use
- are not permitted in the West Wing, East Wing, or Residence unless escorted by a White House passholder
- are not permitted to clear individuals into the White House Complex
- are not permitted to open an account with the White House Federal Credit Union
- are not allowed access to classified materials (Top Secret, Secret and Confidential)
- should consult with their supervisors in dealing with persons outside the White House, particularly if such communication might be taken as an "official White House position"
- will not be issued White House (WHS) and Executive Office Building (EOB) passes, parking permits, and position titles

PROCEDURES FOR INITIATING PERSONNEL ACTIONS FOR INTERNS

Before considering prospective intern candidates, the head of the initiating office must verify authorization for the intern "slot". Each office has an allocated number of slots which is not to be exceeded. Questions regarding the number of authorized slots should be directed to the White House Personnel Office, Room 6, OEOP, ext. 2260.

If the request is to replace a slot currently occupied, the new intern will not be permitted to start working until their predecessor has completed check-out procedures with the White House Personnel Office.

Upon verifying authorization, the office head should submit the following:

1. the White House Office Request for Personnel Action (WHP-1, referred to as the "white form")
2. the White House Office Supplemental Information Sheet for Personnel Action (WHP-2, referred to as the "blue form")
3. a completed Personnel Qualifications Statement (SF-171); a resume can be attached but is not considered a substitute for the SF-171
4. a Security Data Investigations Form (SF-86); this should be in a sealed envelope marked "personal and confidential for the Security Office"

All of the above forms can be obtained in and should be submitted to the White House Personnel Office located in Room 6, OEOP. Within two weeks of receipt of these forms, the prospective candidate will be contacted and interviewed by the Security Office.

NO COMMITMENTS SHOULD BE MADE TO PROSPECTIVE CANDIDATES UNTIL FINAL AUTHORIZATION IS RECEIVED FROM THE SECURITY OFFICE.

Any questions concerning interns should be directed to Anita C. Bevacqua, Director of White House Personnel, on ext. 2260.

LLOYD BENTSEN TEXAS CHAIRMAN

SPARK M. MATSUNAGA HAWAII
 DANIEL PATRICK MOYNIHAN NEW YORK
 MAX BAUCUS MONTANA
 DAVID L. BOREN OKLAHOMA
 BILL BRADLEY NEW JERSEY
 GEORGE J. MITCHELL MAINE
 DAVID PRYOR ARKANSAS
 DONALD W. RIEGLE JR. MICHIGAN
 JOHN D. ROCKEFELLER IV WEST VIRGINIA
 TOM DASCHLE SOUTH DAKOTA

BOB PACKWOOD OREGON
 BOB DOLE KANSAS
 WILLIAM V. ROY JR. DELAWARE
 JOHN C. DANFORTH MISSOURI
 JOHN M. CHAFFE RHODE ISLAND
 JOHN HENZ PENNSYLVANIA
 DAVID DURENBERGER MINNESOTA
 WILLIAM L. ARMSTRONG COLORADO
 STEVE SYMS IOWA

United States Senate

COMMITTEE ON FINANCE

WASHINGTON, DC 20510-6200

VANDA B. McMURTRY STAFF DIRECTOR AND CHIEF COUNSEL
 ED MIALSKI MINORITY CHIEF OF STAFF

May 16, 1989

The Honorable John Sununu
 Chief of Staff
 The White House
 Washington, D.C. 20500

Dear John:

I understand that Thomas A. Russo is under serious consideration for appointment as Chairman of the Securities and Exchange Commission. I do not know Mr. Russo personally, but he is highly recommended to me by Roger Mentz, former Assistant Secretary of the Treasury (Tax Policy), whose judgment I respect. He has had a distinguished career as a security lawyer, which would appear to ideally suit him for this position.

Sincerely,



BOB PACKWOOD

cc: Mr. Chase Untermeyer

Andy
Tom Russo is extremely competent
in securities and commodities. He is
a great choice for SEC Chairman.
Call me please.
Roger
862-2410

THE WHITE HOUSE

WASHINGTON

May 18, 1989

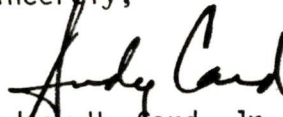
Dear Marcie:

Thanks for sending me a copy of Senator Dole's letter to Nancy Miller in which he encourages the appointment of John Franke, Jr. to a senior level position at the General Services Administration.

Please know that I will check on Mr. Franke's status and make certain that the Senator's strong interest is known.

With best wishes,

Sincerely,



Andrew H. Card, Jr.
Assistant to the President
and Deputy to the Chief of Staff

Marcie W. Adler
Special Assistant
Office of Senator Robert Dole
Hart Senate Office Building
Washington, D.C. 20510

BOB DOLE
KANSAS
141 SENATE HART BUILDING
(202) 224-6521

COMMITTEES
AGRICULTURE, NUTRITION, AND FORESTRY
FINANCE
RULES

United States Senate

WASHINGTON, DC 20510

May 17, 1989

Nancy Miller
Special Assistant to the President
and Associate Director of Presidential Personnel
The White House
Washington, D.C. 20500

Dear Ms. Miller:

I would like to encourage your serious consideration of John Franke, Jr., for appointment to a senior level post at the General Services Administration and am requesting that you meet with him to discuss possibilities.

With his experience serving as Assistant Secretary of Agriculture for Administration, a post he has held since 1983, John is particularly suited to serve as Deputy Administrator, as Commissioner of Public Building Service, or as Commissioner of Information Resources Management.

In his post at USDA, John has primary responsibility for all administrative management and related matters which include personnel, finance, and an extensive network of automation information resources linked to field operations. He has received a number of public service executive management honors.

John, a native of Kansas, has a long career in public service, having served as Regional Administrator of the Environmental Protection Agency, as an elected Commissioner of Johnson County, Kansas, for nine years, as Mayor of Merriam, Kansas, and President of the City Council. I have known him for many years and can speak personally for his integrity, his loyalty, and his strong managerial skills and field organization.

It is extremely important to me to see that he has the opportunity to serve in the administration. I appreciate your assistance and ask that you keep me advised.

Sincerely,


BOB DOLE
United States Senate

BD/ma

cc: John Sununu

THE WHITE HOUSE

WASHINGTON

May 11, 1989

MEMORANDUM FOR ANDREW H. CARD, Jr.

FROM: Deborah McMahon *DMC*

SUBJECT: Robert McCormack/Eric Thorson Memo.

Thank you for your immediate response to my recent memo regarding Mr. McCormack and Mr. Thorson.

Simply as a point of clarification, Eric Thorson is not in contention for the Assistant Secretary position for Manpower within Air Force with female or minority candidates. The reference made concerning this was to the overall Defense personnel matrix, not to the Manpower position.

Again, and as always, thank you for your concern.

THE WHITE HOUSE

WASHINGTON

May 4, 1989

MEMORANDUM FOR ANDREW H. CARD, Jr.

FROM: Deborah McMahon *DMS*

SUBJECT: Robert McCormack and Eric Thorson.

I had spoken with you a few weeks ago regarding Robert McCormack, presently Deputy Under Secretary (Acquisition) at Defense, and Eric Thorson, Acting Assistant Secretary (Readiness Support) with the Air Force. As a result of our conversation you wrote a letter to Steve Herbits, who at that time was conducting the Defense personnel review for Secretary Cheney, on behalf of Eric.

To date Robert McCormack has been offered the position of Assistant Secretary (Financial Management) at Navy and appears to be on track. Eric Thorson has been interviewed by Steve Herbits and, most recently, by Secretary-Designate Donald Rice and is now waiting to hear the results of the Defense "matrix" of personnel. Frankly, I am afraid Eric could loose out to the 'women and minorities' aspect of the hiring plan. As you may recall, his political backing is absolutely solid, his own credentials are good and he is excellent at the job of being an Assistant Secretary of the Air Force.

At this point, Andy, if you have the energy to contact Donald Rice on Eric's behalf it could well help to settle the issue to his benefit. Please let me know if I could assist in this effort or if you need further information.

As always, many thanks for your endless assistance.

*I don't want to intervene if
Eric is in the crossfire over women
and minorities. The President has made
those hirings a real priority. S/c
Andy*

Stephen Edward Murphy

Washington, 13 April 1989

Hon. Charles Dellara
Assistant Secretary, International Affairs
The Department of the Treasury
Washington, DC 20220

I'll call

Dear Mr. Dellara:

* Thank you for taking the time to meet last week, and I trust Andy Card has been able to communicate to you in my behalf. I believe I could exercise with competence and energy the Deputy Assistant Secretary position for Developing Nations and appreciate your serious consideration.

As we discussed regarding the Brady plan of debt reduction, it will be very important to target possible interest groups within developing nations which could become forthright allies of this and other plans based on responsible internal economic performance. In several nations, emerging industrial groups as well as thoughtful economic reporters constitute as possible allies of "liberalizing" measures. Through the diversity of my international business and finance experience, I believe I could deal ably with these and other groups in such countries, recognizing the necessary local subtleties while advancing American interests and positions.

Please find enclosed a letter addressed to Undersecretary Glauber, from a mutual friend of many years (from the Bank of Boston). Feel free to call Rich Thaler or other persons mentioned in my enclosed resume.

Thanks again, and kindest regards to you and your staff,

Steve

* 14 April,
enc.

Andy, Could you call Charles Dellara (566-2269) at Treasury in my behalf? I've not heard anything either from Bruce Gelb, so am getting quite frustrated in not having a clue as to where I stand realistically.

Your advice and support are appreciated.

Kind regards,

Steve

Work contact:

797-8461

728-2746 % E. Marano

Richard W. Thaler, Jr.
Senior Vice President

212 298 5089

**SHEARSON
LEHMAN
HUTTON**

April 11, 1989

Hon. Robert Glauber
Undersecretary
Department of the Treasury
Washington, D.C. 20220

Dear Prof. Glauber:

This letter is to strongly support Steve Murphy's candidacy for a position with you as a Deputy Assistant Secretary for Financial Policy.

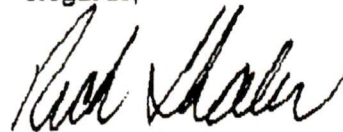
You and Nick Brady have correctly identified Latin American debt as a potential time bomb for American banks. The crisis may soon become more severe as elections are held in Brazil, Argentina and Chile. It is my sincere belief that you would benefit from a person like Steve Murphy providing you with thoughtful, objective and experienced insights about Latin American debt.

Few Americans, including many who have lived and worked in Latin America, really grasp and effectively deal with the cross currents of social unrest and economic instability that pervade most of Latin America. Your biggest obstacle may come in finding methods to compromise economic necessities with severe socio-political realities. Steve's depth of understanding of Latin America bridges the gap between major multinational financial institutions and the plight of impoverished favelados.

As one of your former students, and mutual friend of your pals Phil Jones and Peter Solomon, I know that you appreciate honesty and well reasoned non-traditional thinking. I have worked with Steve in both Brazil and the United States. While conservative in many ways, Steve Murphy clearly is not from a traditional mold. He is smart and he has a background in an area which is important to you. His personal experience encompasses most of the elements that make up the great political/economic problem which you will face with Latin debt. I hope that you will give him every consideration.

Please call me if I can provide you with more information.

Regards,



I'll call
on Tuesday

Document Originally
Attached to
Following Page

THE HANNAFORD COMPANY, INC.

WASHINGTON, D.C.

655 Fifteenth street, N.W., Washington, D.C. 20005

Tel: 202/638-4600 FAX: 202/639-8618

FAX:

Date: 6 April 1989

To: Andrew Card, Assistant to Pres.
& Deputy to Chief of Staff
The White House - West Wing

From: Stephen Murphy

T: 797-8461

Following is one page(s) plus this sheet

Re client:

Saludos Andy,

Further to my note to you on the 3rd, I met with Messrs. Mulford, Robson, McLaughlin and Dellara at Treasury yesterday and today, and Charles Dellara, Assistant Secretary for International Affairs, asked if you'd recommend me for the position of Deputy Assistant Secretary, Developing Nations.

As I have spent over ten years abroad in developing countries and seventeen in international business, I (and I believe Charles also) feel professionally qualified. Politically, again, I would be grateful for your assist in expressing your viewpoint to Charles (tel: 566-2269) as the decision will be probably made in the next ten days.

RE Director, Television & Film Services, the Director-designate, Bruce Gelb will have his confirmation hearing tomorrow and will act shortly thereafter to fill the posts directly reporting to him, including the Director of tv & film services (Worldnet). His phone is 485-8032, and again, your support would be much appreciated.

If it'd be possible to touch base with you - even for five minutes -- and receive your orientation as to what I should do next, that would also be quite helpful.

Thanks and with kind regards to you, Linda and your staff,

Steve Murphy

Sent by: *e*

Time: *4:10 PM*

To: Andy Card
From: Bruce McElvein
Date: March 30, 1989

It was good to see you yesterday - although under somewhat undignified circumstances!

As I mentioned, I interviewed yesterday with Larry Harlow, the Assistant Secretary Designate for Legislative Affairs at Treasury. We discussed the possibility of my joining Larry's staff as a Legislative Manager. The interview went well so I am now scheduled to meet with Larry's Deputy, Mary Sophos, on Friday afternoon.

I would very much appreciate it if you would weigh in for me with Larry. Yesterday, he and I talked only briefly about my campaign work so it might be particularly helpful if you could remind him of my work with Grover Norquist on the Willie Horton furlough issue.

A copy of my resume and a few letters of recommendation are attached for your reference. If you have any questions, please give me a call here at Presidential Personnel. My number is 456-7165.

Larry Harlow's phone number at Treasury is 566-3911.

Thanks very much for your help. I look forward to seeing you again soon.

Bruce B. McElvein
2829 Connecticut Avenue, N.W., Apt. 401
Washington, D.C. 20008

Professional Experience

November 1988
to present

Office of Presidential Personnel, Resume Management
Washington, D.C.
Deputy Supervisor, Flow Control
Responsible for coordination of resume flow through the review process, and supervision of volunteer staff.

August 1988
to November 1988

Bush/Quayle 88
Washington, D.C.
Research Coordinator
Drafted and supervised two others in researching and preparing talking points and action memoranda for senior staff on the Massachusetts furlough program and related crime topics as well as on tax and economic issues.

January 1986
to present

Shaw, Pittman, Potts & Trowbridge
Washington, D.C.
Associate
Practice in real estate secured lending and borrowing, acquisition and sale of real property, representation of landlords and tenants in commercial lease negotiations, construction contract negotiation.
On leave of absence since August 1, 1988

September 1982
to November 1985

Latham & Watkins
Los Angeles, California
General real estate practice, including tax deferred exchanges and representation of developers before governmental agencies.

Summer 1981

Latham & Watkins
Los Angeles, California
Summer Associate

Summer 1980

Stoll, Keenon & Park
Lexington, Kentucky
Summer Associate

Summer 1979

Kentuckians for Governor Nunn
Louisville, Kentucky
Research assistant in Republican campaign

Bar Admissions

District of Columbia, 1986; California, 1982

Education

J.D. - 1982 - Vanderbilt University School of Law
Nashville, Tennessee
Graduated top 1/3 of class
Member Moot Court Board and Phi Delta Phi
American Jurisprudence Award in Constitutional Law

B.A. - 1979 - Williams College
Williamstown, Massachusetts
Majors in Political Economics and Art History.
Graduated cum laude and with departmental honors in Art History.

References will be furnished upon request.



Richard W. Rahn
Vice President, Chief Economist

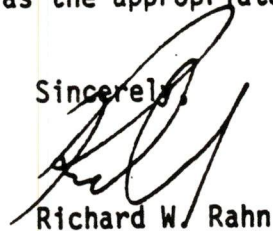
January 18, 1989

Mr. Chase Untermeyer
Director of Personnel
Office of the President-Elect
1825 Connecticut Avenue, N.W.
Washington, D.C. 20270

Dear Chase:

I highly recommend Bruce McElvein for a position in Legislative Affairs at the Treasury Department. Bruce worked with me on several matters this fall during the campaign and proved to be intelligent and knowledgeable. As you can see from the attached resume, Bruce has the legal training and financial experience to quickly master the more technical aspects of Treasury legislation, as well as the appropriate political experience.

Sincerely,



Richard W. Rahn

NEWT GINGRICH

5TH DISTRICT, GEORGIA

COMMITTEES
PUBLIC WORKS AND
TRANSPORTATION
HOUSE ADMINISTRATION

WASHINGTON OFFICE
2438 RAYBURN HOUSE OFFICE BLDG.
WASHINGTON, DC 20515
(202) 225-4501



Congress of the United States
House of Representatives

February 2, 1989

6351 JONESBORO ROAD
SUITE E
MORROW, GA 30260
(404) 988-3219

POST OFFICE BOX 848
GRIFFIN FEDERAL BUILDING
GRIFFIN, GA 30224
(404) 228-0389

CARROLL COUNTY COURTHOUSE
CARROLLTON, GA 30117
(404) 834-8398

19 EAST WASHINGTON STREET
NEWNAN, GA 30263
(404) 253-8355

RESUME MANAGEMENT

13 FEB 1989

Mr. Chase Untermeyer
Dir. of Presidential Personnel
1825 Connecticut Ave., NW
Washington, D.C.

Dear Chase:

In my work this fall on behalf of the President-Elect, I had the opportunity to work with Bruce McElvein from the campaign. Bruce is now seeking a position in Legislative Affairs at the Treasury Department. I highly recommend Bruce and urge you to give him favorable consideration for the Legislative Affairs position he seeks or any other appropriate position.

Bruce is a bright and articulate lawyer. His background in finance will enable him to quickly master the technical points of Treasury legislation. His professional demeanor and his writing skills lead me to believe that he would do a very fine job in working with Congress. His work as a full time volunteer at the campaign and now in Resume Management at the Transition indicate to me that he is a dedicated and loyal supporter of the President-Elect.

In short, Bruce is the kind of loyal, hardworking, intelligent person we need to make the Bush Administration a success.

Sincerely,

Newt Gingrich

NG/slr

13 JAN 1989
RESUME MANAGEMENT

Grover G. Norquist
718 North Carolina Avenue, S.E.
Washington, D.C.
(202) 546-2382 20803

Mr. Chase Untermeyer
Office of President - Elect
1825 Connecticut Avenue, N.W.
Washington, D.C.

Dear Mr. Untermeyer:

Bruce McElvein informed me of his interest in working in the Department of the Treasury for the Assistant Secretary for Legislative Affairs. I enthusiastically recommend Bruce for the position he is seeking or any similar position in the Administration. Bruce worked with me at Bush/Quayle 88 from early August, 1988 until the election. Bruce was a valuable and knowledgeable assistant and will be very helpful working in Legislative Affairs or any similar position.

Our work at the campaign covered a broad range of issues, growing from an initial concentration on the Massachusetts furlough program and income tax issues to include research and analysis of a variety of crime and economic issues. Bruce worked extensively on policy positions taken by the ACLU, funding for the Legal Services corporation, the Massachusetts economic problems and other issues. With such a broad range of issues, Bruce had the opportunity to show himself to be flexible and intelligent, learning quickly about the substantive areas.

One of our major functions was to be certain that Republican Members of Congress were aware of the Horton tragedy and the furlough system. Bruce was an important part of our team in this effort, speaking to various Members and their staffs about these issues. Bruce attended various meetings with Members of Congress, both to make presentations on the furlough and tax issues and to monitor the discussions on behalf of the campaign. He worked with the staff of one member of Congress particularly closely in assisting in the drafting and introduction of legislation on the furlough issue. This experience will be helpful to Bruce in the kind of position he is seeking.

Bruce's writing skills have been particularly valuable. The memoranda he prepared were widely circulated both within and outside the campaign. They were circulated to members of the Senior Staff at the campaign, to members of Congress and to Congressional challengers. His writing has been an important factor in helping our office shape the discussion of the issues.

In performing his duties, Bruce supervised the efforts of two other staffers in our office. He has been effective in coordinating the work of the office. He also worked closely with other groups in the campaign, particularly the Lawyers for Bush, Youth and Crime and Law Enforcement coalitions. Under Bruce's supervision, the lawyers

group provided us with valuable research assistance, which Bruce and the others in the office were able to put into use within the campaign. Bruce was able to urge the coalition groups to include the furlough and tax issues in their campaign work in the field.

Overall, Bruce has been very helpful in the tasks undertaken by our office. I recommend him highly.

Sincerely,


Grover G. Norquist

THE WHITE HOUSE

WASHINGTON

April 4, 1989

Dear Andy,

I am writing to ask you a small favor; one that would take only a few minutes of your time, but which might have a positive effect upon my career for years to come.

As you may know, I am currently working at news summary -- a job for which Ed Rogers believed I was well-suited. I am grateful for the chance to work here -- as well as for the opportunity to work with Ed, Governor Sununu and you during transition -- but a more challenging opportunity to serve the Bush administration has presented itself and I know that a recommendation from you would greatly strengthen my candidacy for it.

United States Trade Representative Hills is looking for a deputy press secretary and speech writer; two jobs that I have done, and done well, up on Capitol Hill. I have interviewed with Claire Buchan (Ms Hills' spokeswoman) and submitted several of the numerous speeches I wrote for Congressman Lagomarsino during the campaign, but I am convinced that a brief phone call from you might help push me over the top. I know that you cannot vouch for my speech writing prowess or my ability to deal with the press, since I had the opportunity to do neither while in Governor Sununu's office, but you could urge Ms Hills or Ms Buchan to give my candidacy a close look. I believe that I am well-qualified and suited for that position, and I would be grateful for anything that you could do or say on my behalf.

Sincerely,



Sean William Paige

4/5 I met w/
Sean and
agreed to
call Claire.

4/5 - I left message
w/ Claire's office.

THE WHITE HOUSE
WASHINGTON

Date: 5-8-89

TO: *Bruce Stebbins*
FROM: **Linda Gambatesa**
Special Assistant to the Chief of Staff

*Could you please prepare
a response for Andy's
signature!?*

Thanks.

*✓ w/ Susan re: ^{extra resumes}
where interns go* *Linda*

THE WHITE HOUSE

WASHINGTON

May 11, 1989

Dear Graham:

Thank you so much for your recent letter. I wish to offer my congratulations to you on your upcoming plans to attend George Washington University here in Washington, D.C.

Your letter certainly shows your strong interest in politics. There are many different types of internships for students in Washington with the Executive Branch, the Congress, and the private sector groups. George Washington University encourages internships and gives some class credit through its Political Science Department. Volunteer positions are also available in the White House, on Capitol Hill, and in the different Cabinet departments.

I hope you will take an advantage of going to school in Washington, D.C. and become an intern or volunteer. You may wish to send your resume to members of Congress, Cabinet departments, or any of the large number of private political organizations. I would be more than willing to distribute your resume to the many offices located within the White House.

Please feel free to contact me if I can be of any further assistance.

Best wishes,



Andrew H. Card, Jr.
Assistant to the President and
Deputy to the Chief of Staff

Mr. Graham S. Bengen
27 Camden Road
Newton, Massachusetts 02166

27 Camden Road
Newton, MA 02166
May 4, 1989

Andrew Card
Deputy Chief of Staff to the President of the United States
The White House
Washington, D.C.

Dear Mr. Card:

My name is Graham Bengen and I am at Senior at Newton South High School in Newton, Massachusetts. In the fall of this year, I will begin attending George Washington University in D.C. as a Political Science major. While at GW, I learned that many internships are available in government or in private political establishments. I am writing to inquire if any internship positions are available in the Executive Branch of government. If not, I would greatly appreciate it if you could recommend any internship programs.

My interest in politics is extensive. I first became politically aware, at age 11, during the 1982 race for governor of Massachusetts. At that time, the only party I knew was the Democratic Party due to the fact that everyone in my family is a Democrat. During the 1982 election, I supported then-Governor Edward J. King. I consistently found myself agreeing with Governor King on many issues: the death penalty, taxes, nuclear power, etc. When King lost, I was disappointed, but my interest in politics continued.

In 1983, I spoke before the Massachusetts Joint Legislative Committee on Public Health. I testified on behalf of a bill which called for designated smoking and non-smoking sections in public places. Eventually, this idea became law.

During the 1984 election for president, I tried to decide which Democrat I was going to support. Finally, I considered the unimaginable (at least in my family): why not support President Reagan? After much consideration, I found that I agreed with Reagan and Bush on most issues. It was then that I decided the Republican Party was the one I would join when I registered to vote.

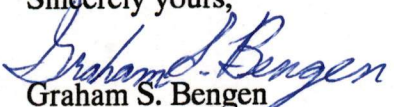
In 1984, I worked for the reelection of President Reagan and Vice President Bush (see enclosed). While on the campaign, I worked on the telephone doing polling and persuasion. Also, in Junior High that year I worked on a schoolwide campaign to get Reagan and Bush elected in a mock election. Although he lost (Newton is very liberal), he got a lot more support than many people expected. Even though Reagan/Bush lost in the mock election, I was happy enough that they won the real one.

Two years later, in 1986, I worked on the campaign of Republican gubernatorial candidate George Kariotis (see enclosed). There, I performed many activities similar to those I did on President Reagan's campaign. Although Governor Dukakis won in 1986 with 69% of the vote, I believe people are today realizing the mistake they made in electing him.

I am currently being considered for a summer job with the Massachusetts Republican Party. I hope everything works out. Recently, I had the pleasure of registering to vote as a Republican. Just two days ago at school, I gave a prepared speech trying to convince the kids in my school to register Republican. Although Newton is liberal and heavily Democratic, as you must know being from Massachusetts, the speech was well-received.

For years now, I have been a firmly committed Republican. In college, I hope to continue to be very active in politics. I believe that a good internship program would prepare me for my future as a politician. If you can assist me in any way, please let me know. I would be very appreciative.

Sincerely yours,


Graham S. Bengen



VICTORY '84

Massachusetts Committee of the National Jewish Coalition

General Chairman
Hon. Matthew Brown

Finance Chairman
Martin Hoffman

Vice Chairman
Helaine Allen
Leonard Bell
Moses Feuerstein
Stanley Hatoff
Robert Lappin
Philip Lowe
Avi Nelson
Gordon Nelson
Myron I. Roberts
Al Schlossberg
Paul Sonnabend

Executive Director
David A. Cohen

Assistant Directors
James P. Goldstein
Eric Mautner

Executive Committee

Harvey Alford
Rabbi Gary Atkins
Alan Axelrod
Harry Axelrod
Melvin A. Barkan
Robert Beal
Donald Bloch
Norman L. Cahners
Sheldon Casler
Philip Castleman
Stanley Chaban
Arthur Chase
Gerald Clarke
Herbert Cline
Todd Cobey
Robert Cohen
Herbert I. Corkin
Lora Nemrow Estey
Simon C. Fireman
Hirsh Freed
David Ganz
Peter Gens
William Glovsky, Esq.
Jordan Golding
Joseph Grossman
Mike Grossman
David Hirschhorn, Esq.
Herbert S. Hoffman
Kenneth Jacobson
M. Howard Jacobson
Leo Kahn
James H. Kurland
Herbert Lee
David Lichter
Herbert Lerman
Irving Levy
George J. Marshall
Marvin Meyers
Howard B. Miller
Melvin B. Miller
Richard Miller
Rabbi Robert Miller
Charles Nirenberg
David Paresky
Frank M. Resnek
John B. Rubenstein
Edward Rudman
Donald Saunders
Michael S. Selib
Richard Seegal
Richard Shuster
Michael Sleeper
Ronald P. Weiss

(In Formation)

November 9, 1984

Mr. Graham Bengen
27 Camden Road
Newton, MA

Dear Mr. Bengen:

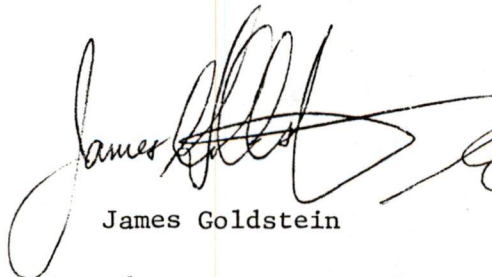
Two months ago, the Massachusetts committee of the National Jewish Coalition for Reagan-Bush contacted you as a possible volunteer for our effort. You responded with great enthusiasm and determination; working for the President at least once a week up until election day. You often acted in a supervisory capacity when one of our staff was busy with other responsibilities.

We would like to offer our sincere thanks for all your time. Without your effort our goal of reaching nearly 65,000 households in this state could never have been achieved.

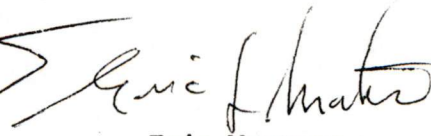
Sincerely,



David Cohen



James Goldstein



Eric Mautner

Senator Bengen, thanks again
and good luck in school.
Jamie

KARIOTIS GOVERNOR

20 East Street, Boston, Massachusetts 02111

617-350-5619

Gov. John Volpe, Honorary Chairman

Sen. David Locke, Campaign Advisor

September 16, 1986

To whom it may concern:

I would like to recommend Graham Bengen for the Senate Page School.

Over the summer, Graham volunteered regularly on the Kariotis for Governor campaign. Despite having to travel some distance on the train, he was always punctual and put in a full day.

Graham is diligent and needs little direction. He writes well and was answering letters with little guidance from the staff. Graham is very well-informed for a 15 year old and has thought out his stands on the issues carefully.

Graham would be broadened by serving as a Senate Page and would be an asset to the page school. I recommend him heartily.

Sincerely,



Michael Hannahan
Campaign Manager

MTH:AFR

THE WHITE HOUSE

WASHINGTON

May 11, 1989

Dear Graham:

Thank you so much for your recent letter. I wish to offer my congratulations to you on your upcoming plans to attend George Washington University here in Washington, D.C.

Your letter certainly shows your strong interest in politics. There are many different types of internships for students in Washington with the Executive Branch, the Congress, and the private sector groups. George Washington University encourages internships and gives some class credit through its Political Science Department. Volunteer positions are also available in the White House, on Capitol Hill, and in the different Cabinet departments.

I hope you will take an advantage of going to school in Washington, D.C. and become an intern or volunteer. You may wish to send your resume to members of Congress, Cabinet departments, or any of the large number of private political organizations. I would be more than willing to distribute your resume to the many offices located within the White House.

Please feel free to contact me if I can be of any further assistance.

Best wishes,



Andrew H. Card, Jr.

Assistant to the President and
Deputy to the Chief of Staff

Mr. Graham S. Bengen
27 Camden Road
Newton, Massachusetts 02166

27 Camden Road
Newton, MA 02166
May 4, 1989

Andrew Card
Deputy Chief of Staff to the President of the United States
The White House
Washington, D.C.

Dear Mr. Card:

My name is Graham Bengen and I am at Senior at Newton South High School in Newton, Massachusetts. In the fall of this year, I will begin attending George Washington University in D.C. as a Political Science major. While at GW, I learned that many internships are available in government or in private political establishments. I am writing to inquire if any internship positions are available in the Executive Branch of government. If not, I would greatly appreciate it if you could recommend any internship programs.

My interest in politics is extensive. I first became politically aware, at age 11, during the 1982 race for governor of Massachusetts. At that time, the only party I knew was the Democratic Party due to the fact that everyone in my family is a Democrat. During the 1982 election, I supported then-Governor Edward J. King. I consistently found myself agreeing with Governor King on many issues: the death penalty, taxes, nuclear power, etc. When King lost, I was disappointed, but my interest in politics continued.

In 1983, I spoke before the Massachusetts Joint Legislative Committee on Public Health. I testified on behalf of a bill which called for designated smoking and non-smoking sections in public places. Eventually, this idea became law.

During the 1984 election for president, I tried to decide which Democrat I was going to support. Finally, I considered the unimaginable (at least in my family): why not support President Reagan? After much consideration, I found that I agreed with Reagan and Bush on most issues. It was then that I decided the Republican Party was the one I would join when I registered to vote.

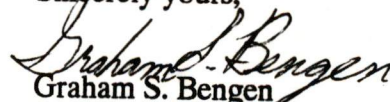
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For years now, I have been a firmly committed Republican. In college, I hope to continue to be very active in politics. I believe that a good internship program would prepare me for my future as a politician. If you can assist me in any way, please let me know. I would be very appreciative.

Sincerely yours,


Graham S. Bengen

STATE OF NEBRASKA
KAY A. ORR • GOVERNOR



5.8.89

Andy -
This is pursuant
to our conversation
of Friday.

Bud Cucca

Buck to Chase

EXECUTIVE SUITE STATE CAPITOL
P. O. BOX 94848, LINCOLN, NEBRASKA 68509-4848, (402) 471-2244

WASHINGTON

Date: May 15, 1989

FOR: Chase Untermeyer

FROM: **ANDY CARD**

☒ Action

☐ Your Comment

THOMAS R. HOOD

PROFESSIONAL RECORD

Since 1980: Tax partner at Kutak Rock & Campbell, a large Omaha-based multi-city law firm, concentrating in corporate, partnership, finance and related tax areas. Considered the leading tax lawyer firm-wide (other than in the specialized area of tax-exempt bonds), including responsibility for tax department management and extensive tax lawyer training and supervision. Wall Street-type highly technical tax practice with New York-based clients out of the firm's New York office. Many IRS private letter rulings obtained in the corporate, leasing, and partnership areas. Experiences within the last year include (i) obtaining a multi-issue letter ruling involving seminal REMIC concerns, (ii) work with fairly senior Treasury personnel on behalf of a single company resulting in modification of a proposed regulation involving allocation of interest deductions in the foreign tax credit area, (iii) obtaining a letter ruling involving FSLIC assistance payments and deductibility of built-in losses after a FSLIC-assisted thrift acquisition, (iv) obtaining a letter ruling on grandfather status of a publicly-traded partnership, and (v) key tax work in two large financings which were categorized "Deals of the Year" by Institutional Investor.

1977-1980: Associate, then tax partner at Baird Holm McEachen Hamman & Haggart, an established 35-45 lawyer Omaha law firm. Worked exclusively on tax or tax-related matters mainly in the closely-held corporate, estate planning, and ERISA areas.

1974-1977: Associate attorney at Cahill, Gordon & Reindel, a large Wall Street law firm. Worked exclusively on tax and tax-related matters (concentrating in corporate, finance, and international tax work) in the firm's tax department of ten to twelve attorneys.

Summer 1974: Worked with Professors M. Carr Ferguson and George Zeitlin at New York University Law School (L.L.M. Program) on a complete revision of the Puerto Rico Income Tax Law under contract with the government of Puerto Rico.

Summer 1973: Tax associate for the summer at the Washington D.C. branch of the Jones Day firm (then Reavis Pogue Neal & Rose); at end of summer received offer of firm to pay my tuition at the NYU Tax L.L. M. Program (see below).

Summer 1971: Six week internship in the office of Senator Roman L. Hruska followed by staff work for the remainder of the summer.

EDUCATION

L.L.M. Degree at New York University in June 1974, at the Graduate Tax Program. Ranked 7th in class of approximately 170 (upper 5 percent of class). Received a preliminary request from the tax faculty to teach in the program.

Dr. Donald J. Senese
7938 Bayberry Drive
Alexandria, Virginia 22306
703-768-6198

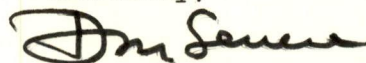
May 2, 1989

Mr. Andy Card
Assistant to the Chief of Staff
of the President of the United States
The White House
West Wing -- 1st Floor
Washington, D. C. 20500

Dear Andy:

I enjoyed talking with you yesterday and appreciate your offer of dropping Ron Kaufman a note on my behalf. I will also contact him again. Best wishes.

Sincerely,

A handwritten signature in dark ink, appearing to read "Dr. Senese", with a stylized, cursive script.

Dr. Donald J. Senese

Merchants Capital Corp.

500 Park Avenue, New York, New York 10022
Fax: (212) 753-7158

John R. Lakian
Chairman of the Board
and Chief Executive Officer
(212) 527-2906

May 2nd, 1989

MR. ANDY CARD
Asst. to the President
Deputy to the Chief of Staff
The White House
Washington, DC 20500

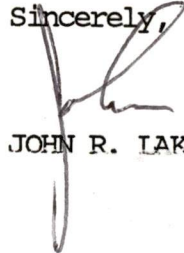
Dear Andy:

It was great chatting with you today. I want to personally thank you for being kind enough to submit my name to two advisory committees, namely, the President's Export Council, which comes under the Department of Commerce and, secondly, the Advisory Committee for Trade Policy Negotiations which comes under USTR.

Obviously, these are not Senate confirmation positions. I am interested in both and I think and believe I could make a contribution to both committees, since I do considerable international business. I have attached my resume as you suggested.

I appreciate very much your assistance in this matter.

Sincerely,



JOHN R. LAKIAN

JRL:bt
Attachment

Merchants Capital Corp.

500 Park Avenue, New York, New York 10022
Fax: (212) 753-7158

John R. Lakian
Chairman of the Board
and Chief Executive Officer
(212) 527-2906

JOHN R. LAKIAN

PROFESSIONAL BACKGROUND

1987 - Present	MERCHANTS CAPITAL CORPORATION Chairman, Chief Executive Officer
1987 - Present	FORT HILL UNION MANAGEMENT COMPANY A division of Fort Hill Investors Management Corp.- Chairman
1982 - Present	McKINLEY ALLSOPP, INC. Chairman, Chief Executive Officer
1972 - Present	FORT HILL INVESTORS MANAGEMENT CORP. Founder, Chairman of the Board, Chief Executive Officer
1971 - Present	BOUNTY MANAGEMENT Vice President
1968 - Present	KIDDER, PEABODY & CO., INC. Account Executive

BOARD MEMBERSHIPS-

FORT HILL INVESTORS MANAGEMENT CORP.
MERCHANTSBANK OF BOSTON
McKINLEY ALLSOPP, INC.
APPAREL MARKETING, INC.
PEEBLES, INC.

EDUCATION

Boston University, A.B. History- 1964

Winnie-
Thanks for your letter. I'm thrilled
that you're willing to get back
into this rat-race. I will talk
to Mr Kaufman on your behalf.
Keep in touch.
Andy

THE WHITE HOUSE

5/4/89

5/2/89

Dear Andy,

As Hal Steinberg wrote you in February, I am interested in returning to intergovernmental affairs. I've had several expressions of interest - notably from Connie Horner here at HHS, and from DOT - both with the proviso that I clear White House Personnel.

Because we've worked together, you know what I could contribute to the Administration. I'd very much appreciate your help with getting White House clearance. My resume has been on file with Chase Undermyer since December (sent to him

again in late February by Bonnie Newman).

I understand that the Administration has to consider numerous factors in these decisions. I both applaud and appreciate the President's effort to put State and local officials who have faced elections into key intergovernmental slots. If my skills can be helpful to them and you in this kind of environment, I would be honored to be of service.

Thanks very much, Andy. My

best to Kathy.

Home: 301/656-7547

Office: 202/472-4248

Winnie Mitchell
(Austermann)
4317 Kentbury Dr.
Bethesda, MD 20814

4/29
cc → Ron K. 1st choice
HUD }
EPA } eff. Regional
Fib

RESUME

JOHN HAYES LORING
60 Willow Street
Acton, MA 01720
[508] 263-4453

PERSONAL

Age 62, Height 5'8", Weight 125, Married, Four Children, Sound Financial Status, Active in Professional, Civic and Government Affairs.

EDUCATION

Northeastern University, Boston, MA Associate in Chemistry (1954)
Northeastern University, Boston, MA B.B.A. in Engineering and Management (1956)
Massachusetts Institute of Technology, Cambridge, MA Graduate School, Credit Courses in Plastics Engineering (1957)
Registered Professional Engineer (Massachusetts)

PUBLIC SERVICE

Representative in the General Court of Massachusetts, 1973-1974, 1977-present
Board of Selectmen, Acton, MA (1964-1970 (1975-1978))
Board of Assessors, Acton, MA (1970-1975)
{ Planning Board, Acton, MA (1957-1964)
{ Metropolitan Planning Council (1969-1970)

EXPERIENCE

January, 1973-1974, 1977-present, State Representative
Serving 14th Middlesex District - Acton, Carlisle, Concord, MA

Began eighth term as a legislator in January, 1989. During the past 14 years I have been instrumental in achieving passage of hundreds of pieces of legislation which not only impact constituents in my own district, but every resident of Massachusetts.

As a member of the Special Committee on Zoning, I was a drafter of the enabling legislation which allowed us to rewrite the Massachusetts zoning laws. I was prime sponsor in the development of a workable bottle bill. I sponsored a bill on behalf of Acton tenants to regulate the process of condominium conversion. This home rule bylaw became the model for similar bills in other communities and for our present state law.

I was chairman of the subcommittee to study Proposition 2 1/2, developed the referendum question and implemented its passage. I have sponsored numerous bills to exempt the elderly from certain taxes. Currently I am on a Special Commission on the Availability of Workers in Long Term Care Services for the Elderly. I have also filed a bill this year to reimburse elderly persons who

care for disabled spouses in their homes to avoid the expense of placing them in nursing homes.

I am a proponent of tax incentives for businesses and this past year achieved passage of legislation to permit a tax loss carry forward for businesses. I was part of a coalition which managed to enact Rules Reform and I continue to work toward making the legislative process more fair and more efficient.

In recent years, my interests have expanded to include energy conservation and environmental concerns. I am a member of the Energy Committee as well as the Legislative Commission to Study Pollution of Massachusetts Rivers, the forerunner of the Organization for the Assabet River. I also serve on the Indoor Air Pollution Commission, which is currently drafting legislation to protect the public from radon gas and other indoor air contaminants.

A creative incentive program to encourage private industry to provide day care and an act to provide a trust fund for low income tenants to purchase housing are among the major bills I am sponsoring this session.

My current legislative assignments include: Committee on Energy, Committee on Ethics, Committee on Public Service, Committee on State Administration, Chairman of Republican Caucus, Member Republican Steering and Policy Committee, Rural Caucus, Special Commission on Indoor Air Pollution, Special Commission on the Availability of Workers in Long Term Care Services of the Elderly, ALEC National Commission on Financial Services Reform, Banks and Banking.

October 1960 to 1975, Department Manager
Hollingsworth and Vose Co., West Groton, MA

Complete responsibility for operation of non-woven production facility. Responsibilities included production development, quality control, technical service to customers, sales development and all aspects of the departmental operation. During the years I was department manager the growth rate averaged 20% per year, with continuing product development and improvement required by changing market requirements. In addition to acquired management skills the position accorded me maximum expertise in all areas of filtration with particular emphasis in the respiratory protection safety products area.

October 1958 to October 1960, Chemical Engineer
Raytheon Manufacturing Company, Waltham, MA

Senior Engineer in new product development group. Projects included:

1. Program to increase operating life of electron tubes for industrial applications. The objective was to improve quality by improved parts preparation techniques, cleaning, storing, handling and assembly. Techniques employed included: Ultrasonics, ultra pure water cleaning, and chemical cleaning of glass and metal components.
2. Development of high efficiency gettering alloys and testing in high vacuum equipment for life and efficiency, including design and construction of test apparatus and experiments.
3. Developed techniques and set up complete department for encapsulating

welded module electronic devices in plastic materials. Mold design, mold materials, and methods of handling component production included.
4. Was used by several departments within the company for consultation on problems concerning plastics, coatings, adhesives and printing inks.

March 1952 to October 1958 Research Chemist
Arthur D. Little, Inc., Cambridge, MA

Participated with groups of chemists and engineers in the investigation of innumerable industrial chemistry problems for government and civilian clients. Planned research programs and supervised laboratory work, equipment design, preparation and presentation of written and oral reports to staff and clients. Project leader on several research programs.

Major contributions made in research programs including organic insulative coatings, protective coatings, rubber compounding, adhesives, textile finishes, non-woven fabric developments, and others. The projects have, for the most part, been concerned with plastics, elastomers and textiles and their application to product development and improvement.

March 1947 to March 1952, Control Chemist
Dewey and Almy Chemical Company, Cambridge, MA

Quality control testing of synthetic and natural rubber base can sealing and can lining compounds, synthetic and natural rubber base shoe and specialty adhesives, resin emulsion adhesives, synthetic copolymer resins (latex and crumb), plasticizers, phthalic anhydride, and battery separators. Was in charge of water treatment for low pressure boilers for process steam. Also, did raw material analysis for all incoming raw materials. Had close contact with production problems on all of the above mentioned products.

September 1944 to September 1945
B.B. Chemical Company, Cambridge, MA

Laboratory assistant in adhesives research laboratory, compounding and evaluating latex emulsion and solvent base shoe and specialty adhesives.

LEGISLATIVE EXPERIENCE

Committee on Ways and Means
Committee on Bills in Third Reading
Committee on Taxation
Subcommittee on Elderly Abatements
Subcommittee on Corporation and Taxation Reorganization (Vice-chairman)
Subcommittee to Study Proposition 2 1/2 (Chairman)
Committee on Housing and Urban Development
Special Committee on Zoning
Committee on Public Safety
Steering committee - Coalition for Legislative Rules Reform
Middlesex County Hospital Study Commission

Environmental Caucus
Massachusetts Vice Chairman - American Legislative Exchange Council

PROFESSIONAL SOCIETIES

American Association for Contamination Control, Regional Vice-
President (1965-1967)
American Industrial Hygiene Association (1970-Present)
American Chemical Society (1953-1970)
Massachusetts Legislators Association
Massachusetts Federation of Planning Boards (1957-1964)
Massachusetts Assessors Association (1970-Present)
Massachusetts Selectmens Association (1964-1978)

Andy

Any special way to handle Gleason? *No*

Any need to acknowledge cc?

No

Document Originally
Attached to
Following Page

AC -
Per our
conversation.
THANKS,
Bob

Robert R. Gleason, Jr.
4209 Stanby Court
Alexandria, Virginia 22312
(703) 750-6620

April 25, 1989

The Honorable Ronald Kaufman
Deputy Assistant to the President
132A Old Executive Office Building
Washington, D.C. 20500

Dear Ron:

First off, enclosed is my overview report on the American Bicentennial Presidential Inaugural, of which you requested a copy. It will become a part of the National Archives' records and the future Bush Presidential Library. I believe it establishes a historical framework for the launching of this Presidency.

Secondly, I talked with Andy Card yesterday, and he suggested that I drop you a reminder of my continued interest in serving in the Bush Administration.

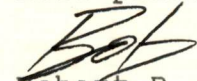
As you know, I was one of the Special Assistants to President Reagan for Intergovernmental Affairs (state legislators), so my background is in domestic policy. I was also Director of Communications for the Advisory Commission on Intergovernmental Relations (ACIR), establishing my expertise in writing and media relations. And--though it seems like it was during the McKinley Administration--I served as Executive Assistant to the Co-Chairman of the Republican National Committee.

I am interested in positions involving policy development, speech writing, communications, and state liaison. Besides the White House Office and OMB, I would be interested in the Departments of Treasury, Commerce, Transportation, Interior, and, particularly considering that the Attorney General is chairman of the Domestic Policy Council, Justice.

In short, you tell me where I could best promote the President's policies.

Also enclosed is a copy of my resume, and I will be happy to furnish writing samples and references upon request.

Best personal regards,


Robert R. Gleason, Jr.

cc: Andrew H. Card

File

David V. Foster
917 Poplar Hill Road
Baltimore, Maryland 21210
(301) 323-1275

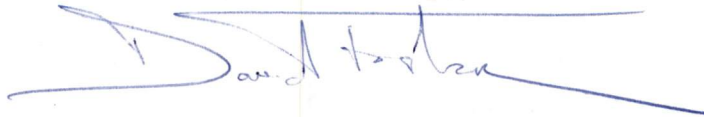
April 14, 1989

Andrew H. Card, Jr.
Assistant to the President
Deputy to the Chief of Staff
White House
Washington, D.C. 20500

Dear Andy:

I am writing to ask a favor of you, can you please call Ron Kaufman and speak on my behalf. I have tired to get through to Ron for the past two weeks and met with no success. Enclosed please find a copy of the letter that I wrote to Ron with, as you suggested, a list of agencies that I would be interested in. Also, can you please call Allan Raul, General Counsel for the Office of Management and Budget (telephone no. 395-5044). I had an interview with him this past Monday. Your time and effort on my behalf is greatly appreciated.

Yours sincerely,

A handwritten signature in blue ink, appearing to read "David V. Foster", with a long horizontal line extending to the right.

David V. Foster

DVF:bse
Enclosure

David V. Foster
11 Garrison Road, Unit #2
Brookline, MA 02146
(617) 734-0561

March 28, 1989

Mr. Ronald Kaufman
Deputy Assistant to the President
Old Executive Office Building, Room 134
1700 Pennsylvania Avenue
Washington, D.C. 20500

Dear Ron:

Congratulations on your White House position. I am writing to ask you for a job within the Bush Administration. I spoke with Andy Card and he said that he would speak to you. He suggested that I write you a list of governmental agencies of interest. My inclination is something in the legal area such as the Department of Justice or the Attorney General's office in Massachusetts. Other agencies that I think would suit my background are the Department of Commerce or Treasury. Otherwise, I leave it to your good judgment. I will give you a call next week.

Yours sincerely,

David V. Foster

DVF:bse

555 THIRTEENTH STREET, N. W.
WASHINGTON, D. C. 20004

file
4/21/89
AC sent h/w
note. *LS*

April 18, 1989

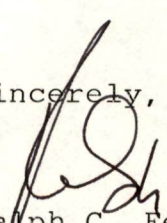
Andrew Card, Jr.
Assistant to the President
& Deputy to the Chief of Staff
1st Floor, West Wing
The White House
Washington, D.C.

Dear Andrew:

Many, many thanks for the opportunity to visit with you and Alan Raul last week over what you and your colleagues have in mind for the Securities and Exchange Commission. As we discussed, the process that leads to the selection of a chairman for the agency is a very great mystery to those of us not resident at 1600 Pennsylvania Avenue. They tell me, however, that patience is a virtue and I am committed to developing a deep reservoir of it to sustain me through your deliberations.

Best regards.

Sincerely,


Ralph C. Ferrara

THE WHITE HOUSE

4/19/89

Dear Mr. Knudson -

Thank you for your letter. You touched the right nerve! Governor Janklow, Deb Anderson and Peter Torkildsen are all respected friends.

I will be glad to help you secure a position in the Bush Administration.

Keep in touch.

Sincerely,
Andy Card

Knute Knudson, Jr.
657A Somerville Ave.
Somerville, MA 02143
April 9, 1989

Andrew H. Card
Deputy Chief of Staff
The White House
Washington, D.C. 20500

Dear Mr. Card,

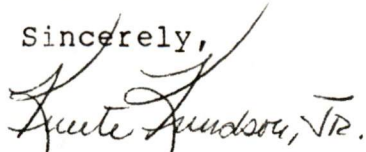
Bill Janklow, Debra Anderson and Peter Torkildsen suggested that I mail you a copy of my resume in pursuit of my goal of working in the Bush Administration. My commitment to President Bush was made very early and, as my resume indicates, I was involved in many facets of the campaign.

After 6 years in the South Dakota Legislature and over a decade of professional governmental experience, I decided to pursue mid-career education at the Kennedy School of Government at Harvard University. This rewarding and challenging experience culminates with graduation on June 8th.

I served in the South Dakota Legislature during the last 6 years of Bill Janklow's administration. He indicated his willingness to discuss my qualifications with you. In addition, both Debra and Peter have agreed to discuss my qualifications with you.

I would appreciate consideration for employment to begin during the Summer of 1989. I can be available for interviews or further information at your convenience.

Sincerely,


Knute Knudson, Jr.

RANDALL E. DAVIS

April 14, 1989

gls

Andy -

This position is important and
Teresa is extremely well-qualified.
You are doing a great job!

Best wishes,

Randy

JONES. DAY, REAVIS & POGUE

AUSTIN LONDON
CHICAGO LOS ANGELES
CLEVELAND NEW YORK
COLUMBUS PARIS
DALLAS PITTSBURGH
GENEVA RIYADH
HONG KONG

METROPOLITAN SQUARE
1450 G STREET, N.W
WASHINGTON, D.C. 20005-2088

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CABLE: ATTORNEYS WASHINGTON
TELECOPIER: 202-737-2832
WRITER'S DIRECT NUMBER:

(202) 879-3608

April 14, 1989

Honorable Chase Untermeyer
Assistant to the President
for Presidential Personnel
The White House
The West Wing, 2nd Floor
Washington, D. C. 20500

Dear Chase:

I am writing to strongly recommend Teresa Gorman, Minority Economist on the House Energy and Commerce Committee, to be Assistant Administrator of EPA for Water.

I have known Teresa for over four years and have found her to be a tireless advocate for rational environmental policies. Teresa possesses uncommon good sense and is very knowledgeable about environmental programs.

I understand that concerns have been raised as to whether Teresa has the Republican credentials necessary to be selected by the Administration. Let me assure you that Teresa's views on environmental policy are sound and are consistent with the President's. Teresa is the type of person the Bush Administration needs at the EPA.

If you have any questions, concerning Teresa's qualifications, I would be pleased to answer them.

With best wishes,

Sincerely,


Randall E. Davis

cc: C. Boyden Gray
Robert Grady

What did you
say you would
do for her in
your conversation?

Not much.

Check w/ RCK
for status. I think
Ann Agnew did
set the job.
Juk

Document Originally
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- In mix for deputy
 - Created extra slot
 - Connie Harner likes
Ann Agnew ...
not necessarily in
competition w/ Gayle
- Gayle's paperwork
has gone over



STATE OF ILLINOIS
OFFICE OF THE GOVERNOR

Memorandum from:

GAYLE COZENS

Executive Assistant
to the Governor

3/28/89

Andy -

THANKS FOR THE INQUIRY, BUT I'VE HEARD NOTHING BEYOND A PHONE CALL FROM AN ASSISTANT TO SEC. SULLIVAN AT HHS ASKING IF I KNEW WHEN THE WHITE HOUSE WAS GOING TO SEND MY NAME OVER.

MEANWHILE, I HEARD THAT CONNIE HORNER MAY BRING ANN AGNEW FROM OPINION OVER TO HHS AS DEPUTY UNDER SECRETARY, THE POSITION I'M INTERESTED IN. ANY TRUTH TO THE RUMOR?

WHEN YOU HAVE A MOMENT, LET ME KNOW WHAT'S GOING ON AND IF THERE'S ANYTHING ELSE I NEED TO DO.

THANKS,

Gayle

THE WHITE HOUSE

3/1/89

Gayle -

I'm glad to weigh in for you
re. the HHS job. I'll contact
Ron Kaufman on your behalf.

Audrey

2/24/89

Daddy -

I know that you have bigger fish to fry, but Debbie Steelman suggested that I write to you in order to express my serious interest in the position of Deputy Under Secretary at HHS. The position carries responsibilities for intergovernmental affairs and liaison with the Regional Offices.

She is talking to Secretary Sullivan and his aide, Everett Wallace on my behalf, but said they need to know that I can get White House clearance. In order to achieve that, she suggested that I ask you to consider having Ron Kaufman send my name over to Secretary Sullivan and his staff.

The Governor has contacted Governor Saxe and Chase Watermeyer on my behalf. I am enclosing a copy, for your review, of his letter to Chase.

Knowing that you are buying the "midnight oil" as it is, I was hesitant to bother you, but Debbie encouraged me to write. Anything you can do would be more than appreciated. Thanks,

Gayle

P.S. I do have some campaign credentials having told the Governor for the Kennedysport weekend



STATE OF ILLINOIS
OFFICE OF THE GOVERNOR

CHICAGO 60601

JAMES R. THOMPSON
GOVERNOR

February 17, 1989

Mr. Chase Untermeyer
Assistant to the President and
Director of Presidential Personnel
The White House
1600 Pennsylvania Avenue, N.W.
Washington, D.C. 20500

Dear Chase:

I am writing to you on behalf of Gayle Cozens, my Executive Assistant, who, I believe, would be an ideal candidate for the position of Deputy Under Secretary at the Department of Health and Human Services.

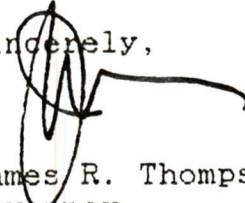
Gayle's background makes her uniquely qualified for this position, which has responsibility for intergovernmental affairs and liaison with regional offices; she has served not only as Director of Illinois' Washington Office, but also at HHS (HEW), during the Nixon administration, as a special assistant to the Under Secretary.

She is responsible for building the Illinois Washington Office into one of the best in the country and returned to Illinois from Washington, D.C. only when I asked her to become Deputy Governor. Shortly after her return here, Beatrice Co., Inc., one of the largest food conglomerates in the country, recruited her as Assistant Vice President for Public Affairs; she returned to my staff after a leveraged buy-out of Beatrice.

Having worked with Gayle for over ten years, I know that she would be an outstanding addition to the Bush administration as well as continue her loyal support and dedicated service to the Republican Party.

I have already spoken to John Sununu on her behalf and hope that she will be given serious consideration.

Sincerely,


James R. Thompson
Governor

She is first rate

THE WHITE HOUSE

WASHINGTON

10 April 1989

MEMORANDUM FOR ANDREW CARD

FROM: THOMAS F. KRANZ

SUBJECT: MARY KAY STULTS

Andy
Tom

The resume of Mary Kay Stults sent to you by William Martin has recently come to the attention of our office. Thank you for your recommendation of Mary Kay. Her resume will be forwarded to the appropriate individuals. Please be assured that she will be given proper consideration.

THE WHITE HOUSE
WASHINGTON

April 14, 1989

MEMORANDUM FOR STEPHEN HERBITS

FROM: ANDY CARD 
SUBJECT: Eric M. Thorson

Eric Thorson is currently the Acting Assistant Secretary of the Air Force (Readiness Support). It is my understanding that Mr. Thorson is interested in staying on, and his record with the Air Force Secretariat has proven him to be qualified to continue in his present position or at the Assistant Secretary level in the Manpower or Financial Management area.

The President's supporters highly recommend Mr. Thorson for a senior level position with the Air Force. His knowledge and expertise, as well as his loyalty to the President, make him a valuable asset.

I would appreciate your giving serious consideration to retaining Mr. Thorson. If you have any questions or would like additional information, please let me know.

THE WHITE HOUSE

WASHINGTON

April 8, 1989

MEMORANDUM FOR ANDREW CARD

FROM: Debbie McMahon *DMC*
SUBJECT: Mr. Valcris O. Ewell, Jr.

Per our telephone conversation earlier this morning, I called Mr. Ewell and had a pleasant conversation regarding his idea of returning to work at the Pentagon.

He will be sending me a copy of his resume on Monday and I will take it from there!

THE WHITE HOUSE

WASHINGTON

March 31, 1989

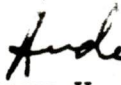
Dear Mr. Ewell:

Thank you for your letter of March 17, 1989. It was good to hear from you again, and I appreciate your kind words.

Please know that I will be happy to send a copy of your resume to the Office of Presidential Personnel for their review and consideration for appropriate openings at the Department of Defense. I am sure your expertise would be very helpful.

In the meantime, all the best, and thanks for your interest in serving the Bush Administration.

Sincerely,



Andrew H. Card, Jr.
Assistant to the President
and Deputy to the Chief of Staff

Mr. Valcris O. Ewell, Jr.
Meta-Val Incorporated
312 HiView Drive
Waxahachie, Texas 75165

AC has seen ✓

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THE WHITE HOUSE
WASHINGTON

APP

3 1989

DATE: 4-1

TO: Ron Kaufman

FROM: ANDY CARD *Andy*

Is there anything
that can be done
for Bob Clark?

Andy -
I have talked with Clark
& am trying to help
Rm

4/1/89 AC sent h/w
note. Lb

LAW OFFICES
JORDAN COYNE SAVITS & LOPATA
ONE CALVERT PLAZA
SUITE 1200

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BALTIMORE, MARYLAND 21202

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TELECOPIER (301) 625-5093

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JOHN T. COYNE*†
JOEL M. SAVITS*†
EDWARD J. LOPATA*†
PAUL D. KRAUSE*†
DWIGHT D. MURRAY*
JOHN O. EASTON*†
DAVID R. DURBIN*
BARRY R. PORETZ*†
NELSON W. RUPP, JR.*†
PAUL W. GRIMM†
CAROL ANN PETREN*
CAROL THOMAS STONE*†
JOHN TREMAIN MAY*
D. STEPHENSON SCHWINN*†

MICHAEL E. CANODE*†
ROBERT R. SMITH*†
DAVID E. BELLER†
DAVID B. STRATTON*
RICHARD A. MEDENA*
MARIANNE I. DUNAITIS*
PHILIP A. GUZMAN*
WILLIAM M. HARTER, JR.*†
JANICE G. MURPHY*†
JOHN H. CARSTENS†
EUGENE I. KANE, JR.*†
MICHAEL E. MYCKOWIAK*

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(703) 246-0900
TELECOPIER (703) 591-3673

105 LOUDOUN STREET, S. E.
LEESBURG, VIRGINIA 22075
(202) 478-1895
(703) 777-6084

JAYSON L. SPIEGEL*†
JOSEPH TAUBERT†
MICHAEL J. ALGEOT†
JEAN M. LINMAN*†
DENNIS R. O'CONNOR†
MARY ANN FENNER†
LAUREN G. MEAD*†
GEORGE O. BARNWELL*
ROBIN FRUCHT COHN†
VICKI B. SHERMAN*†
DAVID D. GILLISS†
ANTHONY D. DWYER†
CATHERINE M. O'ROURKE*
GEOFFREY T. HERVEY†
TERRY L. LAZARON†
JONATHAN E. FIRST*†
DEBORAH MURRELL WHELIHAN*†
TERRI L. REICHERT*†
THOMAS E. ZEHNER†
T. ANTHONY QUINN†
DOREEN M. EDELMAN†
BRIAN D. BENNETT*†
RENATE D. STALEY†
THOMAS MOORE LAWSON†

OF COUNSEL:
DANIEL D. SMITH, P.C.*

*DC TMD \$VA

March 17

Andy-

Do you recall Bob Clark from
our debate prep days? Bob has his paperwork
at Presidential Personnel and has not received
any communication since January. Former
Senator Mac Mathias of Maryland is very
interested in Bob being considered and has had
conversations with Secretary Brady re: Bob.

Can you see to it that something
happens and that he hears something from
someone? His office # is 333-4329.

Thanks,
But

BRET S. WACKER
ATTORNEY AT LAW

JORDAN COYNE SAVITS & LOPATA

ONE CALVERT PLAZA
SUITE 1200
201 EAST BALTIMORE STREET
BALTIMORE, MARYLAND 21202

(301) 625-5080

3/21

2/22/89
AC sent note.

The Hon. Andrew H. Card
Asst. to the President and
Deputy to the Chief of Staff
The White House
Washington, D.C. 20500

Dear Andy,

Good to talk with you. Glad all
is going well.

Here's my memo to Chase with
my "fall back" positions. I still
have my aim set on the Human
Rights post, of course, but I'd
be forever in your debt if you
could keep an eye on these
appointments in case that
doesn't work out. (With Dick
Lugar and Larry Eagleburger behind
me I feel reasonably optimistic —
but who knows?)

Good luck with everything — you're
doing great so far!

Best

Josh

Copy for: Andy Card

March 15, 1989

Mr. Chase Untermeyer
Assistant to the President
and Director of Personnel
The White House
Washington, D.C. 20500

Dear Chase:

This is just a note in case we don't connect right away on the phone. I was speaking with Bob Zoellick yesterday about the Human Rights post at State and he suggested I get back to you with ideas about "fall back" positions in the event (perish the thought) that the Assistant Secretary job doesn't work out.

Here are some thoughts, roughly in order of preference. Please forgive if the titles aren't exactly correct. Where it seemed there might be some confusion, I've indicated past appointees who have held the post.

1. Chief of Mission to the Vienna Office of the United Nations in Vienna (Rich Williamson's and Bruce Chapman's old job).
2. United States Representative for Economic and Social Policy to the United Nations in New York (Jose Sorzano's old job).
3. United States Representative to the United Nations General Assembly in New York (Alan Keyes's old job).
4. Any of the ambassadorial posts at the UN in NYC.
5. Representative to the CSCE Human Rights Conferences in Paris, Copenhagen and Moscow.

As you'll see, most of these have a strong human rights, social policy emphasis which is, I feel, my strong point. Any of your invariably sage advice in this regard would also be most appreciated. A million thanks for all your help and attention this far. I'll speak to you soon. In the meantime, keep up the good work. There is light at the end of the tunnel.

Best,

Josh Gilder
Apt. 614
2601 Woodley Place, N.W.
Washington, D.C. 20008
202/232-1816

THE WHITE HOUSE
WASHINGTON

March 2, 1989

MEMORANDUM FOR CHASE UNTERMEYER

FROM: ANDY CARD 

SUBJECT: Manase Mansur

I understand that Manase Mansur has been interviewed by Lauren Thompson of your office for the position of Assistant Secretary for Territorial and International Affairs at the Department of the Interior.

In addition to having worked hard for Bush, Manase is a real expert in territorial issues and would be a good candidate for this slot. I hope that you will give him serious consideration.

If you need additional information, please let me know.

cc: Lauren Thompson

*Manase is also
a big asset on
PR affairs.*

Andy -

Attached please find the VIP
Personnel recommendations we
have received in the past week.

Please let me know if any
require special attention or
handling.

Thanks - katie

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UPDATE: *February 21, 1989*

CONGRESSIONAL/GUBERNATORIAL/VIP PERSONNEL RECOMMENDATIONS

<u>NAME</u>	<u>AGENCY/POSITION</u>	<u>RECOMMENDATION</u>	<u>AFFILIATION</u>
Anderson, Mark	Commerce/Labor/SBA	Campbell, Carroll	
Austin, Dick	GSA - Administrator	Michel	
Barreaux, Ted	SEC - Chairman	Kasten	
Bartholomew, Sam	Fanny May - member	Rodgers, Joe	
Boney, Sara	OPM - Deputy Dir	Martin, Jim	
Brown, Leanna	Ambassador - Netherlands	Kean	
Campos, Tony	Commerce/FBI	Bush, Jeb	
Canfield, Spofford	OMB/Interior/Energy	McClure	
Carlson, Jack	Und Secy DOD for Acquisition	Marriott, J.W.	
Coleman, Tom	Agriculture	Dickinson	
Coleman, Tom	Agriculture	Martin, Lynn	
Davis, Jack	DOD - Asst Secy	Mavroules	
Delano, Robert	Agriculture	Campbell, Carroll	
Dellara, John	HUD - General Counsel	Keating, Barbara	
DeMoss, Charlotte	WH	Falwell, Jerry	
Dickinson, Lemoine	Nat'l Trans Safety Board	Allen, R.W.	Delta CEO
Farris, Bob	Federal Highway Administrator	Alexander, Lamar	
Garrett, Larry	DOD	Lipsen, Zel	
Goldberg, Richard	Agriculture	Frenzel	
Hartnett, Tommy	DOD - Air Force	Thurmond	
Heimbach, Daniel	OMB	Lugar	
Hill, Arthur	Overseas Priv Invest Corp	Martinez	
Hofman, Steve	(unspecified)	Martin, Lynn	
Johnston, Leroy	Education	Smith, Robert	
Kehl, Dave	Leg Affairs Asst Secy	Michel	
Klinck, Mason	DOD/Treasury	Humphrey	
Koch, Chris	FTC - Commissioner	Boschwitz	
Kramer, Ken	Court of Veterans Appeals	Symms	
Kramer, Ken	Court of Veterans Appeals	Cheney	
Loebs, Bruce	WH - Speechwriting	McClure	
Luttwak, Edward	DOD	Hyde	
Marshall, Sherri	FCC - member	Helms	
Massie, Susan	State - Amb to Soviet Union	Heinz	
McCormack, Robert	DOD - Secy of Navy	Torykian, Richard	
Melady, Thomas	(unspecified)	Law, Cardinal B.	
Meyers, Peter	Agriculture - Dep Secy	Ashcroft	
Miller, Barry	DOD - Secy of Navy	Helms	
Mintz, Myron	IRS - Commissioner	Robertson, Pat	

<u>NAME</u>	<u>AGENCY/POSITION</u>	<u>RECOMMENDATION</u>	<u>AFFILIATION</u>
Miron, Jerome	Justice	Iacopino, Vince	New Hampshire
Petri, Anne	FCC - Chairman	Martin, Lynn	
Porter, Winston	EPA - Asst Administrator	Burdick	
Powell, Paul	Energy/Commerce	Domenici	
Powell, Paul	Energy/Commerce	McClure	
Prine, Art	Commerce - Asst Secy	Michel	
Ravitz, Ruth	Commerce - Bus Liaison	Rowland	
Serra, Rick	State	Boschwitz, Rudy	
Shipp, Kelly	USTR - Press Secy	Michel	
Stewart, Marise	(unspecified)	Ashcroft	
Wade, Troy	Energy - Under Secy	Denison, George	
Wells, Dolly	Office of Consumer Affs	Thurmond	
Wing, Susan	FCC - Chairman	Visco, Frank	
Wing, Susan	FCC - Chairman	Michel, Bob	
Wing, Susan	FCC - Chairman	Martin, Lynn	

UPDATE: *February 22-27, 1989*

CONGRESSIONAL/GUBERNATORIAL/VIP PERSONNEL RECOMMENDATIONS

<u>NAME</u>	<u>AGENCY/POSITION</u>	<u>RECOMMENDATION</u>	<u>AFFILIATION</u>
Alum, Roland	HUD/Commerce/Labor/State	Bradley, Bill	
Araj, Kamal	(unspecified)	Salem, George	
Berry, Janis	U.S. Attorney - Boston	Brown, Ed	Lexington, MA
Born, Gary	(unspecified)	Crow, Trammell	Trammell Crow Co.
Brown, Leanna	Ambassador to Netherlands	Kean, Tom	
Burch, Tom	DOD - Under Secy Acquisition	Dawkins, Maurice	Senatorial candidate (VA)
Carr, Ken	Nuclear Regulatory Comm	Lee, Bill	CEO, Duke Power
Conner, Troy	Def Nuclear Facilities Safety	Moore, Arch	Former Governor (WV)
DioGuardi, Joe	EPA - Region 4		Former Congressman (NY)
Flitner, David	Bureau of Land Management	Sawyer, Sheldon	NH Farm Bureau
Fulton, Robert	HHS - Asst Secy Family Spt	Carruthers, Garrey	Governor
Goldman, David	Inst of Standards & Tech	Merrifield, Bruce	Asst Secy, Commerce
Goodman, Bruce	FCC	Snelling, Charles	Allentown, PA
Humes, Theodore	Ambassador to Poland	Buckley, William	National Review
Ivers, Donald	Court of Veterans Appeals	Solomon, Jerry	
Koch, Chris	FCC - Chairman	Connell, Peter	Vice President, Aetna
Lyons, John	Inst of Standards & Tech	Irani, Ray	CEO, Occidental Petroleum
McGarry, John	FEC	McCarthy, Bill	President, Teamsters
Petri, Ann	FCC	Lent, Norman	
Platt, John	GSA Regional Office (Kansas)	Grassley/Bond/Danforth	
Stella, Frank	Ambassador to Italy	Bashara, George	VP, Federal Mogul
Stupp, Herb	(unspecified)	Keating, Barbara	
Villanueva, Quinton	Customs	Antonovich, Michael	LA Board of Supervisors
Wigg, David	Export-Import Bank	Denison, George	
Wu, John	Peace Corps/USIA/Interior	Harwood, Madeline	VT RNC Member

Andy - re: my recent conversation re:
this w/ Linda ... I just sent this
FYI... a reiteration of "the pitch".
Thank you - Cec'

Mr. Gary Edson
Chief of Staff
Office of the USTR
Winder Building
600 17th Street, N.W.
Washington, D.C. 20506

Dear Mr. Edson:

I write as a follow up to earlier correspondence sent to Ambassador Hills prior to her confirmation, and regarding my own interest in the position of Assistant USTR for Public, Private and Intergovernmental Affairs.

While I've attached a resume for your reference, the points of not only my interests but my qualifications are:

- print and broadcast press experience
- domestic as well as foreign business experience
- White House intergovernmental affairs experience
- Canadian FTA and EC 1992 trade experience
- political experience - not only with the 1980 and 1988 Bush campaigns, but also with 1985-87 West Wing/internal White House policy processes.

I mention the latter point, as I also would hope to assist USTR in using the White House policy and political resources skillfully. I believe I could contribute along with others in doing so since I have worked those processes firsthand, and going back as far as I do with many who are posted there now.

My activities in the private sector which explain my specific interest in USTR include:

- Participation with the team at the Government Research Corporation which managed ACTECAN, the American Express-led U.S. business pro-free trade agreement coalition, which involved assessment of U.S. corporate concerns across-the-board with coverage and implementation of the U.S.-Canadian FTA;

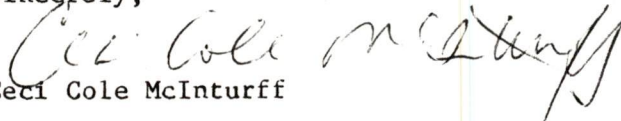
- Specific management responsibility for eight French clients which sell both products and services here (but are primarily agricultural), which involves offering advice regarding these firms' direct investments here, as well as helping them monitor U.S. firms' preparations for the EC 1992 process;

--Management of one of our major Wall Street accounts involved in domestic and international financial services, as well as regular work for many of our corporate clients who hold trade interests across-the-board.

Having had exposure, then, to the three areas that heretofore have come under this particular post at USTR, having worked for 10 years both officially and unofficially for George Bush, and given the caliber of the team that Ambassador Hills and yourself are putting together there (including my current associate, Jules Katz), I would be particularly grateful to have the chance to discuss the possibility of joining that team with either you or Ambassador Hills.

Best wishes for much success as you yourself get settled there, and I will be very grateful for your consideration soon to have such a conversation.

Sincerely,


Ceci Cole McInturff

The Honorable David Q. Bates
Assistant to the President
and Cabinet Secretary
The White House
Washington, D.C. 20500

15 February 1989

Dear David:

I just wanted to take a moment to update you on my efforts to be the nominee for Energy Assistant Secretary for Congressional, Intergovernmental and Public Affairs. You may recall we discussed your raising this with the Silent Committee.

I am told that Admiral Watkins and Henson Moore will not begin interviewing for sub-Cabinet posts until after their confirmation hearings. I believe Watkins' hearing is scheduled for next week.

With that in mind, I have suggested to all those who have asked that they write Admiral Watkins and/or Henson Moore, with a copy to Chase Untermeyer. At this point, I don't know how many calls and letters have gone to either Watkins or Moore, but I would guess in excess of 30. Most have been unsolicited by me, which is very flattering. I'm worried about overkill now.

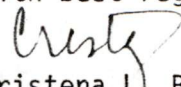
I have been in contact with Joe Easton, Energy White House liaison. He assures me that an interview will be scheduled once the hearings are completed. I am hopeful that the week of February 27 will be the beginning of the interview process. I also have met with Martha Goodwin in Presidential Personnel.

I don't know how many names are on the candidate list for this job, but I am very comfortable that I can compete with all those of whom I am aware. I think my background in energy issues (which continued while at the White House), my good relationship with Members and staff on the Hill involved in energy issues, and my extensive intergovernmental and public affairs background, make me an excellent candidate. And my commitment to the President is proven.

I welcome any additional input or suggestions you might have, and would really appreciate any information you can provide. In this interim period, I am consulting at Interior and can be reached on 343-3985 or at home (845-1422).

Many thanks for all your help and your interest.

With best regards,


Cristena L. Bach
4845 W. Braddock Rd.
Alexandria, VA 22311

cc: Andy Card

ROD B. HASTIE
7139 Wilburdale Drive
Annandale, Virginia 22003
(703) 354-2665

February 16, 1989

Mr. Andrew H. Card
Assistant to the President and
Deputy to the Chief of Staff
The White House
Washington, D.C. 20500

Dear Andy:

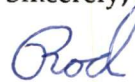
I just wanted to drop you a note to bring you up-to-date on my job-hunting situation. As you know, I am seeking a Schedule C position with the Bush Administration. After the election, I sent a copy of my resume to the transition office--from which I never received an acknowledgement. I have, therefore, submitted it to the White House (see the enclosed copy of my letter to Chase Untermeyer).

In spite of that, my resume is currently on file with Energy, HUD, Labor, Commerce and FERC. As of this writing, however, I have been unable to secure an interview at any of these agencies, with the exception of FERC. Realizing that the process is slow, I have not given up hope that I will be called upon. I have of course followed up on any and all leads.

I would very much appreciate the opportunity to discuss with you any specific openings once I have identified them, as I value your advice and guidance. As you know, I really enjoy "good government" public policy issues and feel that I could contribute much to the success of this Administration.

Thank you for your assistance and I hope to be in touch with you again soon.

Sincerely,



Rod B. Hastie

RBH/dls
Enclosure

ROD B. HASTIE
7139 Wilburdale Drive
Annandale, Virginia 22003
(703) 354-2665

February 16, 1989

Mr. Chase Untermeyer
Assistant to the President for Presidential Personnel
The White House
Washington, D.C. 20500

Dear Mr. Untermeyer:

I am writing to you to express my interest in working for President George Bush.

It is my strong desire to assist President Bush in fulfilling his policy goals. As you can see by the attached resume and SF-171, I possess four and one-half years of solid experience in economic development policy and intergovernmental affairs—three of those years working on the White House staff. In addition to my government experience, I have solid Republican Party campaign experience and credentials.

I would very much like the opportunity to discuss with a member of your staff any career possibilities with the Administration for someone of my skills and experience.

Thank you for your consideration. I look forward to hearing from your office in the very near future.

Sincerely,



Rod B. Hastie

RBH/dls
Enclosures

cc: Mr. Andrew H. Card

Andy
2-26-89

THE WHITE HOUSE
WASHINGTON

February 17, 1989

Chase:

Here's paper on Susan M. Cohen who would like to work at the White House complex. She is a good woman in my opinion.

However, she has worked at the CEQ for the last 8 years and couldn't work in the campaign because she was "hatched".

Kathy Super knows her well and has worked with her.

Sincerely,

Don R.

Don Rhodes

9356 Tartan View Drive
Fairfax, Virginia 22032
February 15, 1989

Mr. Donald C. Rhodes
East Wing
The White House
Washington, D. C. 20500

Dear Mr. Rhodes:

I've enclosed a copy of my wife's resume as you suggested. She would love to be of help to President and Mrs. Bush, either in the White House or Executive Office.

Thanks very much for any advice or assistance that you can provide. Hope to see you soon.

Sincerely,



Stanley Cohen

Enclosure

AC has seen ✓
Guidance please!
- What about a
someone to work,
for Del Anderson
maybe (how)

SUSAN MEEHAN COHEN
9356 Tartan View Drive
Fairfax, Virginia 22032
(202) 395-5080 (O)
(703) 425-5452 (H)

EXPERIENCE

August 1981 -
Present:

**Executive Assistant to Chairman
Council on Environmental Quality
Executive Office of the President
Washington, D. C.**

Primary duties as the Executive Assistant include assisting the Chairman in the performance of his job as the environmental adviser to the President, Cabinet and White House office. Coordinate the Chairman's daily appointments, schedule all CEQ meetings requiring the attendance of the Chairman and Members, review all incoming correspondence to the Chairman's office and prepare responses for signature; act as overall supervisor for support staff; interview and recommend appointments of new staff; advise Members and staff concerning administrative policies and procedures within the EOP; represent the Chairman at Executive Office meetings involving administrative policy; act as liaison between the Executive Office, Congressional Committees, and Federal government agencies. Handle all travel arrangements and perform a variety of staff assignments of a personal and confidential nature as required by the Chairman. Maintain all official files, classified material, and have a top secret clearance for the handling of classified information.

October 1975 -
August 1981:

**Administrative Assistant
Committee on Government Operations
U.S. House of Representatives
Washington, D. C.**

Served as Administrative Assistant to the Minority Staff Director; provided staff assistance to Members at full Committee meetings; coordinated the hearing and legislative assignments of 10 professional staff members and support staff; kept track of all hearings, meetings, reports, legislation of the subcommittees within the Committee; drafted letters and memos for Members; maintained master file of Committee-related correspondence; kept all personnel records; handled travel arrangements for Members on Committee business; prepared monthly responses to House Administration; wrote summaries of weekly staff meetings with the Ranking Minority Member.

Susan Meehan Cohen
Page 2

EDUCATION

Lasell Junior College
Newton, Massachusetts

MISCELLANEOUS

Experienced in IBM-PC and DEC computers
Proficiency in shorthand (100 wpm) and typing (80 wpm)

REFERENCES

The Honorable A. Alan Hill #(202) 395-5080
Chairman
Council on Environmental Quality
Executive Office of the President
722 Jackson Place, N.W.
Washington, D. C. 20515

Mrs. Katherine P. Super #(202) 456-7560
Deputy Director for Appointments
Office of the President
182 Executive Office Building
Washington, D. C. 20500

Mr. John M. Duncan #(202) 224-2805
Administrative Assistant
Office of Senator William V. Roth
United States Senate
104 Hart Senate Office Building
Washington, D. C. 20510

Mr. Richard L. Thompson #(202) 783-0900
Vice President, Government Affairs
Squibb Corporation
655 Fifteenth Street, N.W.
Suite 410
Washington, D. C. 20005

PRESIDENTIAL ADVISORY COMMITTEE

ALEC P. COURTELIS
National Chairman

CRAIG FULLER
National Co-Chairman

June 21, 1989

REGIONAL CHAIRMEN

SENATOR
PAUL COVERDELL
South

GOVERNOR
GEORGE DEUKMEJIAN
California

SENATOR
JOHN ENGLER
Great Lakes

GOVERNOR
BILL JANKLOW
Midwest

CONGRESSMAN
TOM LOEFFLER
Texas

PETER SENOPOULOS
Northeast

BONNIE STEVENS
West

JOSEPH "BO" SULLIVAN
Mid Atlantic

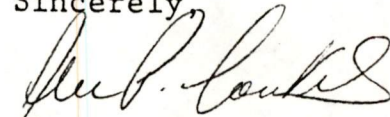
Mr. Kevin Patrick Hehir
104 High School Road
Hyannis, MA 02601

Dear Mr. Hehir:

Thank you for your interest in serving in the Bush Administration. I have received your resume and am forwarding it to Chase Untermeyer, Director of Presidential Personnel.

As Chairman of the National Presidential Personnel Advisory Committee, I am assisting our President to create a dynamic and energetic team for his administration. You may be assured that you will be given every consideration.

Sincerely,


Alec P. Courtelis
Chairman
National Presidential Personnel
Advisory Committee

APC/kes

cc. Chase Untermeyer
Office of Presidential Personnel

Withdrawal/Redaction Sheet

(George Bush Library)

Document No. and Type	Subject/Title of Document	Date	Restriction	Class.
01. Memo	Chase Untermeyer to Kevin Hehir, Re: Personnel information; contains Personally Identifiable Information. (1 pp.)	06/19/89	(b)(6)	

Collection:

Record Group: Bush Presidential Records
Office: Chief of Staff, Office of the
Series: Card, Andrew A., Files
Subseries:
WHORM Cat.:
File Location: Resumes - File 3 [3]

Date Closed: 3/3/2025	OA/ID Number: 02719-005c
FOIA/SYS Case #: 2025-0373-S	Appeal Case #:
Re-review Case #:	Appeal Disposition:
P-2/P-5 Review Case #:	Disposition Date:
AR Case #:	MR Case #:
AR Disposition:	MR Disposition:
AR Disposition Date:	MR Disposition Date:

RESTRICTION CODES

Freedom of Information Act (FOIA) - [5 U.S.C. 552(b)]

(b)(1) National security classified information
(b)(2) Release would disclose internal personnel rules and practices of an agency
(b)(3) Release would violate a Federal statute
(b)(4) Release would disclose trade secrets or confidential or financial information
(b)(6) Release would constitute a clearly unwarranted invasion of personal privacy
(b)(7) Release would disclose information compiled for law enforcement purposes
(b)(8) Release would disclose information concerning the regulation of financial institutions
(b)(9) Release would disclose geological or geophysical information concerning wells

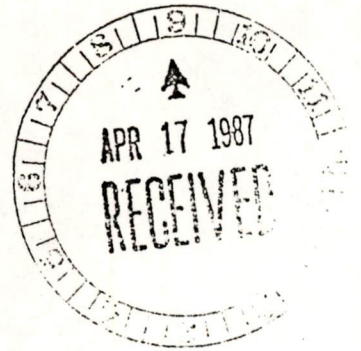
Deed of Gift Restrictions

C(1) Closed by Executive Order 13526, governing access to national security information
C(2) Closed by statute or by the agency which originated the information
C(3) Closed in accordance with restrictions contained in donor's deed of gift [formerly listed as only C]
PRM. Removed as a personal record misfile

Presidential Records Act - [44 U.S.C. 2204(a)]

P-2 Relating to the appointment to Federal office [(a)(2) of the PRA]
P-5 Release would disclose confidential advice between the President and his advisors, or between such advisors [(a)(5) of the PRA]

Argeo P. Cellucci



Mr. Kevin Hehir
70 Barnstable Municipal Airport
PO Box 1269
Hyannis, MA 02601

April 14, 1987

Dear Mr. Hehir:

On behalf of the Vice President I want to thank you for your kind assistance on April 6. I felt our series of press conferences went very well and will play an important role in the successful kick off of the George Bush for President campaign in our state.

Your continued support and assistance will be crucial to George Bush's success in Massachusetts in the coming months. Thank you again and I look forward to working with you in the near future.

Sincerely,

Paul Cellucci
State Chairman George Bush For President

Withdrawal/Redaction Sheet

(George Bush Library)

Document No. and Type	Subject/Title of Document	Date	Restriction	Class.
02. Form	Application for Federal Employment (SF-171), Re: Kevin Hehir. (4 pp.)	07/24/89	(b)(6)	

Collection:

Record Group: Bush Presidential Records
Office: Chief of Staff, Office of the
Series: Card, Andrew A., Files
Subseries:
WHORM Cat.:
File Location: Resumes - File 3 [3]

Date Closed: 3/3/2025	OA/ID Number: 02719-005c
FOIA/SYS Case #: 2025-0373-S	Appeal Case #:
Re-review Case #:	Appeal Disposition:
P-2/P-5 Review Case #:	Disposition Date:
AR Case #:	MR Case #:
AR Disposition:	MR Disposition:
AR Disposition Date:	MR Disposition Date:

RESTRICTION CODES

Freedom of Information Act (FOIA) - [5 U.S.C. 552(b)]

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Deed of Gift Restrictions

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PRM. Removed as a personal record misfile

Presidential Records Act - [44 U.S.C. 2204(a)]

P-2 Relating to the appointment to Federal office [(a)(2) of the PRA]
P-5 Release would disclose confidential advice between the President and his advisors, or between such advisors [(a)(5) of the PRA]

THE WHITE HOUSE

WASHINGTON

June 12, 1989

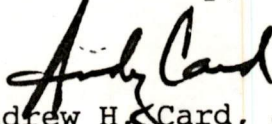
Dear Mr. Hehir:

Thank you for your letter of June 8, 1989,
inviting me to speak at the 31st Annual
Conference of the Northeast Chapter of the
American Association of Airport Executives.

As much as I would like to, my schedule is such
that I am unable to accept your kind
invitation. I appreciate you thinking of me.

With best wishes,

Sincerely,



Andrew H. Card, Jr.
Assistant to the President
and Deputy to the Chief of Staff

Mr. Kevin P. Hehir
Assistant Airport Manager
Barnstable Municipal Airport
Post Office Box 1269
Hyannis, Massachusetts 02601

JUN 15 1989

Withdrawal/Redaction Sheet

(George Bush Library)

Document No. and Type	Subject/Title of Document	Date	Restriction	Class.
03. Form	Application for Federal Employment (SF-171), Re: Kevin Hehir. (5 pp.)	07/24/89	(b)(6)	

Collection:

Record Group: Bush Presidential Records
Office: Chief of Staff, Office of the
Series: Card, Andrew A., Files
Subseries:
WHORM Cat.:
File Location: Resumes - File 3 [3]

Date Closed: 3/3/2025	OA/ID Number: 02719-005c
FOIA/SYS Case #: 2025-0373-S	Appeal Case #:
Re-review Case #:	Appeal Disposition:
P-2/P-5 Review Case #:	Disposition Date:
AR Case #:	MR Case #:
AR Disposition:	MR Disposition:
AR Disposition Date:	MR Disposition Date:

RESTRICTION CODES

Freedom of Information Act (FOIA) - [5 U.S.C. 552(b)]

(b)(1) National security classified information
(b)(2) Release would disclose internal personnel rules and practices of an agency
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C(2) Closed by statute or by the agency which originated the information
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PRM. Removed as a personal record misfile

Presidential Records Act - [44 U.S.C. 2204(a)]

P-2 Relating to the appointment to Federal office [(a)(2) of the PRA]
P-5 Release would disclose confidential advice between the President and his advisors, or between such advisors [(a)(5) of the PRA]

John E. Betts
Attorney at Law
7713 Modisto Lane
Springfield, Virginia 22153
(703) 455-0574

February 9, 1989

Mr. Andrew Card
Deputy Chief of Staff
The White House
Washington, DC 20500

Dear Andy:

I would like to thank you for taking the time to speak to me Tuesday night. I am very aware of how busy you are, especially during this time of transition.

As you requested, I am providing you with the materials that I sent to Ron Kaufman. I would be most appreciative if you would speak to him on my behalf. Please feel free to tell Ron that although my first choices are HUD and the Department of the Air Force, I would consider it a privilege to serve at any department or agency.

Andy, thanks again for your help. You have my best wishes for success in your new and very demanding position.

Sincerely,



John E. Betts

Enclosure

AC:

From John Betts: sending you copy of his ltr. to Ron Kaufman. Said you indicated you'd call Ron on his behalf and has already called twice to see if this has happened.

2/16 Done ✓
(Low priority -
done nothing for GB)

Call Ron for me.

John E. Betts
Attorney at Law
7713 Modisto Lane
Springfield, Virginia 22153
(703) 455-0574

February 9, 1989

Mr. Ron Kaufman
Deputy Director of Personnel
The White House
Room 134, OEOB
Washington, DC 20500

Dear Mr. Kaufman:

I am writing as the result of my recent telephone conversations with both you and Andy Card.

I am presently a political appointee (Schedule C) at the Department of Housing and Urban Development (HUD) and I believe it would be an honor and privilege to serve in the Bush Administration. I would, therefore, greatly appreciate your consideration of my qualifications for a position at either the Department of the Air Force or at HUD.

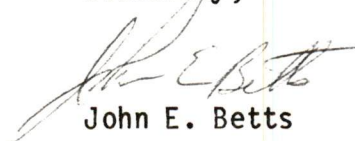
I have extensive experience with Air Force issues resulting from nineteen years of combined active duty and reserve service. Moreover, I have devoted a significant amount of time to participation in the Air Force Reserve, and, at your request, would be pleased to provide you with additional information on my military background.

After five years at HUD, I am also very familiar with the programs, policies and personnel of the Department. As you can see from my resume, I am also an attorney and I have an L.L.M. (Masters of Law) in land use management.

In order to facilitate this process, I am enclosing a copy of my resume and the materials I previously sent to White House personnel. As you will note from my letter to Mr. Untermyer, my first choices for possible positions are HUD and the Department of the Air Force. However, I would consider it a privilege to serve the Bush Administration in any department or agency.

Please contact Andy Card if you have questions about my political qualifications. If you require any other additional information, I will provide it for you immediately. I can be contacted at 755-6437. Thank you for your time and consideration.

Sincerely,



John E. Betts

Enclosure

THE WHITE HOUSE
WASHINGTON

January 31, 1989

John E Betts
7713 Modisto Ln
Springfield, VA 22153

Dear Mr. Betts:

I greatly appreciate your willingness to serve in the Bush Administration.

Because of the enthusiasm which the President has sparked in the country, the demand for jobs far exceeds the number of existing positions that are now available. Nevertheless, we have begun to review and process your resume and shall contact you if your talents can be utilized.

Thank you for your patience and for your support of the President.

Sincerely,

A handwritten signature in cursive script, appearing to read "Chase Untermeyer".

CHASE UNTERMEYER
Assistant to the President
for Personnel

John E. Betts
Attorney at Law
7713 Modisto Lane
Springfield, Virginia 22153
(703) 455-0574

January 24, 1989

Mr. Chase Untermeyer
Director of Personnel
Office of Presidential Personnel
The White House
Washington, DC 20500

Dear Mr. Untermeyer:

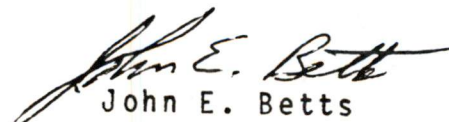
Thank you for your recent letter regarding my interest in serving in the Bush Administration. I believe it would be a privilege to serve and would greatly appreciate your consideration of my qualifications for a position at either the Department of the Air Force or the Department of Housing and Urban Development (HUD).

I have extensive experience with Air Force issues resulting from nineteen (19) years of combined active duty and reserve service. Moreover, I have devoted a significant amount of time to participation in the Air Force Reserve.

I am also very familiar with the programs, policies, and personnel of HUD. I am currently an attorney and a political appointee at the Department, and I have an L.L.M. (Masters of Law) in land use management.

Per your request, I am enclosing a completed Personnel Data Form and an additional copy of my resume. I would be happy to meet with the Office of Presidential Personnel to discuss my professional qualifications and political campaign experience. I appreciate your consideration and look forward to hearing from you soon.

Sincerely,


John E. Betts

Enclosure

OFFICE OF THE PRESIDENT-ELECT
WASHINGTON, D.C. 20270

John E Betts
7713 Modisto Ln
Springfield, VA 22153

RACCN:18928
BATCH#:E010

January 11, 1989

Dear Mr. Betts:

On behalf of President-Elect Bush, thank you for your desire to serve in his forthcoming Administration.

So we can begin to process your request, please complete and return this document in the enclosed envelope with a current copy of your resume.

Thank you again for your support of the President-Elect and commitment to our country.

Sincerely,



CHASE UNTERMAYER
Director of Personnel

HOME PHONE: (703) 455-0574

BUSINESS PHONE: 755-6437

DATE OF BIRTH: 12/27/46

SOCIAL SECURITY NO: 081-38-9878

1. VOTING ADDRESS (1988) 7713 Modisto Lane, Springfield
Voted: Yes ☒ No ☐ ZIP 22153 COUNTY Fairfax PARTY Republican*
CONGRESSIONAL DISTRICT: VIRGINIA 8 (VA EIGHT) STATE: VA

2. If you did not vote in 1988, please explain the circumstances.

3. Please indicate all 1988 campaign/candidate involvement (include the following):

ROLE/POSITION Advanced President Bush's housing positions within the constraints of the Hatch Act

SUPERVISOR/CONTACT _____ TELEPHONE NUMBER: _____

4. Please indicate other campaign or political activities in which you have been involved over the past several years. (Please be specific and include contacts with telephone numbers).
SEE ATTACHMENT

5. Please indicate the Department/Agency in which you are interested and your area(s) of expertise:

SEE ATTACHMENT
DEPARTMENT/AGENCY _____ POSITION _____ EXPERTISE _____
(Attach an additional sheet if necessary)

*VOTED IN REPUBLICAN PREMISES; VA DOES NOT PERMIT REGISTRATION BY PARTY

CAMPAIGN/POLITICAL ACTIVITY

- Fall 1982 - Legislative Assistant, Congressman Tom Hagedorn of Minnesota. Congressman Hagedorn, now retired, can be contacted at 486-1166.
- Fall 1982 - Stan Parris for Congress. Worked as a precinct captain for Congressman Parris. Contact: Mark Strand, administrative assistant for Congress Parris, at 225-4376.
- Summer 1982 - Gordon Jones for Virginia House of Delegates. Worked as a precinct chairman and housing advisor in this campaign. Mr. Jones is currently the executive director of the Republican Policy Committee in the House of Representatives, and can be contacted at 225-6168.
- Summer/Fall 1982 - Stephen Gordy for Virginia House of Delegates. Served as housing advisor and campaign consultant in Mr. Gordy's successful election campaign. Mr. Gordy can be contacted at 273-2573.
- Spring 1983 - Stephen Armstrong for Supervisor. Served as housing advisor and campaign consultant in this successful primary. Mr. Armstrong can be contacted at 931-5250.
- Spring 1983 - McConnell for Supervisor. Served as operations chairman in this successful primary campaign. Mr. Joseph D. Ragan, the campaign manager and former chairman of the Fairfax County Republican Party, can be contacted at 569-6188.
- Summer/Fall 1983 - Coryell for Supervisor. Served as precinct chairman and fund raiser for Mrs. Carol Ann Coryell. Mrs. Coryell, the former chairwoman of the Eight Congressional District of Virginia, can be contacted at 780-8572.
- Summer/Fall 1983 - Herrity for Chairman. Served as a precinct chairman for Jack Herrity in this successful election. Contact: Susan Liberty, formerly of Mr. Herrity's staff, at 256-7717.
- 1982 - 1983 Member, Fairfax County Republican Committee.
- 1983 - 1988 Schedule C political appointee at the Department of Housing and Urban Development.
- 1988 - 1989 Member, Republican Lawyers and Virginia Republican Lawyers Association.

1. DEPARTMENT/AGENCY: Department of the Air Force

- POSITIONS:
1. Principal Deputy Assistant Secretary for Manpower and Reserve Affairs
 2. Deputy Assistant Secretary (Reserve Affairs)
 3. Deputy Assistant Secretary (Manpower, Resources and Military Personnel)
 4. Deputy General Counsel

EXPERTISE: Nineteen (19) years combined active duty and reserve time, including significant participation in the Air Force Reserve. Legal qualifications include J.D. in 1979; L.L.M. (Masters of Law) in 1983; and experience working in federal agencies.

2. DEPARTMENT/AGENCY: Department of Housing and Urban Development (HUD)

- POSITIONS:
1. Deputy General Counsel
 2. Deputy Assistant Secretary (Office of Research)
 3. Deputy Assistant Secretary (Office of Policy Development)
 4. Office of Intergovernmental Relations
 5. Office of Congressional Relations

EXPERTISE: Schedule C political appointee at HUD from 1983-present. Legal qualifications include: J.D. in 1979; L.L.M. (Masters of Law) in 1983; and experience working in federal agencies.

8TH DISTRICT
VIRGINIA
COMMITTEE ON
BANKING, FINANCE AND
URBAN AFFAIRS
COMMITTEE ON THE
DISTRICT OF COLUMBIA
SELECT COMMITTEE ON
NARCOTICS ABUSE
AND CONTROL

STAN PARRIS

Congress of the United States
House of Representatives
Washington, DC 20515

WASHINGTON OFFICE
2434 RAYBURN HOUSE BUILDING
WASHINGTON, D.C. 20515
(202) 225-4376
DISTRICT OFFICE
6901 OLD KEENE MILL ROAD #101
SPRINGFIELD, VA 22150
(703) 644-0004
14546 JEFF DAVIS HWY
WOODBIDGE, VA 22191
(703) 494-8199

January 20, 1989

Mr. Chase Untermeyer
Director of Personnel
Office of Presidential Personnel
1825 Connecticut Avenue, NW
Washington D.C. 20270

Dear Chase:

I would like to strongly recommend Mr. John E. Betts for a position with either the Department of the Air Force (DAF) or the Department of Housing and Urban Development (HUD). Mr. Betts resides in my District and is presently a Schedule C political appointee at HUD.

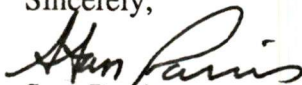
I have known John since 1980 and am personally aware of his notable efforts to elect Republicans. In 1982, for instance, he worked on my reelection campaign and, through hard work, delivered a precinct for me which many political activists believed could not be won (I won reelection by only 1200 votes). In 1983, John received two awards from the Fairfax County Republican Party for his excellent work: "Biggest Republican Vote Gain," and "Best Block Captain Organizer." He has always been a loyal supporter and has contributed generously to my campaigns since 1984, when Hatch Act restrictions prevented him from assuming a more activist role.

John is an attorney and a major in the Air Force Reserve. I believe that with his 19 years of combined active duty and reserve service, he could serve the administration of President Bush well as either Principal Deputy Assistant Secretary for Manpower and Reserve Affairs or the Deputy Assistant Secretary for Reserve Affairs at the Department of the Air Force. Additionally, if these positions are not available, I would strongly recommend Mr. Betts for the position as DAF Deputy General Counsel.

Alternatively, I am also aware of John's knowledge of housing and land use issues. He has served as a Schedule C at HUD since 1983 and has an L.L.M. (Masters of Law) in land use. It is, therefore, with great pleasure that I also strongly recommend him for the position of Deputy General Counsel at HUD. Additionally, I would also urge you to consider him for any other vacancies at HUD, in order that the Bush Administration can utilize his knowledge of housing issues.

I believe that President Bush would be well-served by John Betts at either the Department of the Air Force or HUD. I strongly and enthusiastically recommend him to you.

Sincerely,


Stan Parris
Member of Congress

SEP/mns

cc: John E. Betts

JOHN E. BETTS

7713 Modisto Lane
Springfield, Virginia 22153
(703) 455-0574

Date of Birth: December 27, 1946
Married

PROFESSIONAL EXPERIENCE:

**Associate, Office of the General Counsel
Office of Program Compliance and Enforcement
Department of Housing and Urban Development**

January 1988-Present

Prepare memoranda on complex issues of constitutional law, including the implementation of Executive Orders. Research and develop administrative tax and salary offset cases. Assist in the litigation of cases arising under the Interstate Land Sales Act.

**Senior Advisor and Staff Legal Counsel to
Deputy Under Secretary for Intergovernmental Relations
Department of Housing and Urban Development**

October 1983-December 1987

Provided counsel on complex issues relating to constitutional law, federal housing programs, land use, civil rights and administrative law. Analyzed HUD regulations before they were published to ensure that they complied with Administration policy.

Monitored recent Supreme Court decisions, briefing the Deputy Under Secretary on cases with the potential to effect state and local governments. Prepared letters for governors and local officials advising them of significant Supreme Court decisions.

Tracked housing authorization and appropriation bills through House and Senate committees, attending hearings as required. Served as the principal HUD contact on the Department's programs with governors, mayors, local officials, other federal agencies and the White House.

Private Practice - John E. Betts, Esquire

January 1983-December 1987

Practice was of a local nature, with occasional appearances in the General District Court of Fairfax County. Legal work was varied, with an emphasis on land development issues such as: zoning cases; landlord tenant disputes; review of commercial leases; eminent domain actions; and various issues relating to Virginia condominium laws.

**Special Assistant, Congressman Tom Hagedorn;
Legislative Counsel, Republican Study Committee;
United States House of Representatives**

January 1982-January 1983

Performed research and provided assistance on special projects for Congressman Hagedorn. Drafted legislation for Members of Congress. Analyzed pending House and Senate legislation, following bills through committees, and attending hearings when required. Performed research on various topics including the Federal Election Commission, PAC administration, judicial powers, criminal code reform, HUD programs, and military affairs.

**Attorney-Advisor, Office of the General Counsel
Federal Mine Safety and Health Review Commission**

March 1980-December 1981

Duties were in the area of general administrative law, with special emphasis on the Federal Rules of Civil Procedure, the Code of Federal Regulations, and the Administrative Procedure Act. Specific responsibilities included making oral presentations at public meetings, and writing decisional memoranda and draft decisions on pending cases.

OTHER PROFESSIONAL EXPERIENCE:

Political

March 1982-October 1983

Served on the campaign staff of numerous Virginia State Senate, House of Delegates, and Board of Supervisors contests. Worked as a precinct chairman in the 1982 Parris for Congress and Tribble for Senate campaigns. Campaign experience includes serving as a deputy campaign manager, with responsibility for organizing precinct operations, coordinating a phone bank and writing political mail. Raised funds for candidates in local races. Formed a political action committee to help Republican candidates. Served as a member of the County Committee, Fairfax County Republican Party.

Zoning Chairman, West Springfield Civic Association

January 1981-March 1982

Prepared and presented zoning cases on behalf of the Association to the Fairfax County Planning Commission and the Board of Supervisors. Position required knowledge of both Virginia zoning laws and Fairfax County zoning ordinances. Extensive knowledge was also required of the United States Housing Act of 1937, the Housing and Community Development Act of 1974, and the HUD regulations and manuals that implement these Acts.

Major, U.S. Air Force Reserve

1975-Present

Captain, U.S. Air Force

1969-1975

Presently serve as an intelligence officer dealing with all aspects of foreign affairs and the hostile intentions of foreign nations. This position also requires extensive knowledge of foreign military capabilities, weapons, and the U.S. tactical air control system. On active duty, served as the commander of an 800 man squadron. Decorations include the Air Force Commendation Medal, Meritorious Service Medal, various unit citations, and awards from the Japanese government while serving in Japan.

EDUCATION:

George Washington University, Washington, D.C.

L.L.M. (Masters of Law) conferred May 1983

University of Baltimore Law School, Baltimore, Maryland

J.D. conferred August 1979, Upper eight percent of class

Honors: Law Review Staff Member 1977-1978

Honors: Business Editor 1978-1979

University of Hawaii, Honolulu, Hawaii

12 credits toward M.A. in history, 1972-73

Georgetown University, Washington, D.C.

B.A. Government, 1969

PUBLICATIONS:

Note, *Johnson v. State*, 8 Baltimore Law Review 562 (Spring 1979).

PROFESSIONAL MEMBERSHIPS:

Virginia State Bar; U.S. Court of Appeals, Fourth Circuit; U.S. District Court, Eastern District of Virginia; American Bar Association.