

Originally Processed With FOIA(s):
2025-0235-S

FOIA Number:
2025-0235-S

FOIA MARKER

**This is not a textual record. This is used as an
administrative marker by the George Bush Presidential
Library Staff.**

Record Group/Collection: George H.W. Bush Presidential Records
Collection/Office of Origin: Chief of Staff, White House Office of
Series: Brady, Philip D., Files
Subseries:

OA/ID Number: 00719
Folder ID Number: 00719-003

Folder Title:

Departmental Calendar of Events: [Listing of individuals recommended by Michael Farren to be
Transition Office Contacts (TOC)]

Stack:	Row:	Section:	Shelf:	Position:
G	15	21	3	

054907
FG000601

July 19, 1989

MEMORANDUM FOR THE RECORD

RE: PHIL BRADY FILES

Last week, ORM received two folders from Phil Brady's office.

They are labelled as:

- 1) Confirmation Hearing Meetings
 - A) material on Susan Engeleiter, Paul Coverdell, Bruce Gelb and Constance Newman.
 - B) collection of Vice President Bush's statements and quotes issued during the 1988 campaign.
- 2) Departmental Calendar of Events
 - A) Listing of individuals recommended by Michael Farren to be Transition Office Contacts (TOC).
 - B) David Bates January 25 memo on Issues Packet containing TOC Issues Reports for the departments of Commerce, Energy, HHS, HUD, Interior, Labor, Transportation and VA.
 - C) Various 1989 calendars of events for departments and agencies. Some December 1988 memos to Richard English on the same subject.

Enclosures filed in
Oversize Attachments #

719

SEARCH - QUERY
00005 054907

054907 DOCUMENT= 1 OF 1

OPID TJ
DOCDATE 890719
RECTYP HBA
MEDIA O
ORG THE WHITE HOUSE
ADDR WASHINGTON DC 20500
SUBJECT PHIL BRADY FILES - LAST WEEK ORM RECEIVED
 TWO FOLDERS FROM PHIL BRADY 'S OFFICE -
 (1) CONFIRMATION HEARING MEETINGS
 (2) DEPARTMENTAL CALENDAR OF EVENTS
SUBCODE FG006-01
 WH004
INDCODE 1110
ACTION RM RSZ 890719 C 890719
COMMENTS MEMORANDUM FOR THE RECORD
 ENCLOSURES FILED IN OVERSIZE ATTACHMENTS

R0601 * END OF DOCUMENTS IN LIST - ENTER RETURN OR ANOTHER COMMAND.

MEMORANDUM FOR CABINET AND AGENCY DESIGNEES

FROM: MICHAEL FARREN, DEPUTY DIRECTOR

SUBJECT: CONTINUITY TOC ASSISTANTS

DATE: JANUARY 23, 1989

Richard -
This would have
to go from
David Bates
Heck

We are concerned that the information collected by the TOCs continue to be available to you and that you continue to be able to utilize their services in support of your transition into the Administration.

In order to assure the continuity of the Transition process I wanted to suggest to you that you work with the incumbents to place members of the Transition Office Contacts or Transition Teams on the payroll of your department or agency.

The TOCs and Transition Team members can be placed on the department or agency payroll by one of the following three authorities:

1. Emergency Schedule C
2. Consultant
3. ITC

The best choice is likely to depend on the individual circumstances to be determined on a case by case basis.

Attached are the names of those we suggest for your agency.

The TOC or Transition Team members can continue to use the office space made available to them.

Pending
10 days
2/25

General Services Administration

Elizabeth Montgomery

Federal Emergency Management Administration

Paul Byron Pattak

Office of Personnel Management

William Byrd Spencer

Department of Agriculture

William Coleman
Robert Wilkins

Export-Import Bank

Mary Toman

Small Business Administration

Scott Sewell

Department of Commerce

Birge Watkins
Eric Garfinkel

EDUCATION

Mark Shiffrin

Department of Energy

B. Reid Detchon
Peter Borromeo
Lynn Harvey

Environmental Protection Agency

Lewis Crampton

Ann Boren

W. Ernst Minor

ACTION

Gretchen Pagel

DRUG COORDINATOR

Sara Sumner

Department of Housing and Urban Development

Michael Marino
Emil Frankel
Linda Gallagher
Maurice Ross
Rose Strong
Bryan Anderson

Department of the Interior

Gene LeBoeuf
Wiley Buchanan

Department of Justice

Mark Shiffrin

Department of Labor

Richard Porter
Douglas Cannon

National Aeronautics and Space Administration (NASA)

Allison Stuart Biggs
Jim Carpenter

Office of Science and Technology Policy

Brad Mitchell
Allison Stuart Biggs
Jim Carpenter

Department of Transportation

Rob Quartel
Bill Ahlstrom
Steve Hill
Bob Knisely
Russell Rockwell
John R. Stoner

Veterans Administration

John J. Forster
Peggy J. Ellis
James Spagnole
Ed Timperlake
Michael Moore